



NOTICE OF A SPECIAL MEETING

**CITY OF VALLEJO
PARTICIPATORY BUDGETING STEERING COMMITTEE
Thursday, March 7, 2019
6:30 p.m. – 9:00 p.m.**

**John F Kennedy Library
The Vallejo Room
Basement Level
505 Santa Clara Street
Vallejo, CA 94590**

This AGENDA contains a brief general description of each item to be considered. The posting of the recommended actions does not indicate what action may be taken. If comments come to the PB Steering Committee without prior notice and are not listed on the AGENDA, no specific answers or response should be expected at this meeting per State law.

Those wishing to address the Committee on any matter for which another opportunity to speak is not provided on the AGENDA but which is within the jurisdiction of the Committee may address the Committee during the "PUBLIC INPUT" portion of the AGENDA.

Public records relating to an open session item, which are not exempt from disclosure pursuant to the Public Records Act, that are distributed to a majority of the Committee will be available for public inspection at the City Clerk's Office, 555 Santa Clara Street, Vallejo, CA at the same time that the public records are distributed or made available to the Committee. Such documents may also be available on the City of Vallejo website at <http://www.ci.vallejo.ca.us> subject to staff's ability to post the documents prior to the meeting. Information may be obtained by calling (707) 648-4527, TDD (707) 649-3562.

Requests for disability related modifications or accommodations, aids or services may be made by a person with a disability to the City Clerk's office no less than 72 hours prior to the meeting as required by Section 202 of the Americans with Disabilities Act of 1990) and the federal rules and regulations adopted in implementation thereof.

1. CALL TO ORDER

2. ROLL CALL

3. WELCOME AND INTRODUCTIONS

4. APPROVAL OF THE AGENDA

The Committee may adopt the agenda as presented or may rearrange the order of items. Pursuant to the Brown Act, the Commission may not add items to the agenda and the Commission may only discuss items on the agenda.

5. CITY COUNCIL LIAISON REPORT

6. PUBLIC COMMENT

Any member of the public wishing to directly address the Committee on any item not on this agenda has the opportunity to comment at this time.

7. REVIEW BALLOT PROTOTYPE PROCESS FOR CYCLE 6 VOTE

The PBSC will review a prototype of the Cycle 6 paper ballot.

Contact: Alyssa Lane, Administrative Analyst I, alyssa.lane@cityofvallejo.net, 707-648-4577

8. DISCUSSION OF OUTREACH AND GET OUT THE VOTE STRATEGY FOR CYCLE 6 VOTE

The PBSC will discuss a Get Out the Vote (GOTV) strategy for the Cycle 6 vote including goals, voting locations, expos, and a Vote calendar.

Contact: Alyssa Lane, Administrative Analyst I, alyssa.lane@cityofvallejo.net, 707-648-4577

9. APPROVAL OF CYCLE 6 CAMPAIGN GUIDELINES

The PBSC will determine the Cycle 6 campaign guidelines and rules in anticipation of the April 1 - April 30, 2019 vote.

ACTION: *By motion, the PBSC will approve formal campaign guidelines and rules.*

Contact: Alyssa Lane, Administrative Analyst I, alyssa.lane@cityofvallejo.net, 707-648-4577

10. VOTE RESULTS SUBCOMMITTEE

The PBSC will sign up to serve on a subcommittee to formalize the method of unveiling the Cycle 6 vote results.

11. ANNOUNCEMENTS & NEXT STEPS

City staff will provide an update on project implementation, recent updates, and other relevant business.

12. ADJOURNMENT

I, Dawn Abrahamson, City Clerk, do hereby certify that I have caused a true copy of the above notice and agenda to be delivered to each of the members of the Participatory Budgeting Steering Committee, at the time and in the manner prescribed by law and that this agenda was posted at City Hall, 555 Santa Clara Street, CA at 4:30 p.m., Wednesday, March 6, 2019.

Alyssa Lane
FOR

Dated: March 1, 2019

Dawn G. Abrahamson, City Clerk