



AGENDA

MARINA ADVISORY COMMITTEE REGULAR MEETING – 5:00 P.M

Ken Wright, Chairperson
James Hildebrand, Vice Chair
Ron Babcock
Fred Dickey
Ronald Lee
Tuuli Messer-Bookman
Lewis Mitchell

Public Works Conference Room
Fourth Floor
City Hall
555 Santa Clara Street
Vallejo, CA 94590

November 5, 2015

This AGENDA contains a brief general description of each item to be considered. The posting of the recommended actions does not indicate what action may be taken. If comments come to the Marina Advisory Committee without prior notice and are not listed on the AGENDA, no specific answers or response should be expected at this meeting per State law.

Pursuant to the Government Code Section 54954.3 (The Brown Act), members of the public shall be afforded the opportunity to speak on any agenda item of interest to them provided they are first recognized by the presiding officer. Members of the public wishing to be so recognized are requested to submit a completed speaker card to the Executive Secretary of the Committee prior to the consideration of the item.

Those wishing to address the Marina Advisory Committee on any matter for which another opportunity to speak is not provided on the AGENDA but which is within the jurisdiction of Marina Advisory Committee to resolve may come forward to the podium during the "COMMUNITY FORUM" portion of the AGENDA.

Members of the public have the right to speak on any item on this agenda. Those wishing to address the Marina Advisory Committee: 1) during the Community Forum are limited to three minutes pursuant to Vallejo Municipal Code Section 2.20.300; and 2) on a Consent Calendar item are limited to three minutes pursuant to Vallejo Municipal Code Section 2.02.310.

Notice of Availability of Public Records: All public records relating to an open session item, which are not exempt from disclosure pursuant to the Public Records Act, that are distributed to a majority of the Marina Advisory Committee will be available for public inspection at 42 Harbor Way at the same time that the public records are distributed or made available to the Marina Advisory Committee. Such documents may also be available on the City of Vallejo website at www.ci.vallejo.ca.us subject to staff's ability to post the documents prior to the meeting.

	Vallejo Public Works Conference Room is ADA compliant. Devices for the hearing impaired are available from the City Clerk. Requests for disability related modifications or accommodations, aids or services may be made by a person with a disability to the Vallejo Marina office no less than 72 hours prior to the meeting as required by Section 202 of the Americans with Disabilities Act of 1990 and the federal rules and regulations adopted in implementation thereof.
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If you have any questions regarding any of the following agenda items, please call the Marina office at (707) 648-4370.

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **APPROVAL OF THE MINUTES – By motion**
 - A. **Approval of the August 6, 2015 meeting minutes**
Recommendation: By motion, approve the minutes of the August 6, 2015 regular meeting.
4. **APPROVAL OF AGENDA – By motion**
5. **ASSISTANT PUBLIC WORKS DIRECTOR /MAINTENANCE SUPERINTENDENT REPORT**
6. **WRITTEN COMMUNICATIONS**
7. **OLD BUSINESS:**
 - A. **Status Report on Marina Improvements**
Recommendation: Verbal report will be provided by staff. Informational item only and no action is required.
 - B. **Informational Report on Wi-Fi & Camera**
Recommendation: Verbal report will be provided by staff. Informational item only and no action is required.
 - C. **Status Report on Kayak (rowboat) Monthly Storage Available.**
Recommendation: Verbal report will be provided by staff. Informational item only and no action is required.
 - D. **Informational Report on Marina Security**
Recommendation: Verbal incident report will be provided by staff. Informational item only and no action is required.
 - E. **Report on berther insurance & registration**
Recommendation: Verbal report will be provided by staff. Informational item only and no action is required.
8. **NEW BUSINESS:**
 - A. **Informational Report on Tentative Marina Projects**
Recommendation: Verbal report will be provided by staff. Informational item only and action is not required.
9. **CONFIRMATION OF NEXT MEETING DATE**
10. **COMMUNITY FORUM**

NOTICE: This item provides the public an opportunity to address the Committee. Remarks should be confined to matters within the Committee's ability to resolve. Fifteen minutes are set aside for this purpose with each speaker allowed three minutes.

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- 11. CHAIRPERSON'S AND COMMITTEE MEMBER'S REPORTS / AGENDA REQUESTS**
 - A. NOTICE: No action or discussion will take place with respect to brief announcements, oral reports, or agenda requests as listed above.
 - 12. COUNCILMEMBER LIAISON REPORT**
 - 13. ADJOURNMENT**

I, Kimberley Lindo, Marina Staff, do hereby certify that I have caused a true copy of the above notice and agenda to be delivered to each of the members of the Marina Advisory Committee, at the time and in the manner prescribed by law and that this agenda was posted at City Hall, 555 Santa Clara Street, CA at 10:00 a.m., October 22, 2015.

Dated: October 21, 2015



Kimberley Lindo, Marina Staff

**MARINA ADVISORY COMMITTEE
REGULAR MEETING MINUTES
Public Works Conference Room
August 6, 2015**

1. CALL TO ORDER

The meeting was called to order by: Marina Advisory Committee Chair Ken Wright at 5:03 p.m.

2. ROLL CALL

Members Present: Kenneth Wright, James Hildebrand, Ron Babcock, Lewis Mitchell

Staff Present: Kimberley Lindo

Guest: Tony Adams

3. APPROVAL OF MINUTES

By motion, minutes approved.

4. APPROVAL OF AGENDA

By motion, agenda approved.

5. CORRESPONDENCE - None

6. NEW BUSINESS

A. Informational Report on Tentative Marina Projects

A verbal report was given by Acting Senior Customer Service Rep, Kimberley Lindo. J & K docks are still pending a contractor to be hired to instruct Marina staff on how to do the repairs properly; H dock still pending based the rotation of staffing.

B. Informational Report on upcoming online bill pay

A verbal report was given by Acting Senior Customer Service Rep, Kimberley Lindo. Staff that was working on that project is no longer working for City. We have a vendor interested providing the service to the Marina, and have forwarded the necessary information to both IT Director Greg Taylor, and Finance Director Ron Millard to see if the service provider meets all of the City requirements.

7. OLD BUSINESS

A. Status Report on Marina Improvements

A verbal report was given by Acting Senior Customer Service Rep, Kimberley Lindo. 42 Harbor Way and # 7 Harbor Way roof repairs are scheduled; # 7 Harbor Way remodeling upstairs including replacing siding; Inspection of # 7 Harbor Way for asbestos; I Dock re-decking is ongoing; New banners ordered for dock entries; New Gangways are being delivered.

B. Informational Report on Wi-Fi & Cameras

A Verbal report was given by Acting Senior Customer Service Rep, Kimberley Lindo. Marina Staff was still scheduled to meet with IT in order to strategically place the cameras. The cameras will be part of PB project for the Vallejo

Waterfront. The Marina will be using air fiber. A timeframe for this project is still unknown at this time.

C. **Status Report on Kayak (rowboat) Monthly Storage Available**

A verbal report was given by Acting Senior Customer Service Rep, Kimberley Lindo. The kayak storage rack is built and ready to receive customers. Staff has not been aggressively advertising, but kayak storage is now available at the current rowboat rate, which is \$27.50 per month.

D. **Consider Committee Member Hildebrand's Request to consider bringing back the Trawler Fest to the Marina**

James Hildebrand, Vice Chair of the Marina Advisory Committee reported. This subject is now closed due to the Trawler Fest organizers not wanting to bring this event to the City of Vallejo.

E. **Report on Marina Security (incident report)**

Incident report handed out to committee by Marina Administrative Staff.

F. **Report on berth insurance & registration**

A verbal report was given by Acting Senior Customer Service Rep, Kimberley Lindo. There were still approximately 50 customers that are not compliant with the insurance & registration policy; expired insurance is a continuous issue only due to the fact that insurance policies lapse throughout the entire year and sometimes customers forget to provide a copy.

8. **CONFIRMATION OF NEXT MEETING DATE**

November 5, 2015 was confirmed by the committee members.

9. **COMMUNITY FORUM**

James Hildebrand, Vice Chair of the Marina Advisory Committee inquired about the possibility of safety ladders placed throughout the Marina. Marina staff informed him that the Marina has looked into this in the past and it was extremely expensive; also that we are OSHA compliant with our safety inspections, and have life rings throughout the Marina.

10. **STAFF COMMENTS**

None

11. **CHAIRPERSON'S & COMMITTEE MEMBER'S REPORTS/AGENDA REQUESTS**

None

12. **LIAISON COMMENTS**

Councilman Jesus Malgapo asked that the following information be given to the Committee by Marina Staff. Kimberley Lindo, Senior Customer Service Clerk informed the Committee of the following:

A. City Council is fully aware of our challenges at the Marina.

B. Our dredging budget is only \$300,000. It was difficult to find the money to increase this budget, perhaps next fiscal year.

C. Mr. Kleinschmidt and I attended a meeting co-chaired by Congressman Jared Huffman and Congressman Mike Thompson. Basically, representatives from cities in the 2nd and 5th districts who are near rivers or operate a Marina; members of the US Army Corps of Engineers and various state agencies; the water board; BCDC and industry leaders are attempting to form a "work group"... who could address and come up with a proposal not only to create partnerships; public and private; but to create efficiencies in dredging contracts; submit the proposal to our Congressional leaders so they could work on funding our dredging needs. He also nominated Fiona Strykers to be the City of Vallejo's representative to this working group. The meeting place was the Petaluma Yacht Club which appears to be sitting on mud as it is also heavily silted.

13. **ADJOURNMENT** – The meeting was adjourned at 5:43 p.m.