**MARINA ADVISORY COMMITTEE**

**MINUTES**

**July 12, 2012**

1. **CALL TO ORDER**
	1. The regular meeting of the Marina Advisory Committee was held on the above date in the Public Works Conference Room at City Hall. The meeting was called to order at 5:03 p.m.
2. **ROLL CALL**
	1. Members Present: Dave Kinley, Ron Babcock, Fred Dickey, Alan Silveira,

 Mimi Cohn

* 1. Council Liaison: Erin Hannigan
	2. City Staff Present: Dwayne Wood
	3. Guests: David Kleinschmidt, Frank Sargent, Robert Daprato, Mike

 Fordyce

1. A**PPROVAL OF MINUTES**
	1. Approved.
2. **APPROVAL OF AGENDA**
	1. The agenda was approved.
3. **CORRESPONDENCE**
	1. None
4. **NEW BUSINESS**
	1. **Marina Website Update:** Dwayne Wood reported that the Marina website is due to launch in approximately December; well after the dredge. Erin Hannigan suggested that Dwayne should head the design. Also, David Kleinschmidt mentioned that the city is working aggressively to assist with this website; and that the web layout will look similar to other City websites (more modern).
	2. **Information on removal of A053 to accommodate Coast Guard:** It was discussed that the Coast Guard is bringing a 45’ vessel in November. This section of the marina is abandoned but the Coast Guard is upgrading and they also added a new ramp. David Kleinschmidt added that the Coast Guard A section of the marina is dilapidated and this project benefits the City Marin and expands the Coast Guards area of use. The Coast Guard will also maintain the dredge to this section.
5. **OLD BUSINESS**
6. **Dredging:** Dwayne Wood reported that Salt River won the bid for the dredge and that clamshell is best used for this dredge. David Kinley and David Kleinschmidt both voiced concern about the condition of the boats near the dredge, and how are we to manage damage to docks / floats caused by the dredge equipment. Ron and Frank will coordinate to move the boat out of the way. We also need to know from berthers immediately if there is any damage.
7. **B dock Repairs:**  This issue has been going on for years. The contract process has changed. The marina is working with John Nagel (Legal Department) and Western Dock. We believe that Western Dock may be not in business any longer. The contract needs to be re-written and then go out to bid. The B-Dock structure is a load bearing structure and the condition it is in is a hazard. It was mentioned that this is a premium dock. It was also mentioned that adding solar to the roofs of these docks would we a great idea.
8. **Berthing / Storage fees:** Update on collections of berth / storage fees. Due to the condition of the marina, we are not going to raise berthing fees. There were 11 storage sheds to lien and the letters were sent out to customers. There were 18 boats suggested to lien and the paperwork was being processed.
9. **Marina Security:** Incident Report was handed out. There were questions on how the fire on the pier near the launch ramp started, but there was no other information.
10. **Cost Allocations:** Dwayne Wood reported on the status of the Maintenance Division Marina Cost Allocations. Main focus was on grounds. Grounds were being pushed to implement the landscaping plan. The vegetation at the marina is 25 years old, and was to be pulled. The irrigation was done last fiscal year. There was mention of new bark being put in. Council Member Erin Hannigan mentioned that the Marina looks good from a landscaping view.
11. **Meeting Date:** Confirm next meeting date, September 6, 2012.
12. **COMMUNITY FORUM**
	1. Guest Robert Daprato introduced himself as a recent boat owner of two years. He mentioned the need for more accessibility to leave and enter the marina; that this has been inconvenient for him as well as the other berthers. He was deciding if he should leave the marina all together.

Mr. Daprato also asked what the dredge plan was for the rest of the docks, not just for the “priority docks”.

Mr. Daprato has volunteered to help with grand writing for the Vallejo Marina.

Mr. Daprato inquired about the status of the Marina Advisory Committee applications. It was mentioned that the applications are on the Mayors desk.

Guest Mike Fordyce suggested having floating homes like Alameda and Sausalito. He also mentioned that the K dock gussets are loose and falling apart. Mr. Fordyce also mentioned that a bike lane should be added along the promenade because pedestrians are getting run over by the bicyclists.

1. **STAFF COMMENTS**
2. Dwayne Wood said that the work boat was being brought back, that it was out of commission for three years. Also it was mentioned that the transformers from A-dock need to be brought to G dock for repairs and upgrades.
3. **CHAIRPERSON’S AND COMMITTEE MEMBER’S REPORTS/AGENDA REQUEST**

 a) Dave Kinley mentioned that the Marina is the center of the City of Vallejo.

**11) LIAISON COMMENTS**

 a) Erin Hannigan expressed that she was working on getting the new Marina Advisory Committee appointed.

**12) ADJOURNMENT**

 The meeting was adjourned at 6:04 p.m.