



AGENDA

MARINA ADVISORY COMMITTEE REGULAR MEETING – 5:00 P.M

Ken Wright, Chairperson
James Hildebrand, Vice Chair
Ron Babcock
Fred Dickey
Ronald Lee
Tuuli Messer-Bookman
Lewis Mitchell

Public Works Conference Room
Fourth Floor
City Hall
555 Santa Clara Street
Vallejo, CA 94590

May 5, 2016


This AGENDA contains a brief general description of each item to be considered. The posting of the recommended actions does not indicate what action may be taken. If comments come to the Marina Advisory Committee without prior notice and are not listed on the AGENDA, no specific answers or response should be expected at this meeting per State law.

Pursuant to the Government Code Section 54954.3 (The Brown Act), members of the public shall be afforded the opportunity to speak on any agenda item of interest to them provided they are first recognized by the presiding officer. Members of the public wishing to be so recognized are requested to submit a completed speaker card to the Executive Secretary of the Committee prior to the consideration of the item.

Those wishing to address the Marina Advisory Committee on any matter for which another opportunity to speak is not provided on the AGENDA but which is within the jurisdiction of Marina Advisory Committee to resolve may come forward to the podium during the "COMMUNITY FORUM" portion of the AGENDA.

Members of the public have the right to speak on any item on this agenda. Those wishing to address the Marina Advisory Committee: 1) during the Community Forum are limited to three minutes pursuant to Vallejo Municipal Code Section 2.20.300; and 2) on a Consent Calendar item are limited to three minutes pursuant to Vallejo Municipal Code Section 2.02.310.

Notice of Availability of Public Records: All public records relating to an open session item, which are not exempt from disclosure pursuant to the Public Records Act, that are distributed to a majority of the Marina Advisory Committee will be available for public inspection at 42 Harbor Way at the same time that the public records are distributed or made available to the Marina Advisory Committee. Such documents may also be available on the City of Vallejo website at www.ci.vallejo.ca.us subject to staff's ability to post the documents prior to the meeting.

	Vallejo Public Works Conference Room is ADA compliant. Devices for the hearing impaired are available from the City Clerk. Requests for disability related modifications or accommodations, aids or services may be made by a person with a disability to the Vallejo Marina office no less than 72 hours prior to the meeting as required by Section 202 of the Americans with Disabilities Act of 1990 and the federal rules and regulations adopted in implementation thereof.
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If you have any questions regarding any of the following agenda items, please call the Marina office at (707) 648-4370.

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1. CALL TO ORDER
 2. ROLL CALL
 3. APPROVAL OF THE MINUTES – By motion
 - A. **Approval of the February 4, 2016 meeting minutes**
Recommendation: By motion, approve the minutes of the February 4, 2016 regular meeting.
 4. APPROVAL OF AGENDA – By motion
 5. ASSISTANT PUBLIC WORKS DIRECTOR / MAINTENANCE SUPERINTENDENT REPORT
 6. WRITTEN COMMUNICATIONS
 7. OLD BUSINESS:
 - A. **Status Report on Marina Improvements**
Recommendation: Verbal report will be provided by staff. Informational item only and action is not required.
 - B. **Informational Report on Wi-Fi & Camera**
Recommendation: Verbal report will be provided by staff. Informational item only and action is not required.
 - C. **Informational Report on Marina Security**
Recommendation: Verbal incident report will be provided by staff. Informational item only and action is not required.
 - D. **Report on berth insurance & registration**
Recommendation: Verbal report will be provided by staff. Informational item only and action is not required.
 8. NEW BUSINESS:
 - A. **Informational Report on Tentative Marina Projects**
Recommendation: Verbal report will be provided by staff. Informational item only and action is not required.
 - B. **Informational Report on Dredging**
Recommendation: Verbal report will be provided by staff. Informational item only and action is not required.
 - C. **Informational Report on Berth Rate Increase**
Recommendation: Verbal report will be provided by staff. Informational item only and action is not required.
 9. CONFIRMATION OF NEXT MEETING DATE

10. COMMUNITY FORUM

NOTICE: This item provides the public an opportunity to address the Committee. Remarks should be confined to matters within the Committee's ability to resolve. Fifteen minutes are set aside for this purpose with each speaker allowed three minutes.

11. CHAIRPERSON'S AND COMMITTEE MEMBER'S REPORTS / AGENDA REQUESTS


12. NOTICE: No action or discussion will take place with respect to brief announcements, oral reports, or agenda requests as listed above.

13. COUNCILMEMBER LIAISON REPORT

14. ADJOURNMENT

I, Kimberley Lindo, Marina Staff, do hereby certify that I have caused a true copy of the above notice and agenda to be delivered to each of the members of the Marina Advisory Committee, at the time and in the manner prescribed by law and that this agenda was posted at City Hall, 555 Santa Clara Street, CA at 10:00 a.m., April 27, 2016.

Dated: April 27, 2016



Kimberley Lindo, Marina Staff

**MARINA ADVISORY COMMITTEE
REGULAR MEETING MINUTES
Public Works Conference Room
February 4, 2016**

1. CALL TO ORDER

The meeting was called to order by: Marina Advisory Committee Chair Ken Wright at 5:05 p.m.

2. ROLL CALL

Members Present: Councilman Jess Malgapo, Kenneth Wright, James Hildebrand, Ron Lee, Tuuli Messer-Bookman, Ron Babcock

Staff Present: Kimberley Lindo

Guest: Barry Bookman

3. APPROVAL OF MINUTES

By motion, minutes approved.

4. APPROVAL OF AGENDA

By motion, agenda approved.

5. CORRESPONDENCE - None

6. NEW BUSINESS

A. Informational Report on Tentative Marina Projects

A verbal report was given by Acting Senior Customer Service Rep, Kimberley Lindo. H dock is still being repaired / rebuilt.

B. Informational Report on Dredging

A Verbal report was given by Acting Senior Customer Service Rep, Kimberley Lindo. The survey was complete on J dock and the fairway. The target dredge area is J dock. Committee members who are berthers expressed concern as to why the 56' slips were not on the dredge map.

7. OLD BUSINESS

A. Status Report on Marina Improvements

A verbal report was given by Acting Senior Customer Service Rep, Kimberley Lindo. H dock is still being repaired / rebuilt. New washers & dryers were purchased and a pedestal was built in the laundry room to raise the washing machines to a more comfortable height.

B. Informational Report on Wi-Fi & Cameras

A Verbal report was given by Acting Senior Customer Service Rep, Kimberley Lindo. Limited Wi-Fi is available only to where the antenna reaches. Some customers have purchased boosters or extenders and are able to connect. Regarding Cameras, there is a camera on the roof of J dock. The viewing area of this camera is K dock parking lot and the street entrance of Harbor Way. Quotes for cameras for inside 42 Harbor Way have been received. We are still

waiting for the Information Technology Department to move forward with the install of cameras that will cover all of the Marina parking lots and gates (including the fuel dock).

C. Report on Marina Security (incident report)

A verbal report was given by Acting Senior Customer Service Rep, Kimberley Lindo. Incident report handed out to committee by Marina Administrative Staff.

D. Report on berth insurance & registration

A verbal report was given by Acting Senior Customer Service Rep, Kimberley Lindo. There were still approximately 50 customers that are not compliant with the insurance & registration policy; expired insurance is a continuous issue only due to the fact that insurance policies lapse throughout the entire year and sometimes customers forget to provide a copy. Letters are sent out and those refusing to respond will receive a termination letter.

8. CONFIRMATION OF NEXT MEETING DATE

May 5, 2016 was confirmed by the committee members.

9. COMMUNITY FORUM

Guest Barry Bookman wanted to discuss electrical issues within the Marina. Marina staff informed him that the issue that he was referring to was not a Marina issue; it was a problem within a berth's vessel. Barry Bookman also asked about the Waterfront property by the launch ramp. He asked if water related businesses would be located there. Staff mentioned that right now there is a PG&E clean-up effort and until this is complete, they cannot ask for bids for the property.

10. STAFF COMMENTS

None

11. CHAIRPERSON'S & COMMITTEE MEMBER'S REPORTS/AGENDA REQUESTS

James Hildebrand suggested the Marina have an "Opening Day". This could be a day where all vessels must start their boats and leave the gate. It was mentioned that this could be a meet and greet for berthers on this day.

12. LIAISON COMMENTS

Councilman Malgapo mentioned that the Adhoc Committee on City Commissions recommended eliminating the Marina Advisory Committee but he challenged this. He mentioned that he delayed the vote until February 23rd. Councilman Malgapo also mentioned the \$350,000 budget for dredging. He said the demand for money is great throughout the City, and Police and Fire come first.

13. ADJOURNMENT – The meeting was adjourned at 5:47 p.m.