



ECONOMIC VITALITY COMMISSION

CITY COUNCIL CHAMBERS
(555 SANTA CLARA STREET, SECOND FLOOR)

5:30 P.M. – Wednesday, May 14, 2014

AGENDA

Requests for disability-related modifications or accommodations, aids or services may be made by a person with a disability to the Economic Development Division no later than 72 hours prior to the meeting as required by Section 202 of the Americans with Disabilities Act of 1990 and the federal rules and regulations and adopted in implementation thereof. The Economic Development Division may be contacted as follows: Phone: (707) 649-5452, FAX (707) 648-4499 or email Annette@ci.vallejo.ca.us

I, Annette Taylor, do hereby certify that I caused a true copy of the above notice and agenda to be delivered to each of the members of the Economic Vitality Commission at the time and manner prescribed by law and posted in an area freely accessible to members of the public on May 9, 2014.


Annette Taylor

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of Agenda

The Commission may adopt the agenda as presented or may rearrange the order of items. Pursuant to the Brown Act, the Commission may not add items to the agenda and the Commission may only discuss items on the agenda.

5. Approval of Minutes
6. Presentations

Introduction on Kathleen Diohelp, newly hired Economic Development Director

7. Council Liaison's Report

City Councilmember Pippin Dew-Costa, liaison to the Economic Vitality Commission, may provide a report during this item.

8. Communications

Communication from the Department of Toxic Substances Control (DTSC) regarding former Vallejo manufactured gas plant at 226 and 240 Curtola Parkway.

9. Community Forum

Anyone wishing to address the Commission on any matter not listed on the Agenda, but within the jurisdiction of the Commission to resolve, may state his/her name and address for the record. Individuals representing a group will be allocated 5 minutes for their presentation. Individuals representing themselves will be allocated 3 minutes for their presentation.

10. Consent Calendar

11. Administrative Items

A. Update on the Economic Development Department work plan

Recommendation: Information item only

B. Discussion on the future direction of the Economic Vitality Commission

Recommendation: Staff discusses the role of the EVC and receives input and feedback from Commissioners.

C. Formation of subcommittees

Recommendation: Commissioners recommend what EVC subcommittees they would like to serve on.

12. Policy Items

13. Projects Status Report

14. Report of the Chairperson and Members of the Commission

15. Adjournment

**MINUTES OF THE REGULAR MEETING OF
THE ECONOMIC VITALITY COMMISSION
City of Vallejo**

Wednesday, August 14, 2013

1. Call to Order

The meeting of the Economic Vitality Commission (EVC) was called to order at the City Council Chambers (555 Santa Clara Street) at 5:30 p.m. on Wednesday, August 14, 2013.

2. Pledge of Allegiance

The Pledge of Allegiance was recited.

3. Roll Call

Those Commissioners present and absent were as follows:

Present: Commissioners Dowling, Hanson, Lyons, Torres, Walker

Absent: Commissioners Dion, Jaekel

Staff and elected officials in attendance were:

Annette Taylor, Senior Community Development Analyst
Dan Marks, Interim Economic Development Director
Andrea Ouse, Planning Manager

4. Approval of Agenda for November 14, 2012

The agenda was unanimously approved.

5. Approval of Minutes

The minutes were unanimously approved.

6. Presentations

None

7. City Council Liaison's Report

Councilmember Sunga's email was read by staff thanking the commissioners for their service.

8. Communications

None

9. Community Forum

Jonathan Gordon, Participatory Budget delegate, spoke on municipal broadband connectivity and infrastructure.

Rich Curtola, Vallejo Chamber of Commerce, requested that the Vallejo Chamber of Commerce be allowed to participate in the business recruitment/attraction efforts of the city.

10. Consent Calendar

There were no items on the Consent Calendar.

11. Administrative Items

A. Appoint an Economic Vitality Commissioner to the General Plan Working Group

The City of Vallejo is seeking volunteers to serve on the General Plan Working Group, a fifteen member committee who will advise staff during the preparation of the City's General Plan/Zoning Code Update. Among the issues that will be addressed are land use, housing, open space, circulation, economic development, public services, infrastructure, emergency preparedness and community health.

Vice Chair Torres nominated Chair Walker to represent the Economic Vitality Commission. There were no other nominations. Chair Walker was unanimously selected as the Economic Vitality Commission representative to the General Plan Working Group.

B. Update by staff on the changes in the Economic Development Department

Dan Marks, Interim Economic Development Director, informed the Commission that a new Economic Development Director should be hired by September 2013. He reported that for the Economic Development Division, a new Economic Development Manager should be hired by November 2013 and a new Admin Analyst II will be hired to support the ED Division. These positions will be funded with Measure B funds. In the Planning Division, a Senior Planner will be hired to manage the General Plan Update, and in the Building Division a technician will be hired.

C. Discussion on the role of the Economic Vitality Commission and formation of subcommittees

Chairman Walker requested this item be agendaized. He asked the commissioners what they would like to do and have done as Economic Vitality Commissioners. Commissioners discussed forming subcommittees to do business retention/attraction; asked what is the purpose of the EVC and what are the city's expectations; implementing the economic development strategic plan; and EVC's role in the future.

Dan Marks responded that the new Economic Development Manager will staff this commission and he/she would have ideas and provide direction.

12. Policy Items

None

13. Project Status Report

Staff gave update on Lennar's ongoing efforts to recruit new businesses and extend leases to current tenants; the City Council study session on North Mare Island; waterfront project; Solano 360; downtown; building permits.

14. Report of the Chairperson and Members of the Commission

Vice Chair Torres invited the Commissioners to attend the Business Alliance annual mixer on August 22, 2013 at US Bank, starting at 5:30 p.m.

14. Adjournment

The meeting was adjourned at 6:31 p.m.

Work Notice

The mission of DTSC is to protect California's people and environment from harmful effects of toxic substances through the restoration of contaminated resources, enforcement, regulation and pollution prevention.

Former Vallejo Manufactured Gas Plant 226 and 240 Curtola Parkway

Fieldwork to take place beginning May 5, 2014

The California Department of Toxic Substances Control (DTSC) is distributing this notice to inform the community that Pacific Gas and Electric Company (PG&E) will be doing environmental investigations at 226 and 240 Curtola Parkway in Vallejo, California (Site). This work is being done to help determine possible contamination to soil and groundwater from a manufactured gas plant (MGP) that operated in this area from about 1872 to 1930. The former plant produced gas for the lighting, cooking and heating needs of local residents; it was shut down in 1930 when natural gas arrived in Vallejo. PG&E sold the 226 and 240 Curtola Parkway parcels.

What work will take place?

Investigation work will take place from May 5 through December 2014, between the hours of 8 a.m. and 5 p.m., Monday through Friday. During this period, there will be several people on-site conducting the following activities:

- Installing soil borings (holes) with a hand-auger and truck-mounted drill rig to collect soil and soil gas (air in between soil particles) samples;
- Installing groundwater monitoring wells with a truck-mounted drill rig and collecting groundwater samples from groundwater monitoring wells; and
- Filling in all sample borings, and general cleanup after the work is completed.

The samples collected will be analyzed for chemicals associated with the historic gas-making process and other historic operations. All work will be done under the oversight of DTSC. Based on sampling results, DTSC will determine if more sampling and/or cleanup work needs to be performed.

Community Protection Measures:

All work will be done according to a Health and Safety Plan and a project manager will be on-site at all times to oversee the work. The properties will be enclosed by a fence and privacy screen and the work will look much like typical surveying and/or construction projects. We do not anticipate that there will be any off-site impacts from the work.

COMMUNITY HOTLINE: 866-247-0581

**PG&E has a toll-free number to report dust, odors or other project impacts
so they can quickly be addressed.**



How can I find out more?

DTSC encourages you to review the investigation work plan and other site-related documents which are available at the information repositories listed below.

John F. Kennedy Library
505 Santa Clara Street
Vallejo, CA 94590

(866) 572-7587, press 3 for reference desk

DTSC – File Room
700 Heinz Avenue
Berkeley, CA 94710

(510) 540-3800 - call for an appointment

Information about the Site is online at www.envirostor.dtsc.ca.gov/public. Click on “Site / Facility Search,” on the left, type “Vallejo” in the City field, and click on “Get Report.” Find “PG&E Vallejo MGP” and click on “Report”.

If you also would like DTSC to notify you via email when new EnviroStor documents (i.e., workplans, reports, etc.) are available online, please sign up to receive email alerts on the EnviroStor report page.

Contact Information:

If you have questions about this project please call:

- For project information: Katharine Hilf, DTSC Project Manager, (510) 540-3817 or Katherine.hilf@dtsc.ca.gov
- For public outreach activities: Wayne Hagen, DTSC Public Participation Specialist, (510) 540-3911, toll free at (866) 495-5651, or Wayne.hagen@dtsc.ca.gov
- For media inquiries: Russ Edmondson, Public Information Officer, (916) 323-3372, or Russ.edmondson@dtsc.ca.gov

