



City Council Chamber
Second Floor of City Hall
555 Santa Clara Street
Vallejo, CA 94590
www.cityofvallejo.net

**AGENDA
SPECIAL MEETING
HUMAN RELATIONS COMMISSION
6:00 P.M.
January 31, 2018**

COMMISSIONERS

Nona Cohen-Bowman
Loretta Gaddies
Alvaro Garcia
Morgan Hannigan
Lloyd Nadal
Claire Siverson
Catherine von Husen

This AGENDA contains a brief general description of each item to be considered. The posting of the recommended actions does not indicate what action may be taken. If comments come to the Human Relations Commission without prior notice and are not listed on the AGENDA, no specific answers or response should be expected at this meeting per State law.

Pursuant to the Government Code Section 54954.3 (The Brown Act), members of the public shall be afforded the opportunity to speak on any agenda item of interest to them provided they are first recognized by the presiding officer. Members of the public wishing to be so recognized are requested to submit a completed speaker card to the Executive Secretary of the Commission prior to the consideration of the item.

Those wishing to address the Human Relations Commission on any matter for which another opportunity to speak is not provided on the AGENDA but which is within the jurisdiction of the Commission on Culture & the Arts to resolve may come forward to the podium during the "COMMUNITY FORUM" portion of the AGENDA.

Members of the public have the right to speak on any item on this agenda. Those wishing to address the Human Relations Commission: 1) during the Community Forum are limited to three minutes pursuant to Vallejo Municipal Code Section 2.20.300; and 2) on a Consent Calendar item are limited to three minutes pursuant to Vallejo Municipal Code Section 2.02.310.

Notice of Availability of Public Records: All public records relating to an open session item, which are not exempt from disclosure pursuant to the Public Records Act, that are distributed to a majority of the commissioners will be available for public inspection at the City Clerk's Office, 555 Santa Clara Street, 3rd Floor, Vallejo, CA at the same time that the public records are distributed or made available to the commissioners. Such documents may also be available on the City of Vallejo website at <http://www.cityofvallejo.net> subject to staff's ability to post the documents prior to the meeting. Information may be obtained by calling (707) 648-4527,

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The City Council Chamber is ADA compliant. Devices for the hearing impaired are available from the City Clerk. Requests for disability related modifications or accommodations, aids or services may be made by a person with a disability to the City Clerk no less than 72 hours prior to the meeting as required by Section 202 of the Americans with Disabilities Act of 1990 and the federal rules and regulations adopted in implementation thereof.

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1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **OATH OF OFFICE**
5. **INTRODUCTION OF COMMISSIONERS**
6. **REPORTS**
 - A. **Report from Secretary to the Human Relations Commission**
 - B. **Report from Council Liaison Rozzana Verder-Aliga to the Human Relations Commission**
7. **COMMUNITY FORUM**

Anyone wishing to address the commission on any matter for which another opportunity to speak is not provided on the agenda, and which is within the jurisdiction of the commission to resolve, is requested to submit a completed speaker card to the Executive Secretary of the Commission. When called upon, each speaker should state his /her name, and address for the record. The conduct of the community forum shall be limited to a maximum of fifteen (15) minutes, with each speaker limited to three minutes pursuant to Vallejo Municipal Code Section 2.20.300.
8. **CONSENT CALENDAR AND APPROVAL OF AGENDA**

Members of the public wishing to address the commission on Consent Calendar Items are requested to submit a completed speaker card to the Executive Secretary to the Commission. Each speaker is limited to three minutes pursuant to Vallejo Municipal Code Section 2.02.310. Requests for removal of Consent Items received from the public are subject to approval by a majority vote of the commission. Items removed from the commission will be heard immediately after approval of the Consent Calendar and Agenda.

 - A. **Approval of Agenda**
Recommendation: By motion, approve the agenda for the January 31, 2018 Human Relations Commission
9. **NEW BUSINESS**
 - A. **Election of Chair and Vice Chair**
Recommendation: By motion, elect members of the commission to serve as chair and vice chair for the term of January 2018 – January 2019.
 - B. **Review of Commission Regular Meeting**
Recommendation: By motion, fix the date, time and place of the Commission's regular quarterly meeting schedule.
 - C. **Review of the Purpose and Duties of the Human Relations Commission**
Recommendation: No action is being requested. This an informational item only.
 Contact: Sarah Brannick, Executive Secretary, 648-5434

D. Discussion Regarding Roles of Commissioners and Staff

- Any Commissioner or staff can request items for a meeting agenda
- HR Program Manager Sarah Brannick serves as Interim Secretary to the Commission
- Councilmember Rozzana Verder-Aliga serves as Council liaison to the Commission

E. Discussion of Commission's 2018 Work Plan

Recommendation: Concluding discussion, provide direction to staff on possible topics for inclusion in the Commission's 2018 Work Plan

10. FUTURE AGENDA ITEMS

A. Discussion of Agenda Items for Future Meetings

- Work Plan & Commission Role
- Finalization and Adoption of 2018 Work Plan

11. NEXT MEETING DATE: April 25, 2018

12. ANNOUNCEMENTS

13. ADJOURNMENT

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I, Sarah Brannick, Interim Executive Secretary, do hereby certify that we have caused a true copy of the above notice and agenda to be delivered to each of the members of the Human Relations Commission, at the time and in the manner prescribed by law and that this agenda was posted at City Hall, 555 Santa Clara Street, CA at 1:00 p.m., Friday, January 26, 2018.

Dated: Friday, January 26, 2018



Sarah Brannick, Interim Executive Secretary