



**CITY OF VALLEJO
PARTICIPATORY BUDGETING STEERING COMMITTEE
REGULAR MEETING AGENDA
Thursday, June 20, 2019
6:30 p.m. – 9:00 p.m.**

**John F Kennedy Library
The Vallejo Room
Basement Level
505 Santa Clara Street
Vallejo, CA 94590**

This AGENDA contains a brief general description of each item to be considered. The posting of the recommended actions does not indicate what action may be taken. If comments come to the PB Steering Committee without prior notice and are not listed on the AGENDA, no specific answers or response should be expected at this meeting per State law.

Those wishing to address the Committee on any matter for which another opportunity to speak is not provided on the AGENDA but which is within the jurisdiction of the Committee may address the Committee during the "PUBLIC INPUT" portion of the AGENDA.

Public records relating to an open session item, which are not exempt from disclosure pursuant to the Public Records Act, that are distributed to a majority of the Committee will be available for public inspection at the City Clerk's Office, 555 Santa Clara Street, Vallejo, CA at the same time that the public records are distributed or made available to the Committee. Such documents may also be available on the City of Vallejo website at <http://www.cityofvallejo.net> subject to staff's ability to post the documents prior to the meeting. Information may be obtained by calling (707) 648- 4527, TDD (707) 649-3562.

Requests for disability related modifications or accommodations, aids or services may be made by a person with a disability to the City Clerk's office no less than 72 hours prior to the meeting as required by Section 202 of the Americans with Disabilities Act of 1990) and the federal rules and regulations adopted in implementation thereof.

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. WELCOME AND INTRODUCTIONS**
- 4. APPROVAL OF THE AGENDA**

The Committee may adopt the agenda as presented or may rearrange the order of items. Pursuant to the Brown Act, the Commission may not add items to the agenda and the Commission may only discuss items on the agenda.
- 5. APPROVAL OF THE MINUTES**

Minutes from the 05/16/19 Regular Meeting will be presented for approval.
- 6. CITY COUNCIL LIAISON REPORT**

7. PUBLIC COMMENT

Any member of the public wishing to directly address the Committee on any item not on this agenda has the opportunity to comment at this time.

8. PBSC MEMBERSHIP UPDATE

The City of Vallejo released applications for new members on May 3 and applications were due by May 24. The PBSC will receive an update on the status of active PBSC members and upcoming interviews and appointments for new members.

Contact: Alyssa Lane, Administrative Analyst I, alyssa.lane@cityofvallejo.net, 707-648-4577

9. CYCLE 6 VOTE PHASE OUTREACH EVALUATION

The PBSC will provide feedback on Voting expos and outreach.

10. UPDATE AND DISCUSSION CYCLE 6 PROJECT FUNDING AND VOTE RESULTS

The PBSC will receive an update on the City of Vallejo Fiscal Year 2019-20 budget adoption process, including PB projects approved in the new budget. The PBSC will also discuss the results of the Cycle 6 Vote, and take possible action on recommendations on how to engage the Cycle 6 unfunded implementing partners.

ACTION: *By motion, the PBSC will make a recommendation on how to engage the Cycle 6 implementing partners who did not receive funding at the conclusion of the Cycle 6 Vote.*

Contact: Alyssa Lane, Administrative Analyst I, alyssa.lane@cityofvallejo.net, 707-648-4577

9. CYCLE 7 GOAL SETTING & TIMELINE DISCUSSION

The PBSC will review feedback provided by the Cycle 6 Facilitator, from the Cycle 6 Evaluation (held on May 16, 2019), and from City staff, as well as voter demographic survey results. The PBSC will establish goals for Cycle 7, including participation goals, timeline milestones, and considerations to implement to support the PB program.

10. CYCLE 7 ROLES DISCUSSION

City staff and the Steering Committee will discuss roles and responsibilities of City staff and PBSC members during the Cycle 7.

11. CYCLE 7 IDEA COLLECTION PLANNING & OUTREACH DISCUSSION

The Cycle 7 Idea Collection Phase launched on Saturday, June 1, 2019. City staff and PBSC will identify strategies for idea collection, including idea collection methods, outreach strategies, and immediate next steps to be executed in the month of June 2019. PBSC members will also sign up for idea collection tasks and roles.

12. ANNOUNCEMENTS

13. ADJOURNMENT

I, Dawn Abrahamson, City Clerk, do hereby certify that I have caused a true copy of the above notice and agenda to be delivered to each of the members of the Participatory Budgeting Steering Committee, at the time and in the manner prescribed by law and that this agenda was posted at City Hall, 555 Santa Clara Street, CA at 4:30 p.m., Monday, June 17 2019.

Alyssa Lane
FOR

Dated: June 17, 2019.

Dawn G. Abrahamson, City Clerk