**MARINA ADVISORY COMMITTEE**

**REGULAR MEETING MINUTES**

**Public Works Conference Room**

**AUGUST 7, 2014**

**1. CALL TO ORDER**

The meeting was called to order by Fiona Strykers at 5:00 p.m.

**2. ROLL CALL**

**Members Present:** Kenneth Wright, James Hildebrand, Ron Babcock, Lewis Mitchell, Ronald Lee Tuuli Messer-Bookman

**Staff Present:** Fiona Strykers, Roland Rojas, Kimberley Lindo

 **Guest:** Tony Adams

**3.** **APPROVAL OF MINUTES**

By motion, minutes approved.

**4. APPROVAL OF AGENDA**

By motion, agenda approved.

**5. CORRESPONDENCE -** None

**6. NEW BUSINESS**

A. **Introductions of new committee members**

Newly appointed Committee member James Hildebrand was introduced.

B. **Vote for new Committee Chair**

By way of majority vote, Kenneth Wright is named as Marina Advisory Chairperson.

C. **Dredge Status**

At this time, Vallejo Engineering was waiting for additional documents to be signed in order to move forward with dredge operation. Roland Rojas shared the dredge map with committee members and gave the dredge schedule. Mention was made by Tuuli Messer-Bookman to inquire about doing a study on the sea wall to look at futures designs to deflect silt away from the Marina.

 D. **Neighborhood Watch Meeting**

Staff gave meeting date for the Neighborhood Watch meeting; scheduled for September 24, 2014.

 E. **Status of Marina Improvements:**

B dock Ramp repair; LED lighting; Electrical from A dock salvaged and reused (saving the City approximately $35k); Lumber purchased for the repair of I & H dock; Billing moved to Marina office (Marina no longer being charged $140k per year to Commercial Services); Marina Maintenance Doug Everett is now doing the lawns and garbage (saving the Marina money that was being paid to the Grounds Dept.)

**7. OLD BUSINESS**

A. **Report on berther insurance & registration**

 Marina Staff reported that there were approximately 40-60 customers that are not compliant with the insurance & registration policy.

B. **Report on status of berth & storage occupancy**

Marina staff reported occupancy rate for berths is at 45%. Storage sheds are still set to be vacated by December 31, 2014.

 C. **Report on Marina Security (incident report)**

Incident report handed out to committee.

**8. CONFIRMATION OF NEXT MEETING DATE**

November 6, 2014 was confirmed by the committee members.

**9. COMMUNITY FORUM**

 **Guest:** Tony Adams, mentioned that the kayak “rack” was moved to I dock.

**10. STAFF COMMENTS**

None

**11. CHAIRPERSON’S & COMMITTEE MEMBER’S REPORTS/AGENDA REQUESTS**

A. Ron Babcock asked for the deadline timeframe for receiving agenda requests. Staff member reported 2 (two) weeks prior to the meeting.

B. James Hildebrand requested information on the Marina and oil recycling; he made mention that his company gets paid for oil waste and asked if the Marina was involved in such a recycling program.

C. Tuuli Messer-Bookman asked if the Marina has ever undergone testing for “hot marina”. Roland Rojas will provide information after investigating this.

D. J & K docks are still being “hammered” by wake of Ferry boats. Action was requested of Roland Rojas to contact the proper persons to relay that the ferry boats need to slow down.

E. Tuuli Messer-Bookman mentioned putting automated fuel pumps on the dock and have them accessible 24 hours a day; she volunteered to research the cost of the pumps and to see if there was a company that would put them in the Marina at little to no cost.

F. Staff reported to the Committee that the Marina was still in the process of locking down the power pedestals at the slips; the locks are on the

**12. LIAISON COMMENTS**

 None; no liaison present.

**13. ADJOURNMENT –** The meeting was adjourned at 6:17 p.m.