



**CITY OF VALLEJO  
PARTICIPATORY BUDGETING STEERING COMMITTEE  
REGULAR MEETING AGENDA  
Tuesday, March 17, 2015  
6:30 – 9:00 p.m**

**Joseph Room, JFK Library  
505 Santa Clara Street  
VALLEJO, CALIFORNIA 94590**

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This AGENDA contains a brief general description of each item to be considered. The posting of the recommended actions does not indicate what action may be taken. If comments come to the PB Steering Committee without prior notice and are not listed on the AGENDA, no specific answers or response should be expected at this meeting per State law.

Those wishing to address the Committee on any matter for which another opportunity to speak is not provided on the AGENDA but which is within the jurisdiction of the Committee may address the Committee during the "PUBLIC INPUT" portion of the AGENDA.

Notice of Availability of Public Records: All public records relating to an open session item, which are not exempt from disclosure pursuant to the Public Records Act, that are distributed to a majority of the Committee will be available for public inspection at the City Clerk's Office, 555 Santa Clara Street, Vallejo, CA at the same time that the public records are distributed or made available to the Committee. Such documents may also be available on the City of Vallejo website at <http://www.ci.vallejo.ca.us> subject to staff's ability to post the documents prior to the meeting. Information may be obtained by calling (707) 648- 4527, TDD (707) 649-3562.

*Requests for disability related modifications or accommodations, aids or services may be made by a person with a disability to the City Clerk's office no less than 72 hours prior to the meeting as required by Section 202 of the Americans with Disabilities Act of 1990) and the federal rules and regulations adopted in implementation thereof.*

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. WELCOME AND INTRODUCTIONS**

**4. APPROVAL OF THE MINUTES**

Minutes from the 02/19/15 Special Meeting will be presented for approval.

**5. PUBLIC COMMENT**

*Any member of the public wishing to directly address the Committee on any item not on this agenda has the opportunity to comment at this time.*

**6. REVOTE FOR PBSC CHAIR**

The Steering Committee will cast a public revote for Chairperson for Cycle 3 (2015) from among the three candidates originally nominated at the January 20, 2015 Regular Meeting.

Contact: Will Morat, Administrative Analyst I, [will.morat@cityofvallejo.net](mailto:will.morat@cityofvallejo.net), 707-648-4109

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**7. BUDGET ASSEMBLY SUMMARY AND DELEGATE PHASE PLANNING**

Staff will update the Steering Committee on the nine budget assemblies that were wrapped up on March 10, 2015, and outline the next steps to begin the Delegate Phase, including identifying committee facilitators.

**8. STANDING REPORT FROM FOUR SUB-COMMITTEES**

The Executive Committee member from each of the four sub-committees (Outreach, Event Planning, Project Monitoring, and Research, Evaluation & Policy) will provide a brief verbal report and update to the entire Steering Committee on their work, progress, and tasks.

**9. NON-PROFIT OUTREACH PLANNING**

The Steering Committee will identify non-profits in Vallejo, assign PBSC members to contact, and subsequently encourage idea submission and prequalification.

Contact: Will Morat, Administrative Analyst I, will.morat@cityofvallejo.net, 707-648-4109

**10. PARTNER FAIR PLANNING**

The Steering Committee will discuss logistics, amenities, and overall structure for the April 28, 2015 Partner Fair to be forwarded to the Event Planning Subcommittee.

Contact: Will Morat, Administrative Analyst I, will.morat@cityofvallejo.net, 707-648-4109

**11. ANNOUNCEMENTS & NEXT STEPS**

City staff or Steering Committee members may address the Committee on relevant business.

**12. ADJOURNMENT**

I, Dawn Abrahamson, City Clerk, do hereby certify that I have caused a true copy of the above notice and agenda to be delivered to each of the members of the Participatory Budgeting Steering Committee, at the time and in the manner prescribed by law and that this agenda was posted at City Hall, 555 Santa Clara Street, CA at 4:30 p.m., Wednesday, March 11, 2015.

Dated: March 11, 2015



Dawn G. Abrahamson, City Clerk