



NOTICE OF SPECIAL MEETING PARTICIPATORY BUDGETING STEERING COMMITTEE MEETING

This AGENDA contains a brief general description of each item to be considered. The posting of the recommended actions does not indicate what action may be taken. If comments come to the PB Steering Committee without prior notice and are not listed on the AGENDA, no specific answers or response should be expected at this meeting per State law.

Notice of Availability of Public Records: All public records relating to an open session item, which are not exempt from disclosure pursuant to the Public Records Act, that are distributed to a majority of the Committee will be available for public inspection at the City Clerk's Office, 555 Santa Clara Street, Vallejo, CA at the same time that the public records are distributed or made available to the Committee. Such documents may also be available on the City of Vallejo website at <http://www.ci.vallejo.ca.us> subject to staff's ability to post the documents prior to the meeting. Information may be obtained by calling (707) 648-4527, TDD (707) 649-3562.

Requests for disability related modifications or accommodations, aids or services may be made by a person with a disability to the City Clerk's office no less than 72 hours prior to the meeting as required by Section 202 of the Americans with Disabilities Act of 1990) and the federal rules and regulations adopted in implementation thereof.

**SPECIAL MEETING
AT
6:30 P.M. – 9:00 P.M.
OF THE
PARTICIPATORY BUDGETING STEERING COMMITTEE
WEDNESDAY, MAY 20, 2015
MARE ISLAND CONFERENCE CENTER
375 G STREET
VALLEJO, CALIFORNIA 94590**

TO THE MEMBERS OF THE PARTICIPATORY BUDGET STEERING COMMITTEE:

You are hereby notified that I do hereby call the Participatory Budget Steering Committee in special session to consider only the matters stated on the agenda listed below.

NOTICE: Members of the public shall have the opportunity to address the Participatory Budget Steering Committee concerning any item listed on the agenda before or during consideration of that item. No other items may be discussed at this special meeting.

1. CALL TO ORDER

2. ROLL CALL

3. WELCOME AND INTRODUCTIONS

4. APPROVAL OF THE MINUTES

Minutes from the 04/21/15 Regular Meeting will be presented for approval.

5. PUBLIC COMMENT

Any member of the public wishing to directly address the Committee on any item not on this agenda has the opportunity to comment at this time.

6. UPDATE ON BUDGET DELEGATE PHASE

City staff and committee facilitators will update the Steering Committee on the Cycle 3 Delegate phase.

7. PROJECT PROPOSAL WORKSHOP PLANNING

The Steering Committee will discuss the June 16 Project Proposal Workshop for Budget Delegates that will coincide with the Regular PBSC Meeting.

8. FY 2015-16 BUDGET PROCESS DISCUSSION

The Steering Committee will discuss the upcoming FY 2015-16 budget and possible avenues to promote PB throughout the City Council-directed budgetary process. In accordance with Vallejo's City Charter Section 701 and 716, the PBSC is not authorized to take direct budgetary action.

Action: Adopt a resolution making a funding recommendation to City Council for FY 2015-16.

9. SOCIAL EVENT PLANNING

The Steering Committee will discuss social events in June (including the June 4, 2015 Ice Cream Social to be held at the Lake @ Dan Foley) and how to utilize the outreach opportunities to publicize PB among the larger community.

10. STANDING REPORT FROM FOUR SUB-COMMITTEES

The Executive Committee member from each of the four sub-committees (Outreach, Event Planning, Project Monitoring, and Research, Evaluation & Policy) will provide a brief verbal report and update to the entire Steering Committee on their work, progress, and tasks.

11. CYCLE 2 PROJECT IMPLEMENTATION UPDATE

City staff and the Monitoring Subcommittee will update the Steering Committee on project implementation.

Contact: Will Morat, Administrative Analyst I, will.morat@cityofvallejo.net, 707-648-4109

12. ANNOUNCEMENTS AND NEXT STEPS

City staff or Steering Committee members may address the Committee on relevant business.

13. ADJOURNMENT



WILL MORAT FOR

Shelee Loughmiller, Chairperson

Dated: May 14, 2015

I, Dawn Abrahamson, City Clerk, do hereby certify that I have caused a true copy of the above notice and agenda to be delivered to each of the members of the Participatory Budgeting Steering Committee, at the time and in the manner prescribed by law and that this agenda was posted at City Hall, 555 Santa Clara Street, CA at 5:00 p.m., May 14, 2015.



WILL MORAT FOR

Dawn G. Abrahamson, City Clerk

Dated: May 14, 2015