



# AMENDED AGENDA<sup>1</sup>

## AGENDA

### MCCUNE COLLECTION COMMISSION REGULAR MEETING – 5:00 P.M. October 5, 2017

#### COMMISSIONERS

Henry Beecher, Chair  
Joanne Schivley,  
Vice Chair  
Guy Brookshire  
Ken Innes  
Noah Dove  
Julie Stratton  
Thia Markson

McCune Room  
John F. Kennedy Library  
Lower Level  
505 Santa Clara Street  
Vallejo, CA 94590  
[www.cityofvallejo.net](http://www.cityofvallejo.net)

This AGENDA contains a brief general description of each item to be considered. The posting of the recommended actions does not indicate what action may be taken. If comments come to the McCune Collection Commission without prior notice and are not listed on the AGENDA, no specific answers or response should be expected at this meeting per State law.

Pursuant to the Government Code Section 54954.3 (The Brown Act), members of the public shall be afforded the opportunity to speak on any agenda item of interest to them provided they are first recognized by the presiding officer. Members of the public wishing to be so recognized are requested to submit a completed speaker card to the Executive Secretary of the Commission prior to the consideration of the item.

Those wishing to address McCune Collection Commission on any matter for which another opportunity to speak is not provided on the AGENDA but which is within the jurisdiction of the McCune Collection Commission to resolve may come forward to the podium during the "COMMUNITY FORUM" portion of the AGENDA.

Members of the public have the right to speak on any item on this agenda. Those wishing to address the McCune Collection Commission: 1) during the Community Forum are limited to three minutes pursuant to Vallejo Municipal Code Section 2.20.300; and 2) on a Consent Calendar item are limited to three minutes pursuant to Vallejo Municipal Code Section 2.02.310.

Notice of Availability of Public Records: All public records relating to an open session item, which are not exempt from disclosure pursuant to the Public Records Act, that are distributed to a majority of the commissioners will be available for public inspection at the City Clerk's Office, 555 Santa Clara Street, 3<sup>rd</sup> Floor, Vallejo, CA at the same time that the public records are distributed or made available to the commissioners. Such documents may also be available on the City of Vallejo website at <http://www.cityofvallejo.net> subject to staff's ability to post the documents prior to the meeting. Information may be obtained by calling (707) 648-4527,

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McCune Room is ADA compliant. Devices for the hearing impaired are available from the City Clerk. Requests for disability related modifications or accommodations, aids or services may be made by a person with a disability to the City Clerk no less than 72 hours prior to the meeting as required by Section 202 of the Americans with Disabilities Act of 1990 and the federal rules and regulations adopted in implementation thereof.

Please call (707) 674-4082 if outside gate is closed.

<sup>1</sup>Corrected Commissioners name: Noah Dove

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. COMMUNICATIONS**

- A. Report from City staff to the McCune Collection Commission
  - 1. Report Back on Bonding of Commissioners
- B. Report from Council Liaison to the McCune Collection Commission
  - 1. Issue Oath of Office to Commissioner Dove
- C. Report from McCune Foundation to the McCune Collection Commission
- D. Others

**4. COMMUNITY FORUM**

*Anyone wishing to address the commission on any matter for which another opportunity to speak is not provided on the agenda, and which is within the jurisdiction of the commission to resolve, is requested to submit a completed speaker card to the Executive Secretary of the Commission. When called upon, each speaker should state his /her name, and address for the record. The conduct of the community forum shall be limited to a maximum of fifteen (15) minutes, with each speaker limited to three minutes pursuant to Vallejo Municipal Code Section 2.20.300.*

**5. CONSENT CALENDAR AND APPROVAL OF AGENDA**

*Members of the public wishing to address the commission on Consent Calendar Items are requested to submit a completed speaker card to the Executive Secretary to the Commission. Each speaker is limited to three minutes pursuant to Vallejo Municipal Code Section 2.02.310. Requests for removal of Consent Items received from the public are subject to approval by a majority vote of the commission. Items removed from the commission will be heard immediately after approval of the Consent Calendar and Agenda.*

**A. Approval of Agenda & Minutes**

Recommendation: By motion, approve the agenda for the regular meeting, October 4, 2017, McCune Collection Commission and approval of the minutes from the July 6, 2017 regular meeting and August 17, 2017 special meeting.

**6. CHAIR'S REPORT**

**7. OLD BUSINESS**

**A. Acquisition of Items Donated to the McCune Collection**

**B. Submission of Monthly Receipts for Reimbursement**

**C. McCune Room use requests**

Action: By motion approve/deny the following room use request:

- 1) Visual and Performing Arts Council Meeting at 4:00 p.m. on one of the following days:
  - a. October 17, 2017
  - b. December 5, 2017
  - c. February 6, 2018
  - d. April 10, 2018

**8. NEW BUSINESS**

**A. Set Docent Schedule:**

**Vallejo Waterfront Weekend**

Saturday, October 7, 12-3 pm: \_\_\_\_\_

Saturday, October 7, 3-6 pm: \_\_\_\_\_

Sunday, October 8, 12-3 pm: \_\_\_\_\_

**Docent Hours & Writers Workshop**

Wednesday, October 11, 7-9 pm: \_\_\_\_\_

Tuesday October 17, 2-4 pm: \_\_\_\_\_

Saturday October 21, 12-2 pm: \_\_\_\_\_

Wednesday, October 25, 7-9 pm: \_\_\_\_\_

Saturday, November 4, 12-2 pm: \_\_\_\_\_

Tuesday, November 7, 2-4 pm: \_\_\_\_\_

Wednesday, November 8, 7-9 pm: \_\_\_\_\_

**Vallejo Open Studios**

Saturday, November 11, 11-2 pm: \_\_\_\_\_

Saturday, November 11, 2-5 pm: \_\_\_\_\_

Sunday, November 12, 11-2 pm: \_\_\_\_\_

Sunday, November 12, 2-5 pm: \_\_\_\_\_

**Docent Hours & Writers Workshop**

Saturday, November 18, 12-2 pm: \_\_\_\_\_

Tuesday, November 21, 2-4 pm: \_\_\_\_\_

Wednesday, November 22, 7-9 pm: \_\_\_\_\_

**B. Brainstorm Ideas for Furthering Academic Outreach**

Action: Discuss.

**C. Receive proposal on a Call Number Scheme for the Collection**

Action: Discuss and review. By motion, approve proposal.

**D. Consider an Officer Position to Track and Report on Commission Expenses**

Action: Discuss creation of a Commission Officer role responsible for tracking and reporting Commission expenditures. Decide whether it is an elected position or designated by the Chair. By motion, approve creating such an Officer position.

**E. Select an Annual Regular Meeting in which Elections for Officer Positions will be Held**

Action: By motion, approve an annual meeting to elect and appoint officer positions.

**8. ACTIVITY REPORTS**

- A. Program Series
- B. Website
- C. Art Walk
- D. Volunteer Program

E. Writers Workshop

**9. ANNOUNCEMENTS**

**10. FUTURE AGENDA ITEMS**

A. Discussion of Agenda Items for Future Meetings

**11. NEXT MEETING DATE:** Thursday, November 2, 2017

**12. ADJOURNMENT**

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I, Dawn G. Abrahamson, City Clerk, do hereby certify that we have caused a true copy of the above notice and agenda to be delivered to each of the members of the McCune Collection Commission, at the time and in the manner prescribed by law and that this agenda was posted at City Hall, 555 Santa Clara Street, CA at 10:00 a.m., Tuesday, October 3, 2017.

Dated: October 3, 2017

  
\_\_\_\_\_  
Dawn G. Abrahamson, City Clerk