

**MARINA ADVISORY COMMITTEE  
REGULAR MEETING MINUTES  
Public Works Conference Room  
February 5, 2015**

**1. CALL TO ORDER**

The meeting was called to order by: Marina Advisory Committee Chair Ken Wright at 5:00 p.m.

**2. ROLL CALL**

**Members Present:** Councilman Jesus Malgapo, Kenneth Wright, James Hildebrand, Ron Babcock, Lewis Mitchell, Ronald Lee, Tuuli Messer-Bookman, Fred Dickey

**Staff Present:** Fiona Strykers, Roland Rojas, Doug Everett, Kimberley Lindo

**Guest:** Barry Bookman

**3. APPROVAL OF MINUTES**

By motion, minutes approved.

**4. APPROVAL OF AGENDA**

By motion, agenda approved.

**5. CORRESPONDENCE - None**

**6. NEW BUSINESS**

**A. Election of Vice Chair**

Recommendation: By nomination, for James Hildebrand to serve as Vice Chair. This recommendation was given a second with no opposition. James Hildebrand will now serve as Vice Chair of the Marina Advisory Committee.

**B. Consider Committee Member Hildebrand's Request to consider bringing back the Trawler Fest to the Marina**

Recommendation was given by James Hildebrand asking for the Committee and the City to consider the possibility of bringing the Trawler Fest back to Vallejo. Ideas and mentions were that this event would bring upwards of 100,000 persons to the Marina over a 5 (five) day period. This could bring a great amount of revenue to the City, to include vendors, hotels, and shuttles. Passage Maker is the event coordinator for this Trawler Fest, and it is rumored that they are looking for a new home for this Festival. Marina Staff made mention that while this is a great idea, unless the Marina is dredged, this idea will not be possible.

**C. Informational Report on January 20, 2015 Auction / Liensale**

Marina Staff Kimberley Lindo provided the following information: All vessels and or trailers that were listed at auction were either sold or disposed of.

**D. Informational Report on Tentative Marina Projects**

A Verbal report was given by Assistant Public Works Director of Maintenance, Fiona Strykers: J & K dock repairs will be done by Marina Staff. We will be asking Bellingham Marine to fix one finger and train Marina staff during this repair. Also the following: K dock restrooms (redesign & add showers), B & G

dock gangway repairs, B dock foam & pile rings, D dock new electrical & float tubs, Fuel dock electrical repair with soffit, Harbormaster building (replace dry rot siding and roof repair).

## 7. OLD BUSINESS

### A. **Informational Report on Wi-Fi & Cameras**

A Verbal report was given by Assistant Public Works Director of Maintenance, Fiona Strykers. Marina Staff was scheduled to meet with IT in order to strategically place the cameras. The cameras will be part of PB project for the Vallejo Waterfront. The Marina will be using air fiber because fiber optic was too costly. A timeframe for this project is still unknown.

### B. **Status Report on Kayak (rowboat) Monthly Storage Available**

A verbal report was given by Assistant Public Works Director of Maintenance, Fiona Strykers regarding the request by a kayak group wanting to use the guest dock for kayak activities. City Staff requested that plan of action be submitted and it was not provided. Marina Staff mentioned that kayak storage was now available at the current rowboat rate, which is \$27.50 per month. It was also mentioned that the platform located on the guest dock belongs to California Maritime. Also no group other than the California Maritime is allowed to use the platform.

### C. **Status Report on Marina Improvements**

A verbal report was given by Assistant Public Works Director of Maintenance, Fiona Strykers. At this time introductions were made. Doug Everett, Marina Building Maintenance Worker has been at the Marina for over a year. He has been the lead on all of the maintenance site improvements at the Marina.

1) Rate comparisons were complete and Staff is preparing to make recommendations for new rates at the Marina. Marina Staff is working on the 2015/2016 Abandoned Watercraft Abatement Fund Grant, and the prior year fully executed grant forms were sent off for approval. Marina Staff mentioned that they are working closely with the Solano County Sheriff Department to remove abandoned vessels that do not sell at lien; this is at no cost to the Marina.

2) Fuel rates were recalculated and implemented. The new fuel dock rates will cover operation, maintenance and inspections. The fuel dock is open Monday through Friday. Committee member Lewis Mitchell asked if the Marina would open up on the weekends for fuel sales. Fiona Strykers addressed this question and explained that there was extensive fuel data reviewed and it reflected very low fuel sales on the weekends.

3) Lighting increased in Marina parking lots, also shades removed from lights to give larger lighting area. Launch Ramp lights were installed and a light was put on the Marina shop building near the dumpster.

4) Marina Maintenance Staff rebuilt the end of C dock and the original customer who was on that dock returned to that location.

### D. **Report on Marina Security (incident report)**

Incident report handed out to committee by Marina Administrative Staff.

- E. **Report on berth insurance & registration**  
Marina Administrative Staff reported that there were approximately 50 to 60 customers that are not compliant with the insurance & registration policy; Expired insurance is a continuous issue only due to the fact that insurance policies lapse throughout the entire year and sometimes customers forget to provide a copy.
8. **CONFIRMATION OF NEXT MEETING DATE**  
May 7, 2015 was confirmed by the committee members.
9. **COMMUNITY FORUM**  
None
10. **STAFF COMMENTS**  
None
11. **CHAIRPERSON'S & COMMITTEE MEMBER'S REPORTS/AGENDA REQUESTS**  
A. Multiple committee members discussed the parking lots and inquired about the possibility of having berth designated parking spaces. Marina Staff is currently looking for Marina decals for berthers' vehicles.  
B. Tuuli Messer-Bookman mentioned that the California Maritime Academy has a speaker event
12. **LIAISON COMMENTS**  
Councilman Jesus Malgapo addressed the Committee, Staff and guests. He mentioned That he visited the Marina and he is an advocate and supporter of the Marina. He also advised that the Marina ask City Council for double the funds needed for dredging. Discussions about the Trawler Fest would be a huge undertaking, but Councilman Malgapo would support the efforts of the Marina to look to hosting this in the future. Councilman Malgapo requested Committee member James Hildebrand with researching the event planner, Passage Maker, to confirm that they were indeed looking for a new host city for this event.
13. **ADJOURNMENT** – The meeting was adjourned at 6:17 p.m.