

**MARINA ADVISORY COMMITTEE
REGULAR MEETING MINUTES
Public Works Conference Room
February 4, 2016**

1. CALL TO ORDER

The meeting was called to order by: Marina Advisory Committee Chair Ken Wright at 5:05 p.m.

2. ROLL CALL

Members Present: Councilman Jess Malgapo, Kenneth Wright, James Hildebrand, Ron Lee, Tuuli Messer-Bookman, Ron Babcock

Staff Present: Kimberley Lindo

Guest: Barry Bookman

3. APPROVAL OF MINUTES

By motion, minutes approved.

4. APPROVAL OF AGENDA

By motion, agenda approved.

5. CORRESPONDENCE - None

6. NEW BUSINESS

A. Informational Report on Tentative Marina Projects

A verbal report was given by Acting Senior Customer Service Rep, Kimberley Lindo. H dock is still being repaired / rebuilt.

B. Informational Report on Dredging

A Verbal report was given by Acting Senior Customer Service Rep, Kimberley Lindo. The survey was complete on J dock and the fairway. The target dredge area is J dock. Committee members who are berthers expressed concern as to why the 56' slips were not on the dredge map.

7. OLD BUSINESS

A. Status Report on Marina Improvements

A verbal report was given by Acting Senior Customer Service Rep, Kimberley Lindo. H dock is still being repaired / rebuilt. New washers & dryers were purchased and a pedestal was built in the laundry room to raise the washing machines to a more comfortable height.

B. Informational Report on Wi-Fi & Cameras

A Verbal report was given by Acting Senior Customer Service Rep, Kimberley Lindo. Limited Wi-Fi is available only to where the antenna reaches. Some customers have purchased boosters or extenders and are able to connect. Regarding Cameras, there is a camera on the roof of J dock. The viewing area of this camera is K dock parking lot and the street entrance of Harbor Way. Quotes for cameras for inside 42 Harbor Way have been received. We are still

waiting for the Information Technology Department to move forward with the install of cameras that will cover all of the Marina parking lots and gates (including the fuel dock).

C. Report on Marina Security (incident report)

A verbal report was given by Acting Senior Customer Service Rep, Kimberley Lindo. Incident report handed out to committee by Marina Administrative Staff.

D. Report on berth insurance & registration

A verbal report was given by Acting Senior Customer Service Rep, Kimberley Lindo. There were still approximately 50 customers that are not compliant with the insurance & registration policy; expired insurance is a continuous issue only due to the fact that insurance policies lapse throughout the entire year and sometimes customers forget to provide a copy. Letters are sent out and those refusing to respond will receive a termination letter.

8. CONFIRMATION OF NEXT MEETING DATE

May 5, 2016 was confirmed by the committee members.

9. COMMUNITY FORUM

Guest Barry Bookman wanted to discuss electrical issues within the Marina. Marina staff informed him that the issue that he was referring to was not a Marina issue; it was a problem within a berther's vessel. Barry Bookman also asked about the Waterfront property by the launch ramp. He asked if water related businesses would be located there. Staff mentioned that right now there is a PG&E clean-up effort and until this is complete, they cannot ask for bids for the property.

10. STAFF COMMENTS

None

11. CHAIRPERSON'S & COMMITTEE MEMBER'S REPORTS/AGENDA REQUESTS

James Hildebrand suggested the Marina have an "Opening Day". This could be a day where all vessels must start their boats and leave the gate. It was mentioned that this could be a meet and greet for berthers on this day.

12. LIAISON COMMENTS

Councilman Malgapo mentioned that the Adhoc Committee on City Commissions recommended eliminating the Marina Advisory Committee but he challenged this. He mentioned that he delayed the vote until February 23rd. Councilman Malgapo also mentioned the \$350,000 budget for dredging. He said the demand for money is great throughout the City, and Police and Fire come first.

13. ADJOURNMENT – The meeting was adjourned at 5:47 p.m.