**MARINA ADVISORY COMMITTEE**

**MINUTES**

March 5, 2009

1. CALL TO ORDER
	1. The regular meeting of the Marina Advisory Committee was held on the above date in the Public Works Conference Room at City Hall. The meeting was called to order at 5:05 p.m.
2. ROLL CALL
	1. Members Present: Ron Babcock, Mimi Cohn, Fred Dickey, Dave Kinley, and Alan Silviera.
	2. Council Members Present: Tom Bartee.
	3. City Staff Present: John Cerini and Jim Haussener.
3. APPROVAL OF MINUTES
	1. The minutes of December 4, 2008 were approved as written.
4. APPROVAL OF AGENDA
	1. The agenda was approved.
5. CORRESPONDENCE
	1. None
6. NEW BUSINESS
	1. California Department of Boating and Waterways – The Committee discussed the Governor’s proposal to move the Department into the Department of Parks and Recreation. While the programs of Boating and Waterways might continue, there was concern that the funds would not. Especially as tens of millions of dollars that other wise would go to boating programs has been transferred annually for the past several years to Parks and Recreation. Boating and Waterways receives its funding from gas taxes attributable to boaters, boat registration fees, repayment of marina construction loans and federal grants. The City of Vallejo has received several hundred thousand dollars in grants in the past from Boating and Waterways and has projects requiring a few million dollars in the future. The Committee authorized the Chair to send a letter to the Governor opposing such a move.
	2. Transient Berthing Policy – Staff asked the Committee to approve a policy stating that any vessel at the Marina for more than four hours in a twenty-four hour period would be assessed the appropriate fee as authorized by the City Council. Staff described how they wanted to encourage boaters to use the Guest Dock to go to the restaurants and other businesses; however, a policy was needed to prevent some boaters from “hanging out” on the Guest Dock without paying the prescribed fee. Staff had an informal policy that boats not paying the fee needed to leave the Guest Dock by the end of business hours, however, that didn’t take into account the desire of some boaters to use the Guest Dock to go to a restaurant for dinner. The Committee approved such a policy, contingent upon a sign being posted on the Guest Dock.
7. OLD BUSINESS
8. Security –A report for all of 2008 and a report for the first two months of 2009 were handed out. A comment was made about charging customers for damaging water lines.
9. Parcels “A,” “B,” and “C” – Jim Haussener reported Susan McCue hoped to make an upcoming meeting so she can update the Committee on these parcels and the Committee’s questions concerning mowing of parcel “A”, creating a temporary storage facility on parcel “A”, and leasing of parcels “B” and “C.”.

c) State Lands Fund Report – John Cerini reported on his efforts to get some financial questions answered.

d) Launch Ramp Dredging – While the decision on where the Launch Ramp would be located, staff will proceed with an application to the Department of Boating and Waterways for a grant.

e) Electric Sub-meters – The first group of meters is at the Solano County Department of Weights and Measures to be tested and sealed.

f) Marketing – Chair Kinley passed out an update on the marketing ideas. Jim Haussener reported on the Wi-Fi system that is currently being installed at the Marina Office as well as the ad posted at the Vallejo Visitor and Convention Bureau.. John Cerini reported on looking at additional needs such as covered berths and a floating restroom at K-dock.

g) Allocations – A report showing all allocations charged against the Marina Fund for the past six years was handed out along with a listing of current allocations by the Maintenance Division’s Landscape Section. There was a question about the increase in allocations from FY 06-07 to FY 07-08. Chair Kinley complimented John Cerini for his dedication to the City.

h) The Committee decided to have their next Meeting on Thursday, April 2, 2009.

1. COMMUNITY FORUM
2. none

1. STAFF COMMENTS
2. Occupancy Report – The monthly occupancy report was handed out.
3. Miscellaneous Staff Comments – John Cerini reported that the Finance Department told him the total borrowed by the Marina Fund, which is a combined amount from a 2000 COP and a 2003 COP, is approximately $18.9 million. We would have to pay the loan down to $7.9 million to get the annual payment down to $600,000. If the loan is sold on the market the interest rate is recalculated on a weekly basis. If it is held by the bank it is the ref rate + 1% which is recalculated any time there is a interest rate change.
4. CHAIRPERSON’S AND COMMITTEE MEMBER’S REPORTS/ AGENDA REQUESTS
5. Chair Kinley complimented Council Member Bartee in his interest and involvement in the Committee.
6. LIAISON COMMENTS

a) None

1. ADJOURNMENT

The meeting was adjourned at 6:10 p.m.