



City Hall
555 Santa Clara Street
Vallejo, CA 94590

AGENDA

HUMAN RELATIONS COMMISSION MARCH 26, 2008

Regular Meeting
7:00 p.m. – City Council Chambers

CHAIRPERSON
Mustafa Abdul-Ghane

VICE CHAIR
Marie Nelson

COMMISSION
Maria Bitagon
Donald Chun
Clynton Dunbar
Donald Jordan
Earnestine Lawson

This AGENDA contains a brief general description of each item to be considered. The posting of the recommended actions does not indicate what action may be taken. If comments come to the Commission without prior notice and are not listed on the AGENDA, no specific answers or response should be expected at this meeting per State law.

Those wishing to address the Commission on any matter for which another opportunity to speak is not provided on the AGENDA but which is within the jurisdiction of the Commission to resolve may come forward to the podium during the "COMMUNITY FORUM" portion of the AGENDA. Those wishing to speak on a "PUBLIC HEARING" matter will be called forward at the appropriate time during the public hearing consideration.

Copies of written documentation relating to each item of business on the AGENDA are on file in the Office of the City Clerk and are available for public inspection. Information may be obtained by calling (707) 648-4527, TDD (707) 649-3562, or at our web site: <http://www.ci.vallejo.ca.us>.



The Vallejo Council Chambers is ADA compliant. Devices for the hearing impaired are available from the City Clerk.

“Requests for disability related modifications or accommodations, aids or services may be made by a person with a disability to the Human Resources Department no less than 72 hours prior to the meeting as required by Section 202 of the Americans with Disabilities Act of 1990 and the federal rules and regulations adopted in implementation thereof. The Human Resources Department may be contacted as follows: Telephone (707) 648-4436, Fax (707) 648-5292 or e-mail dboutte@ci.vallejo.ca.us.”

ITEM

Regular Meeting 7:00 p.m. – City Manager Conference Room

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. PUBLIC COMMENT REGARDING CONSENT CALENDAR ITEMS**

Notice: *Members of the public wishing to address the Commission on Consent Calendar Items are requested to submit a completed speaker card to the Staff. Each speaker is limited to three minutes. Requests for removal of Consent Items received from the public are subject to approval by a majority vote of the Commission. Items removed from the Consent Calendar will be heard immediately after approval of the Consent Calendar and Agenda.*

5. CONSENT CALENDAR

Notice: All Consent Calendar items are approved under one motion unless requested to be removed by the Commission Chairperson or staff.

- A. APPROVAL OF THE AGENDA
- B. APPROVAL OF THE MINUTES OF THE MEETING HELD JANUARY 23, 2008
- C. APPROVAL OF THE MINUTES OF THE MEETING HELD NOVEMBER 28, 2007

6. WRITTEN COMMUNICATIONS

Notice: Written communications received from the public and not added to the agenda by the Chair or a member of the Commission will be filed unless referred to the staff for a response. A written request to address the Commission on a subject not scheduled for discussion will be considered at the same time "Written Communications" is before the Commission.

The Commission received notice that the Inter-Tribal Pow-Wow has been cancelled.

7. STAFF REPORT

Staff will provide an oral report on the following items:

- A. THE REVERSAL OF THE NEPOTISM POLICY
- B. THE STATUS OF THE HUMAN RESOURCES STAFFING AND THE POSSIBLE
IMPACT ON THE COMMISSION
- C. THE DIRECTION FROM THE CITY MANAGER TO CHANGE THE MEETING TIMES
FROM MONTHLY TO QUARTERLY IN LIGHT OF THE STAFFING ISSUES
- D. THE STATUS OF THE CITY-WIDE VOLUNTEER PROGRAM
- E. THE AMENDMENT TO THE PERFORMANCE EVALUATION ORDINANCE
- F. THE STATUS OF RECEIVING ID BADGES FOR COMMISSIONERS

8. REPORT OF THE CHAIRPERSON, MEMBERS OF THE COMMISSION AND COMMITTEES

- A. THE COMMISSION CONTINUING TO FUNCTION IN ACCORDANCE WITH ITS
ORDINANCE IN LIGHT OF POSSIBLE REDUCTIONS IN STAFF SUPPORT
- B. WHAT APPEARS TO BE THE HUMAN RESOURCES DEPARTMENT'S CO-OPT OF
THE HUMAN RELATIONS COMMISSION AGENDA, ETC. AND THE IMPACT SUCH
ACTIONS HAVE ON COMMUNITY WELL BEING

- C. THE APPEARANCE OF UNFAIRNESS IN THE HUMAN RESOURCES DEPARTMENT'S USE OF THE CITY Attorney's office
- D. THOUGHTS REGARDING THE BEHAVIOR OF THE HUMAN RESOURCES DEPARTMENT, AS OUTLINED, OR ANY DEPARTMENT SO BEHAVING AS OUTCOME FROM THE ABSENCE OF APPROPRIATE OVERSIGHT

9. CITY COUNCIL LIAISON'S REPORT (Councilmember Barteo)

Notice: No action or discussion will take place with respect to the brief announcements and oral reports as listed below.

10. SCHOOL DISTRICT LIAISON'S REPORT (Director of Student Support Latonya Young)

A. STATUS REPORT

A representative from the school district will provide a status report on the activities of the school district.

11. POLICE DEPARTMENT LIAISON'S REPORT (Sgt. Vic Massenkoff)

A. QUARTERLY STATISTICS

A representative from the Police Department will discuss the quarterly statistics, and report on any past claims or actions pertaining to the Police Department.

12. COMMUNITY FORUM

Notice: Anyone wishing to address the Commission on any matter for which another opportunity to speak is not provided on the agenda, and which is within the jurisdiction of the Commission to resolve, may step to the podium and state his/her name and address for the record. The Community Forum shall be limited to three (3) minutes for individuals and five (5) minutes for individuals representing a group.

13. POLICY ITEMS

A. REVIEW OF WORK PLAN FOR 2008

The Commission held a work planning session January 5, 2008. The Commission will finalize the work plan for 2008 and direct Staff to make any necessary changes or amendments to be brought back to the Commission for final approval at the next regular Commission meeting.

Recommendation: Direct Staff to finalize work plan and bring back for final approval by way of Resolution.

14. ADMINISTRATIVE ITEMS

A. STATUS OF CLAIMS – VICE CHAIR ABDUL-GHANE

Commissioner Abdul-Ghane and/or staff will provide a written or verbal report regarding the status of claims.

Proposed Action: Provide direction to staff to follow-up on any recommended action from the Commission regarding this matter.

A. STATUS OF RULES ORDER/BY LAWS

Previously the Commission discussed the issue of adopting rules of order and/or by-laws. Commissioner Jordan had been assigned to develop rules of order for the Commission to review. Commissioner Jordan will provide a status report on the development of such rules.

Proposed Action: Provide direction to staff to follow-up on any recommended action from the Commission regarding this matter.

15. COMMUNITY ACTIVITIES

The Commission will discuss past and upcoming community activities and possible participation in community events related to human relations and positive interactions with the citizens of Vallejo.

Proposed Action: Provide staff with direction in signing up for upcoming events and what level of participation to provide.

16. ADJOURNMENT