



# HOUSING AND REDEVELOPMENT COMMISSION

Thursday, September 1, 2011

## REGULAR MEETING

Council Chambers  
Vallejo City Hall  
555 Santa Clara Street

7:00 P.M.

## AGENDA

### COMMISSIONERS

Mike Urick, Chair  
Charles Brown III  
Robert Bryant  
Gene Carter  
Earnestine Lawson  
Kathleen O' Sullivan  
Catherine Parker

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of Agenda

The Commission may adopt the agenda as presented or may rearrange the order of items. Pursuant to the Brown Act, the Commission may not add items to the agenda and the Commission may only discuss items on the agenda.

5. Approval of Minutes
  - a. Regular Meeting of June 2, 2011
6. Report of Presiding Officer and Members of the Commission
7. Secretary's Report
8. Council Liaison's Report
9. Communications and Presentations

***Requests for disability-related modifications or accommodations, aids, or services may be made by a person with a disability to the Vallejo Housing and Community Development Division office, located at 200 Georgia Street, no less than 72 hours prior to the meeting (as required by Section 202 of the Americans with Disabilities Act of 1990, and the Federal rules and regulations adopted in implementation thereof). The Vallejo Housing and Community Development Division may be contacted as follows: Tel: 707/648-4507, Fax: 707/648-5249, or e-mail: [gricca@ci.vallejo.ca.us](mailto:gricca@ci.vallejo.ca.us).***

***The hearing impaired may call the California Relay Service at (800)735-2922 without a TTY/TDD, or (800)735-2929 with a TTY/TDD.***

10. Community Forum

This is an opportunity for residents to discuss items not on the agenda that are within the purview of the Commission. The Commission may not discuss or take action on these items but may require they be placed on a future agenda. If an item is not within the purview of the Commission, the person may be referred to the appropriate party.

11. Consent Calendar

12. Public Hearings

- a. Draft Fiscal Year (FY) 2010/2011 Consolidated Annual Performance and Evaluation Report (CAPER)

Staff has prepared a draft CAPER for the first year of the City's Consolidated Plan. The Consolidated Plan is a five-year planning document required by the Department of Housing and Urban Development (HUD), and is intended to address housing and community development needs in Vallejo. It includes the period beginning July 1, 2010, and ending June 30, 2015. The draft CAPER describes the City's progress in achieving the objectives in the Consolidated Plan for the period beginning July 1, 2010, and ending June 30, 2011.

Recommendation: After conducting a public hearing on the draft CAPER, by motion, recommend its approval by the Vallejo City Council.

13. Administrative Items

- a. Proposed Revisions to Chapters Eleven and Twelve of the Vallejo Housing Authority Administrative Plan

Recommendation: Review the proposed changes to Chapters Eleven and Twelve of the Vallejo Housing Authority Administrative Plan, and by motion, recommend approval of the proposed changes by the Vallejo Housing Authority Board of Commissioners.

- b. Status Report on Newell Mobile City

Recommendation: Informational item. No action is recommended.

- c. Proposed Amendment to Housing and Redevelopment Commission By-Laws

In September, 2009, and June, 2011, the Vallejo City Council appointed

Commissioners to serve terms ending June 30. The Commission's By-Laws, in Section 1.01, state that the Commission shall elect a Chair and a Vice Chair at the first regular meeting of the new calendar year. In order to be consistent with the terms of office established by the City Council, the Commission may wish to revise Section 1.01 of its By-Laws to state that officers shall be elected at the first regular meeting of the new fiscal year.

**Recommendation:** By motion, approve an amendment to Section 1.01 of the Commission By-Laws as described above.

d. Extension of Term of Office of Chair from December 31, 2011, to June 30, 2012; and Election of Vice Chair

If Item 13.c. is approved by the Commission on September 1, 2011, the Commission may wish to consider extending the term of the current Chair to June 30, 2012.

Additionally, on June 21, 2011, the Vice Chair was not appointed by the City Council to serve another term on the Commission.

**Recommendation:** (1) By motion, extend the term of the current Chair to June 30, 2012; and (2) nominate and elect a Vice Chair to serve a term ending June 30, 2012. The Brown Act expressly prohibits secret ballots.

14. Policy Items

15. Adjournment

**AFFIDAVIT OF POSTING**

I, \_\_\_\_\_ do hereby certify that I caused to be posted this Meeting Agenda in an area freely accessible to members of the public on \_\_\_\_\_.

\_\_\_\_\_  
**Signature**