

**MARINA ADVISORY COMMITTEE
REGULAR MEETING MINUTES
Public Works Conference Room
November 5, 2015**

1. CALL TO ORDER

The meeting was called to order by: Marina Advisory Committee Chair Ken Wright at 5:05 p.m.

2. ROLL CALL

Members Present: Kenneth Wright, Ron Lee, Lewis Mitchell, Ron Babcock

Staff Present: Kimberley Lindo

Guest: Tony Adams

3. APPROVAL OF MINUTES

By motion, minutes approved.

4. APPROVAL OF AGENDA

By motion, agenda approved.

5. CORRESPONDENCE - None

6. NEW BUSINESS -None

7. OLD BUSINESS

A. Status Report on Marina Improvements

A verbal report was given by Acting Senior Customer Service Rep, Kimberley Lindo. 42 Harbor Way and # 7 Harbor Way roof repairs are complete; # 7 Harbor Way remodeling upstairs completed; I Dock 1640' of decking completed; New gangways installed G & H dock; J dock led lights; ADA doors #7 building; foam replaced on sections of I, D, E & G dock; removed fingers on D dock for side ties; repaired whaler boards and water line on J dock; sewer lift station hydro and grease cleanout; cleared all sewer lines in all lots (17 total); laundry room LED lights; installed 4 new outer sea wall solar marine lights; installed bird spikes on K dock entrance; striped all parking lots; inspected over 400 hose-bibs; inspected all dock box lights; labeled all electrical panels & transformers.

B. Informational Report on Wi-Fi & Cameras

A Verbal report was given by Acting Senior Customer Service Rep, Kimberley Lindo. Status of vendor quote was extremely high; camera project still pending at this time.

C. Status Report on Kayak (rowboat) Monthly Storage Available

A verbal report was given by Acting Senior Customer Service Rep, Kimberley Lindo. The marina was directed by supervisors to begin promotion for kayakers. Pay for 6 months up front and get 6 months free. Kayak storage is still available at the current rowboat rate, which is \$27.50 per month.

- E. **Report on Marina Security (incident report)**
A verbal report was given by Acting Senior Customer Service Rep, Kimberley Lindo. A new gate security system will be installed soon. We will be focusing on docks H & I for initial install. Incident report handed out to committee by Marina Administrative Staff.

 - F. **Report on berth insurance & registration**
A verbal report was given by Acting Senior Customer Service Rep, Kimberley Lindo. There were still approximately 60 customers that are not compliant with the insurance & registration policy; expired insurance is a continuous issue only due to the fact that insurance policies lapse throughout the entire year and sometimes customers forget to provide a copy. Letters are sent out and those refusing to respond will receive a termination letter.
- 8. **CONFIRMATION OF NEXT MEETING DATE**
February 4, 2015 was confirmed by the committee members.

 - 9. **COMMUNITY FORUM**
The floor was open for discussion regarding the possibility of eliminating the Marina Advisory Committee; the status of the committee was unknown at this time.

 - 10. **STAFF COMMENTS**
None

 - 11. **CHAIRPERSON'S & COMMITTEE MEMBER'S REPORTS/AGENDA REQUESTS**
None

 - 12. **LIAISON COMMENTS**
None - absent

 - 13. **ADJOURNMENT** – The meeting was adjourned at 5:45 p.m.