

**MARINA ADVISORY COMMITTEE  
REGULAR MEETING MINUTES  
Public Works Conference Room  
August 6, 2015**

**1. CALL TO ORDER**

The meeting was called to order by: Marina Advisory Committee Chair Ken Wright at 5:03 p.m.

**2. ROLL CALL**

**Members Present:** Kenneth Wright, James Hildebrand, Ron Babcock, Lewis Mitchell

**Staff Present:** Kimberley Lindo

**Guest:** Tony Adams

**3. APPROVAL OF MINUTES**

By motion, minutes approved.

**4. APPROVAL OF AGENDA**

By motion, agenda approved.

**5. CORRESPONDENCE - None**

**6. NEW BUSINESS**

**A. Informational Report on Tentative Marina Projects**

A verbal report was given by Acting Senior Customer Service Rep, Kimberley Lindo. J & K docks are still pending a contractor to be hired to instruct Marina staff on how to do the repairs properly; H dock still pending based the rotation of staffing.

**B. Informational Report on upcoming online bill pay**

A verbal report was given by Acting Senior Customer Service Rep, Kimberley Lindo. Staff that was working on that project is no longer working for City. We have a vendor interested providing the service to the Marina, and have forwarded the necessary information to both IT Director Greg Taylor, and Finance Director Ron Millard to see if the service provider meets all of the City requirements.

**7. OLD BUSINESS**

**A. Status Report on Marina Improvements**

A verbal report was given by Acting Senior Customer Service Rep, Kimberley Lindo. 42 Harbor Way and # 7 Harbor Way roof repairs are scheduled; # 7 Harbor Way remodeling upstairs including replacing siding; Inspection of # 7 Harbor Way for asbestos; I Dock re-decking is ongoing; New banners ordered for dock entries; New Gangways are being delivered.

**B. Informational Report on Wi-Fi & Cameras**

A Verbal report was given by Acting Senior Customer Service Rep, Kimberley Lindo. Marina Staff was still scheduled to meet with IT in order to strategically place the cameras. The cameras will be part of PB project for the Vallejo

Waterfront. The Marina will be using air fiber. A timeframe for this project is still unknown at this time.

- C. **Status Report on Kayak (rowboat) Monthly Storage Available**  
A verbal report was given by Acting Senior Customer Service Rep, Kimberley Lindo. The kayak storage rack is built and ready to receive customers. Staff has not been aggressively advertising, but kayak storage is now available at the current rowboat rate, which is \$27.50 per month.
- D. **Consider Committee Member Hildebrand's Request to consider bringing back the Trawler Fest to the Marina**  
James Hildebrand, Vice Chair of the Marina Advisory Committee reported. This subject is now closed due to the Trawler Fest organizers not wanting to bring this event to the City of Vallejo.
- E. **Report on Marina Security (incident report)**  
Incident report handed out to committee by Marina Administrative Staff.
- F. **Report on berth insurance & registration**  
A verbal report was given by Acting Senior Customer Service Rep, Kimberley Lindo. There were still approximately 50 customers that are not compliant with the insurance & registration policy; expired insurance is a continuous issue only due to the fact that insurance policies lapse throughout the entire year and sometimes customers forget to provide a copy.

8. **CONFIRMATION OF NEXT MEETING DATE**

November 5, 2015 was confirmed by the committee members.

9. **COMMUNITY FORUM**

James Hildebrand, Vice Chair of the Marina Advisory Committee inquired about the possibility of safety ladders placed throughout the Marina. Marina staff informed him that the Marina has looked into this in the past and it was extremely expensive; also that we are OSHA compliant with our safety inspections, and have life rings throughout the Marina.

10. **STAFF COMMENTS**

None

11. **CHAIRPERSON'S & COMMITTEE MEMBER'S REPORTS/AGENDA REQUESTS**

None

12. **LIAISON COMMENTS**

Councilman Jesus Malgapo asked that the following information be given to the Committee by Marina Staff. Kimberley Lindo, Senior Customer Service Clerk informed the Committee of the following:

*A. City Council is fully aware of our challenges at the Marina.*

*B. Our dredging budget is only \$300,000. It was difficult to find the money to increase this budget, perhaps next fiscal year.*



*C. Mr. Kleinschmidt and I attended a meeting co-chaired by Congressman Jared Huffman and Congressman Mike Thompson. Basically, representatives from cities in the 2nd and 5th districts who are near rivers or operate a Marina; members of the US Army Corps of Engineers and various state agencies; the water board; BCDC and industry leaders are attempting to form a "work group"... who could address and come up with a proposal not only to create partnerships; public and private; but to create efficiencies in dredging contracts; submit the proposal to our Congressional leaders so they could work on funding our dredging needs. He also nominated Fiona Strykers to be the City of Vallejo's representative to this working group. The meeting place was the Petaluma Yacht Club which appears to be sitting on mud as it is also heavily silted.*

13. **ADJOURNMENT** – The meeting was adjourned at 5:43 p.m.