

**MARINA ADVISORY COMMITTEE
REGULAR MEETING MINUTES
Public Works Conference Room
NOVEMBER 6, 2014**

1. CALL TO ORDER

The meeting was called to order by: Assistant Public Works Director-Maintenance Strykers at 5:05 p.m.

2. ROLL CALL

Members Present: Kenneth Wright, James Hildebrand, Ron Babcock, Lewis Mitchell, Ronald Lee, Tuuli Messer-Bookman

Staff Present: Fiona Strykers, Roland Rojas, Kimberley Lindo

Guest: Tony Adams, Barry Bookman

3. APPROVAL OF MINUTES

By motion, minutes approved.

4. APPROVAL OF AGENDA

By motion, agenda approved.

5. CORRESPONDENCE - None

6. NEW BUSINESS

A. Dredge Status

Information provided by Marina Staff that the dredge was complete and that \$37,000 cubic yards of silt was removed from the Marina. This year we used Measure B funds and a onetime infrastructure fund. The question arose as to if we would be dredging in 2015. Assistant Maintenance Superintendent, Roland Rojas, informed the committee that we would be trying to dredge in 2016 that way there are more funds available so we can dredge a larger area. The majority agreed that J dock dredge would be best for the Marina.

B. Neighborhood Watch

Marina Administrative Staff informed the Committee that we had our first neighborhood watch training meeting and that the turnout was small. This being due to the fact that the flyers were not correct and there were plans to have another meeting in the Spring with a possible weekend meeting. Marina Administrative Staff also set up a "Next-door Neighbor" online social media private group and explained the specifics as well as mentioned that the information was on the most recent Marina Newsletter. The Marina has also purchased Neighborhood Watch "Blue Eye" reflective signs to place throughout the Marina.

C. Status of Marina Improvements

Assistant Public Works Director Maintenance, Fiona Strykers provided the following information: Security contracts were up and the bids were now closed; Hot Marina - We are waiting for the City Electrician to complete a major City lighting project and then he will come to the Marina to inspect equipment we

already have on hand to test the water; Kayak dock storage is complete and we are looking to use "rowboat" rate as it is already factored into the most current City Resolution N.O. 07-184 N.C. at the rate of \$27.50 per month.

D. Status of Auction / Liensale

Marina Administrative Staff gave an informational report that every vessel, trailer and even a vehicle was sold at the auction on 10/29/2014.

E. Wi-Fi & Cameras planned for the Marina:

Assistant Public Works Director of Maintenance, Fiona Strykers gave an informational report that the request for cameras & Wi-Fi has already been made. The Vallejo Police Department has already chosen the cameras for this project. This is going to be funded primarily with Participatory Budget funding and it is coupled with the City "Project Waterfront". Marina Staff is scheduling to meet with IT in order to strategically place the cameras. This is to ensure there will be a camera view of the parking lots, gates and promenade. The camera feed will go directly to the Vallejo Police Department. In order to have the cameras fully operational, the Marina will need to have a network (with a network, we can have Wi-Fi). A timeframe for this project is unknown.

7. OLD BUSINESS

A. Report on berth insurance & registration

Marina Administrative Staff reported that there were approximately 40 to 60 customers that are not compliant with the insurance & registration policy; Expired insurance is a continuous issue only due to the fact that insurance policies lapse throughout the entire year and sometimes customers forget to provide a copy.

B. Report on status of berth & storage occupancy

Marina Administrative Staff reported occupancy rate for berths is at 45%. Storage sheds are still set to be vacated by December 31, 2014.

C. Report on Marina Security (incident report)

Incident report handed out to committee by Marina Administrative Staff.

8. CONFIRMATION OF NEXT MEETING DATE

February 5, 2015 was confirmed by the committee members.

9. COMMUNITY FORUM

Guest: Barry Bookman inquired about the repairs needed on J dock. Staff at this time, was looking into having an independent contractor show us how to repair because the repair job was estimated at almost \$100,000

Guest: Tony Adams made mention that he was glad that the kayak storage rack was complete and asked if the kayak group with Mr. Souza had started using the facilities. Marina Administrative Staff informed him that since it was a large group and intention of the group was not fully understood, the City asked for a written plan of intent to include a release of liability. The plan or intent was never given to the City.

10. STAFF COMMENTS

None

11. **CHAIRPERSON'S & COMMITTEE MEMBER'S REPORTS/AGENDA REQUESTS**
 - A. James Hildebrand mentioned that there was a J dock parking lot light that constantly flickered and also mentioned that multiple dock lights are out on J & K dock.
12. **LIAISON COMMENTS**

None; no liaison present.
13. **ADJOURNMENT** – The meeting was adjourned at 5:50 p.m.