



**CITY OF VALLEJO
PARTICIPATORY BUDGETING STEERING COMMITTEE
REGULAR MEETING AGENDA
Thursday, August 18, 2016
6:30 – 9:00 p.m.**

**Mare Island Conference Center
375 G Street
VALLEJO, CALIFORNIA 94590**

This AGENDA contains a brief general description of each item to be considered. The posting of the recommended actions does not indicate what action may be taken. If comments come to the PB Steering Committee without prior notice and are not listed on the AGENDA, no specific answers or response should be expected at this meeting per State law.

Those wishing to address the Committee on any matter for which another opportunity to speak is not provided on the AGENDA but which is within the jurisdiction of the Committee may address the Committee during the "PUBLIC INPUT" portion of the AGENDA.

Notice of Availability of Public Records: All public records relating to an open session item, which are not exempt from disclosure pursuant to the Public Records Act, that are distributed to a majority of the Committee will be available for public inspection at the City Clerk's Office, 555 Santa Clara Street, Vallejo, CA at the same time that the public records are distributed or made available to the Committee. Such documents may also be available on the City of Vallejo website at <http://www.ci.vallejo.ca.us> subject to staff's ability to post the documents prior to the meeting. Information may be obtained by calling (707) 648- 4527, TDD (707) 649-3562.

Requests for disability related modifications or accommodations, aids or services may be made by a person with a disability to the City Clerk's office no less than 72 hours prior to the meeting as required by Section 202 of the Americans with Disabilities Act of 1990) and the federal rules and regulations adopted in implementation thereof.

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. WELCOME AND INTRODUCTIONS**
- 4. APPROVAL OF THE MINUTES**
Minutes from the 07/21/16 Regular Meeting will be presented for approval.
- 5. CITY COUNCIL LIAISON REPORT**
- 6. PUBLIC COMMENT**
Any member of the public wishing to directly address the Committee on any item not on this agenda has the opportunity to comment at this time.
- 7. ELIGIBILITY EXERCISE ICEBREAKER**
The PBSC will participate in an exercise to review Cycle 4 project eligibility.

8. GOAL SETTING FOR STAFF-SPECIFIC DELEGATE COMMITTEE/PHASE ORIENTATION

The PBSC will discuss and establish goals for the staff-specific orientation session that will prepare City and public agency departmental staff for participation in the Budget Delegate Committees, tentatively scheduled for early September.

ACTION: *By motion, the PBSC will approve goals for the orientation session.*

Contact: Will Morat, Administrative Analyst II, will.morat@cityofvallejo.net, 707-648-4109

9. OUTREACH STRATEGY AND TASK DESIGNATION FOR NON-PROFIT PREQUALIFICATION

The PBSC will identify an outreach strategy and designated tasks to specific members in order to engage local non-profit organizations in the PB process, including encouraging prequalification for projects.

10. SET AGENDA/PROGRAM FOR SEPTEMBER BUDGET ASSEMBLIES

The PBSC will review the agenda/program for Budget Assemblies in past years/cycles, discuss possible changes/modifications, and establish an agenda for the three Budget Assemblies to be held in September.

11. OUTREACH CALENDAR UPDATE

PBSC will sign up for upcoming Cycle 4 outreach activities and staff will disseminate outreach materials for Steering Committee members to distribute to their associated organizations, neighbors and networks.

Contact: Flor Magallanes, Outreach Coordinator Intern, flor.magallanes@cityofvallejo.net, 707-648-4041

12. PB "POWER OF YOUR VOICE" VIDEO UNVEILING

The PB video created by Dolphin Graphics will be unveiled for its first viewing prior to be disseminated through City and public media outlets.

13. ANNOUNCEMENTS & NEXT STEPS

City staff will provide an update on project implementation, Cycle 4 process, recent accomplishments and other relevant business.

14. ADJOURNMENT

I, Dawn Abrahamson, City Clerk, do hereby certify that I have caused a true copy of the above notice and agenda to be delivered to each of the members of the Participatory Budgeting Steering Committee, at the time and in the manner prescribed by law and that this agenda was posted at City Hall, 555 Santa Clara Street, CA at 4:30 p.m., Thursday, August 11, 2016.



WILL MORAT FOR

Dated: August 11, 2016

Dawn G. Abrahamson, City Clerk