



# AGENDA

## ECONOMIC VITALITY COMMISSION SPECIAL MEETING

### Economic Vitality Commission

Dan Buan  
Diana Dowling  
Birgit Rickert  
Francisco Salanga III  
Gregoria Torres, Chair  
Steve Watkins  
(Vacant)

City Council Chambers

555 Santa Clara Street  
Vallejo, CA 94590  
[www.cityofvallejo.net](http://www.cityofvallejo.net)

**May 22, 2019  
6:30PM**

This AGENDA contains a brief general description of each item to be considered. The posting of the recommended actions does not indicate what action may be taken. If comments come to the Economic Vitality Commission without prior notice and are not listed on the AGENDA, no specific answers or response should be expected at this meeting per State law.

**Agenda Items:** Those wishing to address the group on a scheduled agenda item should fill out a speaker card and give it to the Secretary. Speaker time limits for scheduled agenda items are five minutes for designated spokespersons for a group and three minutes for individuals.

**Notice of Availability of Public Records:** All public records relating to an open session item, which are not exempt from disclosure pursuant to the Public Records Act, that are distributed to a majority of the Economic Vitality Commission will be available for public inspection at City Hall, 555 Santa Clara St., 2<sup>nd</sup> Floor, or the Vallejo Public Library, 505 Santa Clara St. at the same time that the public records are distributed or made available to the Economic Vitality Commission. Such documents may also be available on the City of Vallejo website at [www.cityofvallejo.net](http://www.cityofvallejo.net) subject to staff's ability to post the documents prior to the meeting.

**Disclosure Requirements:** Government Code Section 84308 (d) sets forth disclosure requirements which apply to persons who actively support or oppose projects in which they have a "financial interest", as that term is defined by the Political Reform Act of 1974. If you fall within that category, and if you (or your agent) have made a contribution of \$250 or more to any group member within the last twelve months to be used in a federal, state or local election, you must disclose the fact of that contribution in a statement to the group.

**Disability Accommodation:** Vallejo City Hall is ADA compliant. Devices for the hearing impaired are available from the City Clerk. Requests for disability related modifications or accommodations, aids or services may be made by a person with a disability to the City Clerk no less than 72 hours prior to the meeting as required by Section 202 of the Americans with Disabilities Act of 1990 and the federal rules and regulations adopted in implementation thereof.

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If you have any questions regarding any of the following agenda items, please contact the secretary of the commission, Alea Gage, at [alea.gage@cityofvallejo.net](mailto:alea.gage@cityofvallejo.net) or (707) 649-5454.

1. CALL TO ORDER [ 6:30 PM ]
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. APPROVAL OF AGENDA

The Commission may adopt the agenda as presented or may rearrange the order of items. Pursuant to the Brown Act, the Commission may not add items to the agenda, and the Commission may only discuss items on the agenda.

Recommendation: By motion, approve the May 22, 2019 agenda.

**5. APPROVAL OF MINUTES**

Recommendation: By motion, approve the October 2, 2018 minutes.

**6. COMMUNITY FORUM**

Anyone wishing to address the Commission on any matter not listed on the Agenda, but within the jurisdiction of the Commission to resolve, may state his/her name and address for the record. Individuals representing a group will be allocated 5 minutes for their presentation. Individuals representing themselves will be allocated 3 minutes for their presentation.

**7. COMMISSION TERM, APPOINTMENT & LEADERSHIP UPDATE**

Commissioners will receive an update on the City Council's process for appointments for the existing vacancy and for commissioners with terms expiring on June 30, 2019.

**8. COMMISSION MEETING AND ENGAGEMENT PLAN & APPOINTMENT UPDATE**

Alea Gage, Manager of Economic Development Strategy and Secretary of the Economic Vitality Commission, will present a draft Meeting & Engagement Plan guiding the Commission's activities for the next year.

Recommendation: Provide feedback on the Meeting & Engagement Plan.

**9. QUARTERLY UPDATE ON THE CITY'S BUSINESS RETENTION PROGRAM**

Senior Community Development Analyst, Annette Taylor, will provide commissioners with an update of the City's Business Retention Program.

**10. REPORT OF THE SECRETARY**

**11. REPORT OF THE PRESIDING OFFICER AND LIAISON REPORTS**

**12. ADJOURNMENT**



Dated: May 17, 2019

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for  
Gregoria Torres, Chair

I, Alea Gage, Manager of Economic Development Strategy, do hereby certify that I have caused a true copy of the above notice and agenda to be delivered to each of the members of the Economic Vitality Commission, at the time and in the manner prescribed by law and that this agenda was posted at City Hall, 555 Santa Clara Street, CA at 4:30 p.m., May 17, 2019.



Dated: May 17, 2019

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Alea Gage, Manager of Economic Development Strategy