



# AGENDA

## MARINA ADVISORY COMMITTEE REGULAR MEETING – 5:00 P.M

Ken Wright, Chairperson  
James Hildebrand, Vice Chair  
Ron Babcock  
Fred Dickey  
Ronald Lee  
Tuuli Messer-Bookman  
Lewis Mitchell

Public Works Conference Room  
Fourth Floor  
City Hall  
555 Santa Clara Street  
Vallejo, CA 94590

### November 3, 2016


This AGENDA contains a brief general description of each item to be considered. The posting of the recommended actions does not indicate what action may be taken. If comments come to the Marina Advisory Committee without prior notice and are not listed on the AGENDA, no specific answers or response should be expected at this meeting per State law.

Pursuant to the Government Code Section 54954.3 (The Brown Act), members of the public shall be afforded the opportunity to speak on any agenda item of interest to them provided they are first recognized by the presiding officer. Members of the public wishing to be so recognized are requested to submit a completed speaker card to the Executive Secretary of the Committee prior to the consideration of the item.

Those wishing to address the Marina Advisory Committee on any matter for which another opportunity to speak is not provided on the AGENDA but which is within the jurisdiction of Marina Advisory Committee to resolve may come forward to the podium during the "COMMUNITY FORUM" portion of the AGENDA.

Members of the public have the right to speak on any item on this agenda. Those wishing to address the Marina Advisory Committee: 1) during the Community Forum are limited to three minutes pursuant to Vallejo Municipal Code Section 2.20.300; and 2) on a Consent Calendar item are limited to three minutes pursuant to Vallejo Municipal Code Section 2.02.310.

**Notice of Availability of Public Records:** All public records relating to an open session item, which are not exempt from disclosure pursuant to the Public Records Act, that are distributed to a majority of the Marina Advisory Committee will be available for public inspection at 42 Harbor Way at the same time that the public records are distributed or made available to the Marina Advisory Committee. Such documents may also be available on the City of Vallejo website at [www.ci.vallejo.ca.us](http://www.ci.vallejo.ca.us) subject to staff's ability to post the documents prior to the meeting.

	Vallejo Public Works Conference Room is ADA compliant. Devices for the hearing impaired are available from the City Clerk. Requests for disability related modifications or accommodations, aids or services may be made by a person with a disability to the Vallejo Marina office no less than 72 hours prior to the meeting as required by Section 202 of the Americans with Disabilities Act of 1990 and the federal rules and regulations adopted in implementation thereof.
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If you have any questions regarding any of the following agenda items, please call the Marina office at (707) 648-4370.

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1. **CALL TO ORDER**
  2. **ROLL CALL**
  3. **APPROVAL OF THE MINUTES – By motion**
    - A. **Approval of the May 5, 2016 meeting minutes**  
Recommendation: By motion, approve the minutes of the May 5, 2016 regular meeting.
  4. **APPROVAL OF AGENDA – By motion**
  5. **ASSISTANT PUBLIC WORKS DIRECTOR / MAINTENANCE SUPERINTENDENT REPORT**
  6. **WRITTEN COMMUNICATIONS**
  7. **OLD BUSINESS:**
    - A. **Status Report on Marina Improvements**  
Recommendation: Verbal report will be provided by staff. Informational item only and action is not required.
    - B. **Informational Report on Wi-Fi & Camera**  
Recommendation: Verbal report will be provided by staff. Informational item only and action is not required.
    - C. **Informational Report on Marina Security**  
Recommendation: Verbal incident report will be provided by staff. Informational item only and action is not required.
    - D. **Report on berth insurance & registration**  
Recommendation: Verbal report will be provided by staff. Informational item only and action is not required.
  8. **NEW BUSINESS:**
    - A. **Informational Report on “Hot” Marina**  
Recommendation: Verbal report will be provided. Informational item only and action is not required.
    - B. **Informational Report on Tentative Marina Projects**  
Recommendation: Verbal report will be provided by staff. Informational item only and action is not required
    - C. **Informational Report on Dredging**  
Recommendation: Verbal report will be provided by staff. Informational item only and action is not required.
    - D. **Informational Report on Berth Rate Increase**  
Recommendation: Verbal report will be provided by staff. Informational item only and action is not required.

**9. CONFIRMATION OF NEXT MEETING DATE**

**10. COMMUNITY FORUM**

*NOTICE: This item provides the public an opportunity to address the Committee. Remarks should be confined to matters within the Committee's ability to resolve. Fifteen minutes are set aside for this purpose with each speaker allowed three minutes.*

**11. CHAIRPERSON'S AND COMMITTEE MEMBER'S REPORTS / AGENDA REQUESTS**


**12. NOTICE:** No action or discussion will take place with respect to brief announcements, oral reports, or agenda requests as listed above.

**13. COUNCILMEMBER LIAISON REPORT**

**14. ADJOURNMENT**

I, Kimberley Lindo, Marina Staff, do hereby certify that I have caused a true copy of the above notice and agenda to be delivered to each of the members of the Marina Advisory Committee, at the time and in the manner prescribed by law and that this agenda was posted at City Hall, 555 Santa Clara Street, CA at 10:00 a.m., October 31, 2016.

Dated: October 31, 2016

  
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Kimberley Lindo, Marina Staff

**MARINA ADVISORY COMMITTEE  
REGULAR MEETING MINUTES  
Public Works Conference Room  
May 5, 2016**

**1. CALL TO ORDER**

The meeting was called to order by: Marina Advisory Committee Chair Ken Wright at 5:03 p.m.

**2. ROLL CALL**

**Members Present:** Councilman Jess Malgapo, Kenneth Wright, James Hildebrand, Ron Lee, Tuuli Messer-Bookman, Ron Babcock, Fred Dickey

**Staff Present:** Fiona Strykers, Kimberley Lindo

**Guest:** Barry Bookman

**3. APPROVAL OF MINUTES**

By motion, minutes approved.

**4. APPROVAL OF AGENDA**

By motion, agenda approved.

**5. ASSISTANT PUBLIC WORKS DIRECTOR / MAINTENANCE SUPERINTENDENT REPORT**

A verbal report was given by Assistant Public Works Director, Fiona Strykers. Public Works week is scheduled for mid-month in May. We have invited the community to visit the Marina on May 15<sup>th</sup> and 16<sup>th</sup>. We will have booths set up reflecting each department in Public Works. The Marina has also invited the following to set up booths for the event: Solano County Sheriff Department Marine Patrol Unit, Coast Guard, Fishery Foundation, and commercial crab boats (if available). Several hundred students will be arriving to tour the Marina during this time.

**6. WRITTEN COMMUNICATION - None**

**7. NEW BUSINESS**

**A. Informational Report on Tentative Marina Projects**

A verbal report was given by Acting Senior Customer Service Rep, Kimberley Lindo. H dock is still being repaired / rebuilt. We will be transitioning the remaining key fob processors to go live with the new processors. We have to transition B, C, J & K dock as well as the 42 Harbor building and K dock restrooms.

**B. Informational Report on Dredging**

A Verbal report was given by Acting Senior Customer Service Rep, Kimberley Lindo. The survey was complete on J dock and the fairway. The target dredge area is J dock. Committee members who are berthers expressed concern as to why the 56' slips were not on the dredge map. Marina staff has met with a University of Hawaii robotics dredge team and they are interested in testing a prototype here in the Marina. However, it is unlikely that they will be able to get permits from all of the required agencies by the dredge window.

C. **Informational Report on Berth Rate Increase**

A verbal report was given by Assistant Public Works Director, Fiona Strykers. The Marina has posted and mailed notices informing berthers of the proposed fee increases. There are concerns from the committee members over increasing the rates, while there is a tremendous amount of silt in the Marina. Fiona Strykers explained that there is still operational costs that need to be paid. There is also a service debt from prior dredging that amounts to \$700k each year. The Marina berthing fees are still comparable to other Bay Area marinas and management is moving forward with a proposal to City Council on May 24<sup>th</sup> to raise berthing rates.

8. **OLD BUSINESS**

A. **Status Report on Marina Improvements**

A verbal report was given by Acting Senior Customer Service Rep, Kimberley Lindo. H dock is still being repaired / rebuilt. The #7 restroom doors are now ADA compliant. We have purchased a new software system and the following gates have been transferred to the new system: D, E, F, G, H, and I dock.

B. **Informational Report on Wi-Fi & Cameras**

A Verbal report was given by Acting Senior Customer Service Rep, Kimberley Lindo. Limited Wi-Fi is still only available to where the antenna reaches. Regarding Cameras, there is a camera on the roof of J dock. We are still waiting for the Information Technology Department to move forward with the install of cameras that will cover all of the Marina parking lots and gates.

C. **Report on Marina Security (incident report)**

A verbal report was given by Acting Senior Customer Service Rep, Kimberley Lindo.

D. **Report on berther insurance & registration**

A verbal report was given by Acting Senior Customer Service Rep, Kimberley Lindo. Expired insurance is a continuous issue, due to the fact that insurance policies lapse throughout the entire year and sometimes customers forget to provide a copy.

9. **CONFIRMATION OF NEXT MEETING DATE**

August 4, 2016 was confirmed by the committee members.

10. **COMMUNITY FORUM**

Committee members discussed the Adhoc Committee wanting to eliminate the Marina Advisory Committee. Guest Barry Bookman discussed GFCI dock pedestal at the Marina and informed the committee that the codes were regulated nationally. Barry Bookman also mentioned that social media would be a good idea for the Marina.

11. **STAFF COMMENTS**

Acting Senior Customer Service Rep, Kimberley Lindo discussed the Adhoc Committee moving towards eliminating the Marina Advisory Committee. Concerns were expressed to the Committee that the committee serves no purpose except to meet quarterly. The

Committee does not collect and relay any information from the berthers nor do they relay any information to the berthers.

**12. CHAIRPERSON'S & COMMITTEE MEMBER'S REPORTS/AGENDA REQUESTS**

None

**13. LIAISON COMMENTS**

Councilman Malgapo mentioned that the Adhoc Committee on City Commissions recommended eliminating the Marina Advisory Committee but he still opposes this. The Committee was created by a resolution and members were appointed by the Mayor so that the berthers would have a voice. The committee only meets once a quarter, at minimal cost to the City. Councilman Malgapo requests that Committee members who are in favor of keeping the Marina Advisory Committee go to the next City Council meeting and speak in favor of the Committee.

**14. ADJOURNMENT – The meeting was adjourned at 6:16 p.m.**