



Vallejo City Hall
Council Chambers, 2nd Floor
555 Santa Clara Street
Vallejo, CA 94590
www.cityofvallejo.net

¹REVISED AGENDA

CIVIL SERVICE COMMISSION REGULAR MEETING CITY OF VALLEJO January 14, 2019 5:15 P.M.

COMMISSIONERS
Marc Fox, Chair
Robbie Ann White, Vice Chair
Robert Arp
Igal Koiman
Burky Worel

This AGENDA contains a brief general description of each item to be considered. The posting of the recommended actions does not indicate what action may be taken. If comments come to the Civil Service Commission without prior notice and are not listed on the AGENDA, no specific answers or response should be expected at this meeting per State law.

Pursuant to Government Code Section 5495.3 (The Brown Act), members of the public shall be afforded the opportunity to speak on any agenda item of interest to them provided they are first recognized by the presiding officer. Members of the public wishing to be so recognized are requested to submit a completed speaker card to the Executive Secretary of the Commission prior to the consideration of the item.

Those wishing to address the Commission on any matter for which another opportunity to speak is not provided on the AGENDA but which is within the jurisdiction of the Commission to resolve may come forward to the podium during the "COMMUNITY FORUM" portion of the AGENDA.

Notice of Availability of Public Records: All public records relating to an open session item, which are not exempt from disclosure pursuant to the Public Records Act, that are distributed to a majority of the City Council will be available for public inspection at the City Clerk's Office, 555 Santa Clara Street, Vallejo, CA at the same time that the public records are distributed or made available to the City Council. Such documents may also be available on the City of Vallejo website subject to staff's ability to post the documents prior to the meeting. Information may be obtained by calling (707) 648-4527, TDD (707) 649-3562.

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¹Corrected year to 2019

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. APPROVAL OF THE MINUTES – Minutes of the December 10, 2018 meeting.
5. WRITTEN COMMUNICATIONS
6. REPORT OF THE EXECUTIVE SECRETARY
7. REPORT OF THE CHAIRPERSON AND COMMISSIONERS
8. COMMUNITY FORUM

Anyone wishing to address the Commission for any matter for which another opportunity to speak is not provided on the agenda, and is within the jurisdiction of the Commission to resolve, is requested to submit a completed speaker card to the Secretary. When called upon, each speaker should step to the podium, state his/her name and address for the record. The conduct of the community forum shall be limited to a maximum of 15 minutes, with each speaker limited to three minutes pursuant to Vallejo Municipal Code Section 2.20.300. The remainder of the speakers wishing to address the Commission on non-agenda items will be heard at the Second Community Forum listed later on the agenda.

9. **CONSENT CALENDAR AND APPROVAL OF THE AGENDA**

All matters are approved under one motion unless requested to be removed for discussion by the Chairperson or Executive Secretary. Members of the public wishing to address the Commission on Consent Calendar items are asked to address the Executive Secretary and submit a completed speaker card prior to the approval of the agenda. Such requests shall be granted, and items will be addressed in the order which they appear in the agenda. After making any changes to the agenda, the agenda shall be approved.

A. **APPROVAL OF AGENDA**

10. **NEW BUSINESS**

A. **APPROVE TITLE AND SPECIFICATIONS OF NEW CLASSIFIED POSITION OF PARAMEDIC COORDINATOR**

Recommendation: By motion, approve the title and specifications for the new position of Paramedic Coordinator and allocate the position to the Classified service of the City's Classification Plan.

Contact: Janet Thiessen, Human Resources Program Manager
(707) 648-4106, janet.thiessen@cityofvallejo.net

B. APPROVE REVISIONS TO SPECIFICATIONS FOR SENIOR LANDSCAPE INSPECTOR

Recommendation: By motion, approve the revisions to the classification specification for the position of Senior Landscape Inspector.

Contact: Janet Thiessen, Human Resources Program Manager
(707) 648-4106, janet.thiessen@cityofvallejo.net

C. APPROVE REVISIONS TO SPECIFICATIONS FOR BUILDING PLANS ENGINEER

Recommendation: By motion, approve the revisions to the classification specification for the position of Building Plans Engineer.

Contact: Janet Thiessen, Human Resources Program Manager
(707) 648-4106, janet.thiessen@cityofvallejo.net

11. CLOSED SESSION

- A. PUBLIC EMPLOYMENT (GOVERNMENT CODE SECTION 54957)
FIREFIGHTER ENGINEER EXAM PROTEST BY TWO EMPLOYEES**

12. COMMUNITY FORUM

13. ADJOURNMENT

CERTIFICATE

I, Janet Thiessen, Executive Secretary do hereby certify that I have caused a true copy of the above notice and agenda to be delivered to each of the members of the Civil Service Commission, at the time and in the manner prescribed by law and that this agenda was posted at City Hall, 555 Santa Clara Street, CA at 5:00 p.m., January 9, 2019.

Dated: January 9, 2019


Janet Thiessen, Executive Secretary