**MARINA ADVISORY COMMITTEE**

**REGULAR MEETING MINUTES**

**Public Works Conference Room**

**August 3, 2017**

**1. CALL TO ORDER**

The meeting was called to order by: Marina Advisory Committee Chair Ken Wright at 5:03 p.m.

**2. ROLL CALL**

**Members Present:** Councilman Jess Malgapo, Kenneth Wright, James Hildebrand, Ron Lee, Tuuli Messer-Bookman, Ron Babcock

**Staff Present:** Kimberley Lindo, Fiona Gault Strykers

**Guest:** None

**3.** **APPROVAL OF MINUTES**

By motion, minutes approved.

**4. APPROVAL OF AGENDA**

By motion, agenda approved.

**5. CORRESPONDENCE** -None

**6. NEW BUSINESS**

A. **Informational Report on Tentative Marina Projects**

A verbal report was given by Assistant Public Works Director, Fiona Gault Strykers. Improvements on H dock, camera at K dock parking lot.

B. **Informational Report on Dredging & Seawall Damage**

A Verbal report was given by Assistant Public Works Director, Fiona Gault Strykers addressing the issue of dredging. Dredging will be scheduled for mid – year 2018.

C. **Volunteer Program**

Chairperson, Ken Wright proposed creating a volunteer program to possibly plan events and assist Marina staff with answering phones and providing information to incoming customers. Ken will send email correspondence to committee members.

 D. **Inquiry & Discussion of Increasing Live –aboard Percentage**

Chair, Ken Wright filed a motion to increase the number of allowable live-aboard customers from 5% to 10%.

**7. OLD BUSINESS**

A. **Informational Report on Wi-Fi & Cameras**

A verbal report was given by Public Works Director, Fiona Gault Strykers that at this time our I.T. Department is unable to provide WiFi password protection to Marina customers.

 B. **Report on Marina Security (incident report)**

A verbal report was given by Acting Senior Customer Service Rep, Kimberley Lindo. Incident report handed out to committee by Marina Administrative Staff.

 D. **Report on Berther’s Insurance & Registration**

A verbal report was given by Acting Senior Customer Service Rep, Kimberley Lindo.

**8. CONFIRMATION OF NEXT MEETING DATE**

 Thursday, November 2, 2017 at 5:00 P.M.

**9. COMMUNITY FORUM**

 None

**10. STAFF COMMENTS**

None

**11. CHAIRPERSON’S & COMMITTEE MEMBER’S REPORTS/AGENDA REQUESTS**

**12. LIAISON COMMENTS**

Councilman Malgapo thanked the Marina Staff for all their hard work and to the new Committee members who accepted the positions and terms on the Marina Advisory Committee.

**13. ADJOURNMENT –** The meeting was adjourned at 5:45 p.m.