



Council Chambers
 Council Chambers – 2nd Floor
 555 Santa Clara Street
 Vallejo, CA 94590
www.cityofvallejo.net

AGENDA

**MCCUNE COLLECTION
 COMMISSION
 REGULAR MEETING – 5:00 PM.
 March 4, 2019
 Council Chambers**

COMMISSIONERS

Guy Brookshire, Chair
 Noah Dove, Vice Chair
 Joanne Schivley,
 Treasurer
 Henry Beecher
 Ken Innes
 Julie Stratton
Vacancy

This AGENDA contains a brief general description of each item to be considered. The posting of the recommended actions does not indicate what action may be taken. If comments come to the McCune Collection Commission without prior notice and are not listed on the AGENDA, no specific answers or response should be expected at this meeting per State law.

Pursuant to the Government Code Section 54954.3 (The Brown Act), members of the public shall be afforded the opportunity to speak on any agenda item of interest to them provided they are first recognized by the presiding officer. Members of the public wishing to be so recognized are requested to submit a completed speaker card to the Executive Secretary of the Commission prior to the consideration of the item.

Those wishing to address McCune Collection Commission on any matter for which another opportunity to speak is not provided on the AGENDA but which is within the jurisdiction of the McCune Collection Commission to resolve may come forward to the podium during the "COMMUNITY FORUM" portion of the AGENDA.

Members of the public have the right to speak on any item on this agenda. Those wishing to address the McCune Collection Commission: 1) during the Community Forum are limited to three minutes pursuant to Vallejo Municipal Code Section 2.20.300; and 2) on a Consent Calendar item are limited to three minutes pursuant to Vallejo Municipal Code Section 2.02.310.

Notice of Availability of Public Records: All public records relating to an open session item, which are not exempt from disclosure pursuant to the Public Records Act, that are distributed to a majority of the commissioners will be available for public inspection at the City Clerk's Office, 555 Santa Clara Street, 3rd Floor, Vallejo, CA at the same time that the public records are distributed or made available to the commissioners. Such documents may also be available on the City of Vallejo website at <http://www.cityofvallejo.net> subject to staff's ability to post the documents prior to the meeting. Information may be obtained by calling (707) 648-4527,

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	<p>McCune Room is ADA compliant. Devices for the hearing impaired are available from the City Clerk. Requests for disability related modifications or accommodations, aids or services may be made by a person with a disability to the City Clerk no less than 72 hours prior to the meeting as required by Section 202 of the Americans with Disabilities Act of 1990 and the federal rules and regulations adopted in implementation thereof.</p> <p>Please call (707) 674-4082 if outside gate is closed.</p>
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1. CALL TO ORDER

2. ROLL CALL

3. COMMUNICATIONS

- A. Report from City staff to the McCune Collection Commission
- B. Report from Council Liaison to the McCune Collection Commission
- C. Report from McCune Foundation to the McCune Collection Commission
- D. Others

E. ACTIVITY REPORTS

- 1. Program Series
- 2. Website
- 3. Art Walk
- 4. Volunteer Program
- 5. Writers Workshop
- 6. Graphic Arts Group
- 7. Book Club

4. COMMUNITY FORUM

Anyone wishing to address the commission on any matter for which another opportunity to speak is not provided on the agenda, and which is within the jurisdiction of the commission to resolve, is requested to submit a completed speaker card to the Executive Secretary of the Commission. When called upon, each speaker should state his /her name, and address for the record. The conduct of the community forum shall be limited to a maximum of fifteen (15) minutes, with each speaker limited to three minutes pursuant to Vallejo Municipal Code Section 2.20.300.

5. CONSENT CALENDAR AND APPROVAL OF AGENDA

Members of the public wishing to address the commission on Consent Calendar Items are requested to submit a completed speaker card to the Executive Secretary to the Commission. Each speaker is limited to three minutes pursuant to Vallejo Municipal Code Section 2.02.310. Requests for removal of Consent Items received from the public are subject to approval by a majority vote of the commission. Items removed from the commission will be heard immediately after approval of the Consent Calendar and Agenda.

A. Approval of Agenda & Minutes

Recommendation: By motion, approve the agenda for the regular meeting, March 4, 2019 of the McCune Collection Commission and approval of the minutes from the February 4, 2019 regular meeting.

6. CHAIR'S REPORT

7. RECURRING BUSINESS

A. Acquisition of Items Donated to the McCune Collection

Action: By motion approve/deny acquisition of donated item(s).

B. Submission of Monthly Receipts for Reimbursement

C. McCune Room use requests

Action: By motion approve/deny room use request.

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D. Mini-Exhibit

Action: Discuss next exhibit theme.

E. Set McCune Collection Schedule:

<https://www.mccunecollection.org/events>

Docent Hours

Tuesday, April 2, 2-4 pm: Commissioner Innes

Saturday, April 6, 12-2 pm:

Saturday, April 13 9, 12-2 pm:

Tuesday, April 16, 2-4 pm:

Saturday, April 20, 12-2pm:

Saturday, April 27, 12-2pm:

Special Programs

Writers Workshop: Friday, April 5, 7-9 pm: Chair Brookshire

Graphic Arts Group, Friday, April 12, 7-9 pm: Vice Chair Dove

2nd Friday Artwalk, Friday, April 12, 5-9 pm:

Book Club: Sunday, April 14, 3-5 pm:

Writers Workshop: Friday, April 19, 7-9 pm: Chair Brookshire

Spring Program, Sunday, April ?, 2-4pm:

8. NEW/UNFINISHED BUSINESS

A. Reschedule or Cancel May 6, 2019 Meeting

Action: By motion, reschedule and/or cancel the May 6, 2019 regular meeting due to staffing conflicts.

B. Review and Approve Updates Obligations and Rights of Officers Policy

Action: By motion, approve submitting 'Obligations and Rights of Officers Policy' draft to staff for review & comment (attachment).

C. Review and Approve Fiscal Agent Definition, Discuss where to Insert within Policy Book

Action: By motion, approve Fiscal Agent Definition and its location within the policy book (attachment).

D. Review and Approve Room Use & Event Policy

Action: By motion, approve submitting ' Room Use & Event Policy ' draft to staff for review & comment (attachments).

E. Prohibit Non-Service Animals in the McCune Room

Action: By motion, prohibit non-service animals from the carpeted areas of the McCune Room.

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- i. **ANNOUNCEMENTS**
- ii. **FUTURE AGENDA ITEMS**
 - A. Discussion of Agenda Items for Future Meetings
 - i. Role of Foundation
 - ii. Municipal Code Amendments
 - iii. Use of the Albion Press
 - iv. Grant Update
 - v. Academic Outreach (McCune data on OAC)
- iii. **NEXT MEETING DATE:** April 1, 2019
- iv. **ADJOURNMENT**

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I, Dawn G. Abrahamson, City Clerk, do hereby certify that we have caused a true copy of the above notice and agenda to be delivered to each of the members of the McCune Collection Commission, at the time and in the manner prescribed by law and that this agenda was posted at City Hall, 555 Santa Clara Street, CA at 5:00 p.m., February 27, 2019

Dated: February 27, 2019


Dawn G. Abrahamson, City Clerk