



City Hall  
555 Santa Clara Street  
Vallejo, CA 94590

# AGENDA

## CODE ENFORCEMENT APPEALS BOARD MEETING 6:00 P.M. City Council Chambers

**March 22, 2018**

Wanda Madeiros, Vice-Chair

Board Members  
Fred Cavalli, Jr.  
Loretta Gaddies  
Lee Lancaster  
Edward Taylor

This AGENDA contains a brief general description of each item to be considered. The posting of the recommended actions does not indicate what action may be taken. If comments come to the Code Enforcement Appeals Board (Board) without prior notice and are not listed on the AGENDA, no specific answers or response should be expected at this meeting per State law.

Pursuant to the Government Code Section 54954.3 (The Brown Act), members of the public shall be afforded the opportunity to speak on any agenda item of interest to them provided they are first recognized by the presiding officer. Members of the public wishing to be so recognized are requested to submit a completed speaker card to the Staff of the Board prior to the consideration of the item.

Those wishing to address the Board on any matter for which another opportunity to speak is not provided on the AGENDA but which is within the jurisdiction of the City Council to resolve may come forward to the podium during the "COMMUNITY FORUM" portion of the AGENDA.

Notice of Availability of Public Records: All public records relating to an open session item, which are not exempt from disclosure pursuant to the Public Records Act, that are distributed to a majority of the Board will be available for public inspection at the Code Enforcement Division or City Clerk's Office, 555 Santa Clara Street, Vallejo, CA at the same time that the public records are distributed or made available to the Board. Such documents may also be available on the City of Vallejo website at <http://www.cityofvallejo.net> subject to staff's ability to post the documents prior to the meeting. Information may be obtained by calling (707) 648-4469, TDD (707) 649-3562.



Vallejo City Council Chambers is ADA compliant. Devices for the hearing impaired are available from the City Clerk. Requests for disability related modifications or accommodations, aids or services may be made by a person with a disability to the City Clerk's office no less than 72 hours prior to the meeting as required by Section 202 of the Americans with Disabilities Act of 1990 and the federal rules and regulations adopted in implementation thereof.

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE TO THE FLAG**
3. **ROLL CALL**
4. **APPROVAL OF AGENDA**
5. **APPROVAL OF MINUTES**
  - A. March 23, 2017 – Regular Meeting
  - B. July 27, 2017 – Regular Meeting
  - C. September 28, 2017 – Regular Meeting
  - D. October 26, 2017 – Regular Meeting
  - E. January 25, 2018 – Regular Meeting
6. **CORRESPONDENCE:** None
7. **FIRST COMMUNITY FORUM**

*Anyone wishing to address the Board on any matter for which another opportunity to speak is not provided on the agenda, and which is within the jurisdiction of the Board to resolve, is requested to submit a completed speaker card to the Board Secretary. When called upon, each speaker should step to the podium, state his/her name, and address for the record. The conduct of the community forum shall be limited to a maximum of fifteen (15) minutes, with each speaker limited to three (3) minutes, pursuant to Vallejo Municipal Code Section 2.20.300. The remainder of the speakers wishing to address the Board on non-agenda items will be heard at the Second Community Forum listed later on the agenda.*
8. **GUEST SPEAKER:** None
9. **PRESENTATIONS:** None
10. **NEW BUSINESS:**
  - A. **Election of Code Enforcement Appeals Board Chairperson and Vice-Chairperson**

Due to the recent term expirations of both former Chairperson George Roth and Board Member Patricia Bernard, the Code Enforcement Appeals Board Members will need to vote on and elect a new Chairperson and Vice-Chairperson.
  - B. **Illegal Dumping**

Updates on reporting and enforcement process, hotline and email address, kick-off meeting, etc.  
707-648-0445, [IllegalDumping@cityofvallejo.net](mailto:IllegalDumping@cityofvallejo.net)
  - C. **City of Vallejo - Administrative Fees Study**

All departments within the entire City of Vallejo are currently undergoing a scheduled Fee Study to update the Administrative Fee Schedule for each department. This Fee Study is conducted every 5 years to ensure that the fees coincide with similar rates and help with cost recovery on services provided to Vallejo residents. City Staff, with the help of an outside consultant, will make recommendations to City Council.
11. **OLD BUSINESS:** None
12. **SECOND COMMUNITY FORUM**
13. **STAFF COMMENTS:** None
14. **ANNOUNCEMENTS:** REMINDER – There are currently two vacancies on the Code Enforcement Appeals Board. Application information may be found online on the City website or at the City Clerk's Office.
15. **ADJOURNMENT**

I, Dong Yoo, Staff, do hereby certify that I have caused a true copy of the above notice and agenda to be delivered to each of the members of the Code Enforcement Appeals Board, at the time and in the manner prescribed by law and that this agenda was posted at City Hall, 555 Santa Clara Street, CA at 5:00 p.m., Thursday, March 15, 2018.

Dated: Thursday, March 15, 2018

  
Dong Yoo, Staff

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1. **CALL TO ORDER:** Vice-Chairperson Wanda Madeiros (Chairperson Madeiros) 6:16 pm.
  2. **PLEDGE OF ALLEGIANCE TO THE FLAG :** Vice-Chairperson Madeiros
  3. **ROLL CALL:**
    - Present: Vice-Chairperson Wanda Madeiros  
Board Members: Fred Cavalli, Jr., Lee Lancaster
    - Absent: Loretta Gaddies, Chairperson George Roth  
**Excused:** Patricia Bernard, Edward Taylor
    - Staff: Senior Code Enforcement Officer (SCEO) Dong Yoo, Code Enforcement Secretary Karen Ang
  4. **APPROVAL OF AGENDA:** N/A.
  5. **APPROVAL OF MINUTES:** N/A.
  6. **CORRESPONDENCE:** None
  7. **FIRST COMMUNITY FORUM:** None  
*Anyone wishing to address the Board on any matter for which another opportunity to speak is not provided on the agenda, and which is within the jurisdiction of the Board to resolve, is requested to submit a completed speaker card to the Board Staff person. When called upon, each speaker should step to the podium, state his /her name, and address for the record. The conduct of the community forum shall be limited to a maximum of fifteen (15) minutes, with each speaker limited to three minutes. The remainder of the speakers wishing to address the Board on non-agenda items will be heard at the second Community Forum listed later on the agenda.*
  8. **GUEST SPEAKER:** None
  9. **PRESENTATIONS:** None
  10. **NEW BUSINESS:** N/A.
  11. **OLD BUSINESS:** None
  12. **SECOND COMMUNITY FORUM:** None
  13. **STAFF COMMENTS:** None.
  14. **ANNOUNCEMENTS:** N/A.
  15. **ADJOURNMENT:** The meeting was adjourned at 6:19 pm by Staff Dong Yoo, due to the lack of a quorum.