



**CITY OF VALLEJO  
PARTICIPATORY BUDGETING STEERING COMMITTEE  
REGULAR MEETING AGENDA  
Tuesday, May 20, 2014  
6:30 – 9:00 p.m**

**Joseph Room, JFK Library  
505 Santa Clara Street  
VALLEJO, CALIFORNIA 94590**

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This AGENDA contains a brief general description of each item to be considered. The posting of the recommended actions does not indicate what action may be taken. If comments come to the PB Steering Committee without prior notice and are not listed on the AGENDA, no specific answers or response should be expected at this meeting per State law.

Those wishing to address the Committee on any matter for which another opportunity to speak is not provided on the AGENDA but which is within the jurisdiction of the Committee may address the Committee during the "PUBLIC INPUT" portion of the AGENDA.

Notice of Availability of Public Records: All public records relating to an open session item, which are not exempt from disclosure pursuant to the Public Records Act, that are distributed to a majority of the Committee will be available for public inspection at the City Clerk's Office, 555 Santa Clara Street, Vallejo, CA at the same time that the public records are distributed or made available to the Committee. Such documents may also be available on the City of Vallejo website at <http://www.ci.vallejo.ca.us> subject to staff's ability to post the documents prior to the meeting. Information may be obtained by calling (707) 648- 4527, TDD (707) 649-3562.

*Requests for disability related modifications or accommodations, aids or services may be made by a person with a disability to the City Clerk's office no less than 72 hours prior to the meeting as required by Section 202 of the Americans with Disabilities Act of 1990) and the federal rules and regulations adopted in implementation thereof.*

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. WELCOME AND INTRODUCTIONS**

**4. APPROVAL OF THE MINUTES**

Minutes from the 4/15 Regular Meeting will be presented for approval.

**5. PUBLIC COMMENT**

*Any member of the public wishing to directly address the Committee on any item not on this agenda has the opportunity to comment at this time.*

**6. STEERING COMMITTEE RECOMMENDATION FOR PB BUDGET ALLOCATION FOR FISCAL YEAR 2014/15**

The Steering Committee will consider making a recommendation to the City Council regarding the budget allocation for Participatory Budgeting in Fiscal Year 2014/15. This recommendation may include the timeline for Cycle 3, the amount for Cycle 3 projects and the amount for Cycle 3 administration.

**7. BUDGET DELEGATE PHASE UPDATE**

PB staff and Steering Committee will discuss the status of budget delegate engagement and retention and address any questions about the outreach budget delegates should conduct between May 16 and June 15.

**8. PROJECT PRIORITY MATRIX**

The Steering Committee will review the Project Priority Matrix, a tool for budget delegates to use in determining which projects to submit to the City for vetting and for the ballot. PB staff and members of the Steering Committee developed the Project Priority Matrix, adapting it from a version used by PBNYC.

**9. PROJECT EXPO PLANNING**

The Steering Committee will begin to plan for Project Expos, including considering guidelines for project displays and the number of project expos to be held. Decisions related to Project Expos will be made at the June Steering Committee meeting.

**10. CAMPAIGNING GUIDELINES**

The Steering Committee will begin to discuss the Campaigning Guidelines that will govern the permissible campaign activities for the PB vote. Decisions related to Campaigning Guidelines will be made at the July Steering Committee meeting.

**11. IMPLEMENTATION UPDATE**

Staff will provide an update on the implementation of Cycle 1 projects, and ask for Steering Committee support with the College Bound Vallejo project.

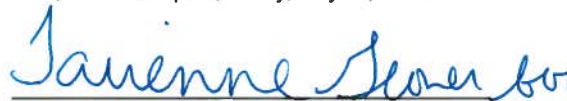
**12. ANNOUNCEMENTS AND NEXT STEPS**

City staff or Steering Committee members may address the Committee on relevant business.

**13. ADJOURNMENT**

I, Dawn Abrahamson, City Clerk, do hereby certify that I have caused a true copy of the above notice and agenda to be delivered to each of the members of the Participatory Budgeting Steering Committee, at the time and in the manner prescribed by law and that this agenda was posted at City Hall, 555 Santa Clara Street, CA at 4:30 p.m., Friday, May 16, 2014.

Dated: May 16, 2014



Dawn G. Abrahamson, City Clerk