

AGENDA

VALLEJO CITY COUNCIL SPECIAL MEETING – 5:00 P.M. (CLOSED SESSION)

MAYOR
Bob Sampayan

VALLEJO FLOOD & WASTEWATER DISTRICT REGULAR MEETING – 6:00 P.M.

CITY COUNCIL
Vice Mayor, Katy Miessner
Pippin Dew-Costa
Jesus “Jess” Malgapo
Robert H. McConnell
Hermie Sunga
Rozzana Verder-Aliga, EdD



City Hall
555 Santa Clara Street
Vallejo, CA 94590
www.cityofvallejo.net

VALLEJO HOUSING AUTHORITY SPECIAL MEETING – 6:45 P.M.

VALLEJO CITY COUNCIL REGULAR MEETING – 7:00 P.M.

MAY 8, 2018

This AGENDA contains a brief general description of each item to be considered. The posting of the recommended actions does not indicate what action may be taken. If comments come to the City Council without prior notice and are not listed on the AGENDA, no specific answers or response should be expected at this meeting per State law.

Pursuant to the Government Code Section 54954.3 (The Brown Act), members of the public shall be afforded the opportunity to speak on any agenda item of interest to them provided they are first recognized by the presiding officer. Members of the public wishing to be so recognized are requested to submit a completed speaker card to the City Clerk prior to the consideration of the item.

Those wishing to address the Council on any matter for which another opportunity to speak is not provided on the AGENDA but which is within the jurisdiction of the City Council to resolve may come forward to the podium during the "COMMUNITY FORUM" portion of the AGENDA.

Members of the public have the right to speak on any item on this agenda. Those wishing to address the Council: 1) during the Community Forum are limited to three minutes pursuant to Vallejo Municipal Code Section 2.20.300; 2) on a Consent Calendar item are limited to three minutes pursuant to Vallejo Municipal Code Section 2.02.310; and an Action Calendar item are limited to five minutes pursuant to Vallejo Municipal Code Section 2.02.420.

Notice of Availability of Public Records: All public records relating to an open session item, which are not exempt from disclosure pursuant to the Public Records Act, that are distributed to a majority of the City Council will be available for public inspection at the City Clerk's Office, 555 Santa Clara Street, Vallejo, CA at the same time that the public records are distributed or made available to the City Council. Such documents may also be available on the City of Vallejo website subject to staff's ability to post the documents prior to the meeting. Information may be obtained by calling (707) 648-4527, TDD (707) 649-3562.

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Vallejo City Council Chambers is ADA compliant. Devices for the hearing impaired are available from the City Clerk. Requests for disability related modifications or accommodations, aids or services may be made by a person with a disability to the City Clerk's office no less than 72 hours prior to the meeting as required by Section 202 of the Americans with Disabilities Act of 1990 and the federal rules and regulations adopted in implementation thereof.

**CALL AND NOTICE OF
SPECIAL MEETING
AT 5:00 PM
OF THE VALLEJO CITY COUNCIL
MAY 8, 2018**

TO THE MEMBERS OF THE VALLEJO CITY COUNCIL:

You are hereby notified that I do hereby call the Vallejo City Council in special session to consider only the matters stated on the agenda listed below.

NOTICE: Members of the public shall have the opportunity to address the City Council concerning any item listed on the agenda *before or during consideration of that item. No other items may be discussed at this special meeting.*

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. ACTION CALENDAR**

**A. MAKEUP INTERVIEW FOR APPLICANT TO THE SOLANO OPEN SPACE
CITIZEN'S ADVISORY COMMITTEE**

Recommendation: Conduct a makeup interview for one applicant to the Solano Open Space Citizen's Advisory Committee. Pursuant to the City Council's new procedure for selecting Commissioners, appointments will be made at tonight's regular council meeting.

Contact: Dawn G. Abrahamson, City Clerk, (707) 648-4528

Dawn.Abrahamson@cityofvallejo.net

4. ADJOURNMENT

Dated: Thursday, May 3, 2018



Bob Sampayan, Mayor

I, Dawn Abrahamson, City Clerk, do hereby certify that I have caused a true copy of the above notice and agenda to be delivered to each of the members of the Vallejo City Council., at the time and in the manner prescribed by law and that this agenda was posted at City Hall, 555 Santa Clara Street, CA at 5:00 p.m., Thursday, May 3, 2018 .

Dated: Thursday, May 3, 2018



Dawn G. Abrahamson, City Clerk

**CALL AND NOTICE OF
SPECIAL MEETING
AT 6:45 PM
OF THE
VALLEJO HOUSING AUTHORITY
COUNCIL CHAMBERS
555 SANTA CLARA STREET,
VALLEJO, CA
MAY 8, 2018**

CHAIR
Bob Sampayan

COMMISSIONERS:
Vice Chair Katy Miessner
Pippin Dew-Costa
Jesus "Jess" Malgapo
Robert H. McConnell
Hermie R. Sunga
Rozzana Verder-Aliga, EdD
Margie Verdan

TO THE CHAIR AND COMMISSIONERS OF THE VALLEJO HOUSING AUTHORITY:

You are hereby notified that I do hereby call the Vallejo Housing Authority in special session to consider only the matters stated on the agenda listed below.

NOTICE: Members of the public shall have the opportunity to address the Housing Authority concerning any item listed on the agenda *before or during consideration of that item. No other items may be discussed at this special meeting.*

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **CONSENT CALENDAR AND APPROVAL OF AGENDA**

A. **APPROVAL OF MINUTES**

Recommendation: Approve the Housing Authority minutes for the special meeting of April 10, 2018.

Contact: Dawn G. Abrahamson, Secretary (707) 648-4528

Dawn.Abrahamson@cityofvallejo.net

B. **CITY TREASURER'S INVESTMENT REPORT**

Recommendation: Accept the City Treasurer's Investment Report for the quarter ended March 31, 2018.

Contact: Ron Millard, Finance Director, (707) 648-4592

ron.millard@cityofvallejo.net

4. **ACTION CALENDAR**

NOTICE: Members of the public wishing to address the Housing Authority on Action Calendar Items are requested to submit a completed speaker card to the Secretary. Each speaker is limited to five minutes pursuant to Vallejo Municipal Code Section 2.02.420.

5. ADJOURNMENT

Dated: Thursday, May 3, 2018

A handwritten signature in blue ink that reads "Dawn G. Abrahamson for". The signature is written in a cursive style.

Bob Sampayan, Chair

I, Dawn Abrahamson, Secretary, do hereby certify that I have caused a true copy of the above notice and agenda to be delivered to each of the members of the Vallejo Housing Authority, at the time and in the manner prescribed by law and that this agenda was posted at City Hall, 555 Santa Clara Street, CA at 5:00 p.m., Thursday, May 3, 2018 .

Dated: Thursday, May 3, 2018

A handwritten signature in blue ink that reads "Dawn G. Abrahamson". The signature is written in a cursive style.

Dawn G. Abrahamson, City Clerk

**VALLEJO CITY COUNCIL
REGULAR MEETING – 7:00 PM
COUNCIL CHAMBERS
MAY 8, 2018**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. PRESENTATIONS AND COMMENDATIONS**
 - A. PRESENTATION OF A PROCLAMATION RECOGNIZING MAY AS "BIKE MONTH"**
 - B. PRESENTATION OF A PROCLAMATION RECOGNIZING MAY 6-12, 2018 AS "DRINKING WATER WEEK"**
 - C. PRESENTATION OF A PROCLAMATION RECOGNIZING THE WEEK OF MAY 8TH AS "NATIONAL LAW ENFORCEMENT WEEK"**
 - D. PRESENTATION OF A PROCLAMATION RECOGNIZING MAY 6-12, 2018 AS "MUNICIPAL CLERKS WEEK"**

5. FIRST COMMUNITY FORUM

Anyone wishing to address the Council on any matter for which another opportunity to speak is not provided on the agenda, and which is within the jurisdiction of the Council to resolve, is requested to submit a completed speaker card to the City Clerk. When called upon, each speaker should step to the podium, state his /her name, and address for the record. The conduct of the community forum shall be limited to a maximum of fifteen (15) minutes, with each speaker limited to three minutes pursuant to Vallejo Municipal Code Section 2.20.300.

6. PUBLIC COMMENT REGARDING CONSENT CALENDAR ITEMS

Members of the public wishing to address the Council on Consent Calendar Items are requested to submit a completed speaker card to the City Clerk. Each speaker is limited to three minutes pursuant to Vallejo Municipal Code Section 2.02.310. Requests for removal of Consent Items received from the public are subject to approval by a majority vote of the Council. Items removed from the Consent Calendar will be heard immediately after approval of the Consent Calendar and Agenda.

7. CONSENT CALENDAR AND APPROVAL OF AGENDA

- A. APPROVAL OF MINUTES**

Recommendation: Approve the City Council minutes for the meetings of 1) April 16, 2018 (special); 2) April 24, 2018 (special); and 3) April 24, 2018 (regular).

Contact: Dawn G. Abrahamson, City Clerk (707) 648-4528

Dawn.Abrahamson@cityofvallejo.net

B. AWARD CONSTRUCTION CONTRACT TO KEREX ENGINEERING FOR THE FISCAL YEAR 2017-18 SENATE BILL 1 CITYWIDE CURB RAMPS PROJECT

Recommendation: Adopt a Resolution approving the project budget, plans and specifications for the SB1 Citywide Curb Ramps FY2017-18 Project, and authorize the City Manager to award a construction contract in the amount of \$197,580 to Kerex Engineering, Inc. in accordance with the approved plans and specifications.

Contact: Allan A. Panganiban, Interim City Engineer, (707) 648-4686

allan.panganiban@cityofvallejo.net

Sam Kumar, Senior Civil Engineer, (707) 648-4432

sam.kumar@cityofvallejo.net

C. AGREEMENT WITH YORK RISK SERVICES GROUP, INC.,

Recommendation: Authorize the City Manager to execute an agreement with York Risk Services Group, Inc. for Third Party Administration (TPA) services in connection with General Liability Claims in an amount not to exceed \$735,507 for a maximum term of five years.

Contact: Claudia Quintana, City Attorney (707) 648-4545

Claudia.Quintana@cityofvallejo.net

D. MASTER LICENSE AGREEMENT WITH AT&T DBA CINGULAR WIRELESS

Recommendation: Authorize the City Manager to execute a Small Cell Master License Agreement (MLA) with AT&T DBA Cingular Wireless (AT&T) to lease City-owned street lights for the amount identified in Vallejo Municipal Code (VMC) 10.18.

Contact: Jose McNeill, Asset and Real Property Manager (707) 648-4343

jose.mcneill@cityofvallejo.net

E. RESOLUTION TO WITHDRAW INITIATIVE PETITION

Recommendation: Adopt a Resolution withdrawing the initiative from the November 2018 ballot.

Contact: Donna Mooney, Chief Assistant City Attorney, (707)648 4548
donna.mooney@cityofvallejo.net

F. **PROFESSIONAL SERVICES AGREEMENTS FOR SALES TAX AND PROPERTY TAX SERVICES**

Recommendation:

1. Authorize the City Manager to execute the attached Consultant and Professional Services Agreement with Hinderliter De Llamas and Associates (HdL), in an amount not to exceed \$200,000 for sales tax consulting services.
2. Authorize the City Manager to execute the attached Consultant and Professional Services Agreement with HDL Coren & Cone (HdLCC), in an amount not to exceed \$125,000 for property tax consulting services.
3. Adopt the attached Resolution authorizing Hinderliter de Llamas and Associates, as the City's representative, to receive sales and use tax information from the California Department of Tax and Fee Administration, pursuant to state law.

Contact: Ron Millard, Finance Director (707) 648-4592
Ron.Millard@cityofvallejo.net

G. **REVISING POLICE CHIEF COMPENSATION**

Recommendation: Adopt a resolution amending Exhibit A to Resolution No. 17-126, the Unrepresented Executive Management Employees Compensation Plan Resolution and Schedule for the City of Vallejo, by approving a 5% salary increase to the Police Chief classification effective May 1, 2018 with such increase being covered by existing salary savings from the Police Department budget, and directing staff to amend the employment agreement for the police chief to reflect such increase in a form to be approved by the City Attorney.

Contact: Teri Killgore, Assistant City Manager, (707) 648-4579
Teri.Killgore@Cityofvallejo.Net

H. **ADOPTION OF ORDINANCES FOR THE DOWNTOWN PARKING PROGRAM**

Recommendation: Adopt five ordinances amending Vallejo Municipal Code Chapters 8.04, 8.12, 8.20, 8.24 and 8.26; and adoption of an ordinance establishing the parking enterprise fund.

Contact: Allison Mattioli, Administrative Analyst II (707) 648-5407
Allison.Mattioli@cityofvallejo.net

I. **COUNCILMEMBER VERDER ALIGA'S TRAVEL EXPENSES FOR SISTER CITY GOOD WILL MISSION**

Recommendation: Authorize a \$1520 reimbursement for Councilmember Verder-Aliga to travel to Akashi, Japan, Jincheon, South Korea and Baguio, Philippines for a Sister City Good Will Mission July 11-29, 2018, consistent with the City of Vallejo's Travel and Expense Reimbursement Policy .

Contact: Dawn G. Abrahamson, City Clerk (707) 648-4528

Dawn.Abrahamson@cityofvallejo.net

J. **CITY TREASURER'S INVESTMENT REPORT**

Recommendation: Accept the City Treasurer's Investment Report for the quarter ended March 31, 2018.

Contact: Ron Millard, Finance Director, (707) 648-4592

ron.millard@cityofvallejo.net

K. **NOTICE OF INTENT TO AMEND THE BUDGET REFLECTING THE BLUE ROCK SPRINGS GOLF COURSE PROJECT**

Recommendation: Provide notice of intent to amend the Fiscal Year 2017-18 Budget to reflect revenues and expenditures for the Blue Rock Springs Golf Course Revitalization Project.

Contact: Will Morat, Administrative Analyst II (707) 648-4109

will.morat@cityofvallejo.net

8. **ACTION CALENDAR**

NOTICE: Members of the public wishing to address the Council on Action Calendar Items are requested to submit a completed speaker card to the City Clerk. Each speaker is limited to five minutes pursuant to Vallejo Municipal Code Section 2.02.420.

A. **APPOINTMENTS TO THE BEAUTIFICATION COMMISSION, CODE ENFORCEMENT APPEALS BOARD, SOLANO OPEN SPACE CITIZEN'S ADVISORY COMMITTEE, AND SOLTRANS PUBLIC ADVISORY COMMITTEE**

Recommendation:

Make appointments to fill the following vacancies:

1. Three vacancies to the Beautification Commission.
2. Two vacancies to the Code Enforcement Appeals Board.
3. Three vacancies to the Solano Open Space Citizen's Advisory Committee.

4. Three vacancies to the SolTrans Public Advisory Committee.

Contact: Dawn G. Abrahamson, City Clerk, (707) 648-4528

Dawn.Abrahamson@cityofvallejo.net

B. INTRODUCTION AND ADOPTION OF AN EMERGENCY ORDINANCE CREATING THE BUILDING STANDARDS CODE APPEALS BOARD AND AMENDMENTS TO BUILDING AND FIRE CODE APPEALS

Recommendation: Introduce and adopt an emergency Ordinance creating the Building Standards Code Appeals Board and amending Chapter 12.04 and 12.28 regarding Building and Fire Code Appeals.

Contact: Kelly Trujillo, Assistant City Attorney (707) 648-4201

kelly.trujillo@cityofvallejo.net

C. INTRODUCTION OF AN ORDINANCE REGULATING COMMUNICATIONS FACILITIES

Recommendation: Introduce an ordinance amending Vallejo Municipal Code (VMC) Chapter 10.18 regulating telecommunications and wireless communications facilities in the Public Right of Way and on Public Property.

Contact: Will Morat, Administrative Analyst II, (707) 648-4109

will.morat@cityofvallejo.net

D. CONSIDERATION OF AN OMBUDSMAN/VOLUNTEER POSITION

Recommendation: Following discussion, provide direction to staff in order to include establishment of the appropriate position in the Fiscal Year 2018-19 budget.

Contact: Greg Nyhoff, City Manager (707) 648-4576

Greg.Nyhoff@cityofvallejo.net

9. INFORMATION CALENDAR

10. CITY MANAGER'S REPORT

A. DEVELOPMENT REVIEW PROCESS

11. CITY ATTORNEY'S REPORT

12. COMMUNITY FORUM

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13. **REPORT OF THE PRESIDING OFFICER AND MEMBERS OF THE CITY COUNCIL**
14. **CLOSED SESSION**
15. **ADJOURNMENT**

ADDITIONAL CITY INFORMATION

Members of the public can:

Like us on Facebook (www.facebook.com/cityofvallejo)

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Dated: Thursday, May 3, 2018

Bob Sampayan, Mayor

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Dated: Thursday, May 3, 2018

Dawn G. Abrahamson, City Clerk