**MARINA ADVISORY COMMITTEE**

**MINUTES**

**November 3, 2011**

1. **CALL TO ORDER**
	1. The regular meeting of the Marina Advisory Committee was held on the above date in the Public Works Conference Room at City Hall. The meeting was called to order at 5:10 p.m.
2. **ROLL CALL**
	1. Members Present: Dave Kinley, Ron Babcock, Fred Dickey, Mimi Cohn, Alan Silveira
	2. City Staff Present: John Cerini, Dwayne Wood
	3. Council Members Present: Joanne Schively
3. A**PPROVAL OF MINUTES**
	1. No minutes.
4. **APPROVAL OF AGENDA**
	1. The agenda was approved.
5. **CORRESPONDENCE**
	1. None
6. **NEW BUSINESS**
	1. **New Marina Manager:** Introduced Dwayne Wood as the new Marina Manager. He is available Monday through Friday 7:30 a.m. to 5:00 p.m.
	2. **Boat Launch Fee:** Dwayne Wood gave presentation of possible implementation of boat launch fee; discussed what to charge; observing how much use is at launch ramp.
	3. **Quarterly Berther Meetings:** Discussed quarterly berther meetings; possibly meeting on Saturdays at Zio Frado’s quarterly (this was done in the past).
	4. **Suggestion Box:** Discussed a suggestion box. People can leave suggestions (name optional). Looking for best location for people to have 24 hour access.
	5. **America’s Cup:** Dwayne Wood discussed Americas Cup; what months the race will be held and looking into what else can be done to ensure this is a success for the City of Vallejo.
7. **OLD BUSINESS**
8. **Dredging:** Dredging (in design phase); the city has applied for a 10 year permit. Bids start in April for an August and September dredge.
9. **Security Gate at Boat Launch:** Report on consideration of installation of security gate at boat launch parking lot. Dwayne Wood has been talking with Corp Yard to come up with prices to do this in house.
10. **B dock Repairs:**  Report on status of contract for “B” Dock Repairs; Dwayne Wood re-wrote contract. It will be provided for review.
11. **Berthing / Storage fees:** Update on collections of berth / storage fees.
12. **Volunteer Program:** John Cerini gave report on status on Marina Volunteer Program.
13. **Sanitary Sewer System:** Provided status of Sanitary System Pump-Out Station installation; both are up and running.
14. **Security Report:** Provide bi-monthly Security Report; discussed one incident, which was fuel siphoned from vehicle on K dock.
15. **Marketing:** Provided update on marketing plans; no new marketing until after the Marina is dredged.
16. **Cost Allocations:** John Cerini reported on the status of the Maintenance Division Marina Cost Allocations.
17. **Meeting Date:** Confirm next meeting date, January 5, 2011.
18. **COMMUNITY FORUM**
	1. None

1. **STAFF COMMENTS**
2. Occupancy reports were discussed.

**10) CHAIRPERSON’S AND COMMITTEE MEMBER’S REPORTS/AGENDA REQUEST**

 a) No action or discussion.

**11) LIAISON COMMENTS**

 a) Joanne Schively welcomed Dwayne Wood as new Marina Manager.

**12) ADJOURNMENT**

 The meeting was adjourned at 6:10 p.m.