



**CITY OF VALLEJO
PARTICIPATORY BUDGETING STEERING COMMITTEE
REGULAR MEETING AGENDA
Tuesday, January 20, 2015
6:30 – 9:00 p.m**

**Joseph Room, JFK Library
505 Santa Clara Street
VALLEJO, CALIFORNIA 94590**

This AGENDA contains a brief general description of each item to be considered. The posting of the recommended actions does not indicate what action may be taken. If comments come to the PB Steering Committee without prior notice and are not listed on the AGENDA, no specific answers or response should be expected at this meeting per State law.

Those wishing to address the Committee on any matter for which another opportunity to speak is not provided on the AGENDA but which is within the jurisdiction of the Committee may address the Committee during the "PUBLIC INPUT" portion of the AGENDA.

Notice of Availability of Public Records: All public records relating to an open session item, which are not exempt from disclosure pursuant to the Public Records Act, that are distributed to a majority of the Committee will be available for public inspection at the City Clerk's Office, 555 Santa Clara Street, Vallejo, CA at the same time that the public records are distributed or made available to the Committee. Such documents may also be available on the City of Vallejo website at <http://www.ci.vallejo.ca.us> subject to staff's ability to post the documents prior to the meeting. Information may be obtained by calling (707) 648- 4527, TDD (707) 649-3562.

Requests for disability related modifications or accommodations, aids or services may be made by a person with a disability to the City Clerk's office no less than 72 hours prior to the meeting as required by Section 202 of the Americans with Disabilities Act of 1990) and the federal rules and regulations adopted in implementation thereof.

1. CALL TO ORDER

2. ROLL CALL

3. WELCOME AND INTRODUCTIONS

4. APPROVAL OF THE MINUTES

Minutes from the 12/18/14 Regular Meeting will be presented for approval.

5. PUBLIC COMMENT

Any member of the public wishing to directly address the Committee on any item not on this agenda has the opportunity to comment at this time.

6. OATH OF OFFICE

The City Clerk will administer the oath of office, required for appointed members serving on a city board. Each individual only needs to take the oath once during the duration of service.

Contact: Dawn Abrahamson, City Clerk, dawn.abrahamson@cityofvallejo.net, 707-648-4527

7. EXPLANATION AND DISSEMINATION OF FORM 700

Because PBSC members play a role in the expenditure of public funds, PBSC members will be subject to conflict-of-interest information disclosure requirements. The City Clerk will be available to answer any questions.

Contact: Dawn Abrahamson, City Clerk, dawn.abrahamson@cityofvallejo.net, 707-648-4527

8. LEADERSHIP STRUCTURE DISCUSSION AND DECISION

The Steering Committee will discuss and consider adopting possible changes to the leadership structure in preparation for Cycle 3.

Action: By motion, adopt a leadership structure for Cycle 3.

Contact: Will Morat, Administrative Analyst I, will.morat@cityofvallejo.net, 707-648-4109

9. APPOINTMENTS OF CHAIR AND VICE CHAIR(S)

The Steering Committee will nominate and appoint leadership for the third cycle of PB.

Action: By motion, appoint a chair and vice chair(s) for Cycle 3.

10. REGULAR MEETING DAY DISCUSSION AND DECISION

The Steering Committee will discuss and consider adopting possible changes to the regular meeting day for 2015 meetings.

Action: By motion, adopt a regular meeting day for Cycle 3.

11. SUB-COMMITTEE UPDATE AND ASSEMBLY PLANNING

The Outreach Subcommittee and Event Planning Subcommittee will update the Steering Committee on their work scheduling Cycle 3 Budget Assemblies, identifying outreach opportunities, and request volunteer sign-ups from the body.

Contact: Alyssa Alford, Administrative Analyst I, aalford@ci.vallejo.ca.us, 707-648-4577

12. CYCLE 3 UPDATE

As per the Cycle 3 Rulebook, City staff will update the Steering Committee on a draft Cycle 3 timeline to be considered at the Steering Committee's February Regular Meeting. An update will also be provided on the prequalification guidelines for non-public implementing partners.

Contact: Will Morat, Administrative Analyst I, will.morat@cityofvallejo.net, 707-648-4109

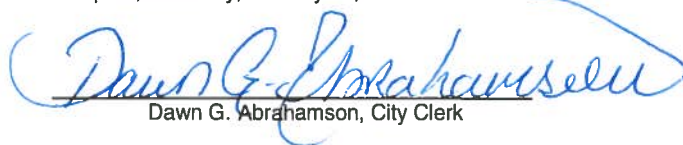
13. ANNOUNCEMENTS & NEXT STEPS

City staff or Steering Committee members may address the Committee on relevant business.

14. ADJOURNMENT

I, Dawn Abrahamson, City Clerk, do hereby certify that I have caused a true copy of the above notice and agenda to be delivered to each of the members of the Participatory Budgeting Steering Committee, at the time and in the manner prescribed by law and that this agenda was posted at City Hall, 555 Santa Clara Street, CA at 4:30 p.m., Thursday, January 15, 2015.

Dated: January 15, 2015



Dawn G. Abrahamson, City Clerk