



City Hall  
Council Chambers  
555 Santa Clara Street  
Vallejo, CA 94590  
[www.ci.vallejo.ca.us](http://www.ci.vallejo.ca.us)

## AGENDA

### HUMAN RELATIONS COMMISSION REGULAR MEETING - 6:00 P.M. JANUARY 28, 2015

COMMISSIONERS  
Mustafa Abdul-Ghaneer  
Rafael Carbungco  
Loretta Gaddies  
Alvaro Garcia  
Aliyah MaJon, EdD

This AGENDA contains a brief general description of each item to be considered. The posting of the recommended actions does not indicate what action may be taken. If comments come to the Human Relations Commission without prior notice and are not listed on the AGENDA, no specific answers or response should be expected at this meeting per State law.

Pursuant to the Government Code Section 54954.3 (The Brown Act), members of the public shall be afforded the opportunity to speak on any agenda item of interest to them provided they are first recognized by the presiding officer. Members of the public wishing to be so recognized are requested to submit a completed speaker card to the Executive Secretary of the Commission prior to the consideration of the item.

Those wishing to address the Human Relations Commission on any matter for which another opportunity to speak is not provided on the AGENDA but which is within the jurisdiction of the Human Relations Commission to resolve may come forward to the podium during the "COMMUNITY FORUM" portion of the AGENDA.

Members of the public have the right to speak on any item on this agenda. Those wishing to address the Human Relations Commission: 1) during the Community Forum are limited to three minutes pursuant to Vallejo Municipal Code Section 2.20.300; and 2) on a Consent Calendar item are limited to three minutes pursuant to Vallejo Municipal Code Section 2.02.310.

Notice of Availability of Public Records: All public records relating to an open session item, which are not exempt from disclosure pursuant to the Public Records Act, that are distributed to a majority of the commissioners will be available for public inspection at the Human Resources Department, 555 Santa Clara Street, 1<sup>st</sup> Floor, Vallejo, CA at the same time that the public records are distributed or made available to the commissioners. Such documents may also be available on the City of Vallejo website at <http://www.ci.vallejo.ca.us> subject to staff's ability to post the documents prior to the meeting. Information may be obtained by calling (707) 648-4527, TDD (707) 649-3562.

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Vallejo City Council Chambers is ADA compliant. Devices for the hearing impaired are available from the City Clerk. Requests for disability related modifications or accommodations, aids or services may be made by a person with a disability to the Human Resources Department no less than 72 hours prior to the meeting as required by Section 202 of the Americans with Disabilities Act of 1990 and the federal rules and regulations adopted in implementation thereof.

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **APPROVAL OF THE MINUTES – None**
5. **INTRODUCTION OF COMMISSIONERS**
6. **REPORT OF THE EXECUTIVE SECRETARY**

7. **FIRST COMMUNITY FORUM**

*Anyone wishing to address the commission on any matter for which another opportunity to speak is not provided on the agenda, and which is within the jurisdiction of the commission to resolve, is requested to submit a completed speaker card to the Executive Secretary of the Commission. When called upon, each speaker should step to the podium, state his /her name, and address for the record. The conduct of the community forum shall be limited to a maximum of fifteen (15) minutes, with each speaker limited to three minutes pursuant to Vallejo Municipal Code Section 2.20.300.*

8. **CONSENT CALENDAR AND APPROVAL OF AGENDA**

*Members of the public wishing to address the commission on Consent Calendar Items are requested to submit a completed speaker card to the Executive Secretary to the Commission. Each speaker is limited to three minutes pursuant to Vallejo Municipal Code Section 2.02.310. Requests for removal of Consent Items received from the public are subject to approval by a majority vote of the commission. Items removed from the commission will be heard immediately after approval of the Consent Calendar and Agenda.*

A. **Approval of Agenda**

Recommendation: By motion, approve the agenda for the January 28, 2015 Human Relations Commission.  
Contact: Kay Winer, Executive Secretary, 648-4102

9. **NEW BUSINESS**

A. **Election of Chair and Vice Chair**

Recommendation: By motion, elect a member of the commission to serve as chair and vice chair for the term of January 2015 – January 2016.  
Contact: Kay Winer, Executive Secretary, 648-4102

B. **Review of Formal Documents Establishing Human Relations Commission**

Recommendation: No action is being requested. This is an informational item only.  
Contact: Kay Winer, Executive Secretary, 648-4102

C. **Roles and Responsibilities of the Human Relations Commission**

Recommendation: Verbal report will be provided. Informational Item only and no action is required.  
Contact: Dawn G. Abrahamson, City Clerk, 648-4528

D. **Brown Act Training Presented by City Attorney's Office**

Recommendation: Training will be conducted. Informational Item only and no action is required.  
Contact: Inder Khalsa, Assistant City Attorney, 648-4456

- E. **City Council Liaison's Role to Human Relations Commission**  
Recommendation: Verbal report will be provided. Informational Item only and no action is required.  
Contact: Councilmember Verder-Aliga, 648-4134
- F. **Discussion of Possible Topics for Commission's 2015 Work Plan**  
Recommendation: Concluding discussion, provide direction to staff on possible topics for inclusion in the Commission's 2015 Work Plan.  
Contact: Kay Winer, Executive Secretary, 648-4102

**10. SECOND COMMUNITY FORUM**

*Anyone wishing to address the commission on any matter for which another opportunity to speak is not provided on the agenda, and which is within the jurisdiction of the commission to resolve, is requested to submit a completed speaker card to the Executive Secretary of the Commission. When called upon, each speaker should step to the podium, state his /her name, and address for the record. The conduct of the community forum shall be limited to a maximum of fifteen (15) minutes, with each speaker limited to three minutes pursuant to Vallejo Municipal Code Section 2.20.300.*

**11. ADJOURNMENT**

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I, Kay Winer, Executive Secretary, do hereby certify that I have caused a true copy of the above notice and agenda to be delivered to each of the members of the Human Relations Commission, at the time and in the manner prescribed by law and that this agenda was posted at City Hall, 555 Santa Clara Street, CA at 5:00 p.m., Friday, January 23, 2015.

Dated: January 23, 2015

  
Kay Winer, Executive Secretary