



McCune Room
 John F. Kennedy Library
 Lower Level
 505 Santa Clara Street
 Vallejo, CA 94590

www.cityofvallejo.net

AGENDA

MCCUNE COLLECTION COMMISSION SPECIAL MEETING – 5:00 P.M. June 8, 2017

COMMISSIONERS

Henry Beecher, Chair
 Joanne Schivley,
 Vice Chair
 Guy Brookshire
 Ken Innes
 Julie Stratton
 Thia Markson

This AGENDA contains a brief general description of each item to be considered. The posting of the recommended actions does not indicate what action may be taken. If comments come to the McCune Collection Commission without prior notice and are not listed on the AGENDA, no specific answers or response should be expected at this meeting per State law.

Pursuant to the Government Code Section 54954.3 (The Brown Act), members of the public shall be afforded the opportunity to speak on any agenda item of interest to them provided they are first recognized by the presiding officer. Members of the public wishing to be so recognized are requested to submit a completed speaker card to the Executive Secretary of the Commission prior to the consideration of the item.

Those wishing to address MCCune Collection Commission on any matter for which another opportunity to speak is not provided on the AGENDA but which is within the jurisdiction of the McCune Collection Commission to resolve may come forward to the podium during the "COMMUNITY FORUM" portion of the AGENDA.

Members of the public have the right to speak on any item on this agenda. Those wishing to address the McCune Collection Commission: 1) during the Community Forum are limited to three minutes pursuant to Vallejo Municipal Code Section 2.20.300; and 2) on a Consent Calendar item are limited to three minutes pursuant to Vallejo Municipal Code Section 2.02.310.

Notice of Availability of Public Records: All public records relating to an open session item, which are not exempt from disclosure pursuant to the Public Records Act, that are distributed to a majority of the commissioners will be available for public inspection at the City Clerk's Office, 555 Santa Clara Street, 3rd Floor, Vallejo, CA at the same time that the public records are distributed or made available to the commissioners. Such documents may also be available on the City of Vallejo website at <http://www.cityofvallejo.net> subject to staff's ability to post the documents prior to the meeting. Information may be obtained by calling (707) 648-4527,

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McCune Room is ADA compliant. Devices for the hearing impaired are available from the City Clerk. Requests for disability related modifications or accommodations, aids or services may be made by a person with a disability to the City Clerk no less than 72 hours prior to the meeting as required by Section 202 of the Americans with Disabilities Act of 1990 and the federal rules and regulations adopted in implementation thereof.

Please call (707) 674-4082 if outside gate is closed.

1. **CALL TO ORDER**

2. **ROLL CALL**

3. **COMMUNICATIONS**

- A. Report from City staff to the McCune Collection Commission
 - 1. Feedback on Commission Training held Tuesday, June 6
 - 2. Reminder: Recruitment for Commission and Committee Vacancies, June 22
- B. Report from Council Liaison to the McCune Collection Commission
- C. Report from McCune Foundation to the McCune Collection Commission
- D. Others

4. **COMMUNITY FORUM**

Anyone wishing to address the commission on any matter for which another opportunity to speak is not provided on the agenda, and which is within the jurisdiction of the commission to resolve, is requested to submit a completed speaker card to the Executive Secretary of the Commission. When called upon, each speaker should state his /her name, and address for the record. The conduct of the community forum shall be limited to a maximum of fifteen (15) minutes, with each speaker limited to three minutes pursuant to Vallejo Municipal Code Section 2.20.300.

5. **CONSENT CALENDAR AND APPROVAL OF AGENDA**

Members of the public wishing to address the commission on Consent Calendar Items are requested to submit a completed speaker card to the Executive Secretary to the Commission. Each speaker is limited to three minutes pursuant to Vallejo Municipal Code Section 2.02.310. Requests for removal of Consent Items received from the public are subject to approval by a majority vote of the commission. Items removed from the commission will be heard immediately after approval of the Consent Calendar and Agenda.

A. **Approval of Agenda & Minutes**

Recommendation: By motion, approve the agenda for the special meeting June 8, 2017, McCune Collection Commission and approval of the minutes from the May 4, 2017 regular meeting.

6. **CHAIR'S REPORT**

7. **OLD BUSINESS**

A. **Collection/Acquisition of Items Donated to the McCune Collection**

8. **NEW BUSINESS**

A. **Set Docent Schedule:**

Regular Hours:

Saturday, July 1, 12-2 pm: _____

Recommendation to cancel: Tuesday, July 4, 2-4 pm

Saturday, July 15, 12-2 pm: _____

Tuesday, July 18, 2-4 pm.: _____

B. **Provide recommendation on FY 2017-18 collection preservation needs**

Action: By motion, recommend collection items requiring immediate preservation in Fiscal Year (FY) 2017-18 and request staff to follow up on implementation.

- C. **Report Back from Ad-hoc Committee to develop a draft plan on a Printing Society Subcommittee**
Action: Receive Report.
- D. **Discuss ideas for furthering academic outreach**
- E. **Submission of Monthly Receipts for Reimbursement**
- F. **FY 2016-17 Budget Revision**
Action: By motion, amend FY 2016-17 Budget transferring \$168 from printing to preservation/archival for procurement of equipment and/or materials.
- G. **Provide recommendation on FY 2017-18 collection preservation needs**
Action: By motion, recommend collection items for preservation during FY 2017-18 based on recommendations of the Ad-Hoc Committee on Collection Maintenance and request staff to follow up on implementation beginning July 1, 2017.
- H. **McCune Room use requests**
Action: By motion approve/deny the following room use requests
 - 1) For a USFS presentation and book signing (7pm on June 8, 2017)
 - 2) For meetings of a local group of printing enthusiasts
 - 3) For a small private function (date TBD)
- I. **Participation of The McCune in Vallejo Open Studios 2017**
Action: By motion approve payment of \$50 (Vallejo Open Studios) VOS participation fee

8. ACTIVITY REPORTS

- A. Program Series
- B. Website
- C. Art Walk
- D. Volunteer Program
- E. Writers Workshop

9. ANNOUNCEMENTS

10. FUTURE AGENDA ITEMS

- A. Discussion of Agenda Items for Future Meetings

11. NEXT MEETING DATE: Thursday, July 6, 2017

12. ADJOURNMENT

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I, Dawn G. Abrahamson, City Clerk, do hereby certify that we have caused a true copy of the above notice and agenda to be delivered to each of the members of the McCune Collection Commission, at the time and in the manner prescribed by law and that this agenda was posted at City Hall, 555 Santa Clara Street, CA at 4:00 p.m., Friday, June 2, 2017.

Dated: June 2, 2017



Dawn G. Abrahamson, City Clerk