**MARINA ADVISORY COMMITTEE**

**MINUTES**

**May 3, 2012**

1. **CALL TO ORDER**
   1. The regular meeting of the Marina Advisory Committee was held on the above date in the Public Works Conference Room at City Hall. The meeting was called to order at 5:05 p.m.
2. **ROLL CALL**
   1. Members Present: Dave Kinley, Ron Babcock, Fred Dickey, Alan Silveira,
   2. Council Liaison: Erin Hannigan
   3. City Staff Present: Dwayne Wood
3. A**PPROVAL OF MINUTES**
   1. Approved.
4. **APPROVAL OF AGENDA** 
   1. The agenda was approved.
5. **CORRESPONDENCE**
   1. None
6. **NEW BUSINESS**
   1. **Results of Lien Sale:** Nine boats went up for sale; Five (5 sold). $11,000 was made on sale. The marina also got estimates to crush & dispose of the boats that did not sell. It was mentioned by Erin Hannigan to better advertise the next lien sale.
   2. **Information on rebuilding of H dock:** It was discussed that the project would take a few years. Our crews put plan together and got prices to remove collapsed areas = $100,000. It was mentioned that we could do this ourselves at half the price. The marina is working on a plan. We are also trying to see if it could be budgeted to hire temps to assist in this project.
7. **OLD BUSINESS**
8. **Dredging:** Dwayne Wood presented that there was a meeting on May 2nd with the consulting company. The dredge project was going to bid by May 15th. We had $563,000 ($189,000 was the cost for permits). The need was for a 10 year dredge plan and we have put in for a 10 year dredge permit.
9. **B dock Repairs:**  Dwayne Wood met with contractor about honoring prices. We are still in the process of finalizing contract.
10. **Berthing / Storage fees:** Update on collections of berth / storage fees. Due to the condition of the marina, we are not going to raise berthing fees. It was mentioned that meters were put in and the project was stopped and funds were diverted.

Erin Hannigan mentioned that PG & E is moving forward to clean-up. Once the finished scope of work is decided the work will commence. This will be a 2-3 year process.

1. **Marina Security:** Report that berther that had severe seizure in parking lot of marina, has since passed away. No other incidents to report for approximately 2 months.
2. **Cost Allocations:** Dwayne Wood reported on the status of the Maintenance Division Marina Cost Allocations. Main focus was on grounds. Grounds had allocated $28,000 for the fiscal year. He also made mention that over the next few weeks, new plantings and shrubs are coming out of a different budget.

Erin Hannigan made mention of bushes at a hill area needed to be cut back. She wanted this to be included in the clearing of shrubs due to safety. It was thought that this may be GVRD’s area. Dwayne Wood was to attend to this.

1. **Meeting Date:** Confirm next meeting date, July 12, 2012.
2. **COMMUNITY FORUM**
   1. None

1. **STAFF COMMENTS**
2. Occupancy reports were discussed, we are at 47%. It was discussed that the decline in occupancy rate was possibly due to the lack of dredging at our marina. Also possible reasons were the economy, increased fuel prices, and that the cost of operating boats is expensive.
3. **CHAIRPERSON’S AND COMMITTEE MEMBER’S REPORTS/AGENDA REQUEST**

a) Dave Kinley discussed with Dwayne Wood and Erin Hannigan that the outlook for the

Marina is positive. It was mentioned that the city has made commitments to these

amenities, therefore the city needs to invest in it.

**11) LIAISON COMMENTS**

a) Erin Hannigan expressed that the marina has her support.

**12) ADJOURNMENT**

The meeting was adjourned at 6:05 p.m.