



**CITY OF VALLEJO  
BEAUTIFICATION ADVISORY  
AND  
CODE ENFORCEMENT APPEALS BOARD  
MEETING AGENDA**

January 30, 2012

6:00 p.m.

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**CITY COUNCIL CHAMBERS  
City Hall, 555 Santa Clara Street, 2nd Floor**

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Notice of Availability of Public Records: All public records relating to an open session item, which are not exempt from disclosure pursuant to the Public Records Act, that are distributed to a majority of the Commission will be available for public inspection at the Public Works Department, 555 Santa Clara Street, Vallejo, CA at the same time that the public records are distributed or made available to the Commission. Such documents may also be available on the City of Vallejo website at <http://www.ci.vallejo.ca.us> subject to staff's ability to post the documents prior to the meeting. Information may be obtained by calling (707) 648-3414, TDD (707) 649-3562.



Requests for disability related modifications or accommodations, aids or services may be made by a person with a disability to the City Clerk's Office no less than 72 hours prior to the meeting as required by Section 202 of the Americans with Disabilities Act of 1990 and the federal rules and regulations adopted

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. PLEDGE OF ALLEGIANCE TO THE FLAG**

**4. FIRST COMMUNITY FORUM**

*Anyone wishing to address the Commission on any matter for which another opportunity to speak is not provided on the agenda, and which is within the jurisdiction of the Commission to resolve, is requested to submit a completed speaker card to the Commission Staff person. When called upon, each speaker should step to the podium, state his /her name, and address for the record. The conduct of the community forum shall be limited to a maximum of fifteen (15) minutes, with each speaker limited to three minutes. The remainder of the speakers wishing to address the Commission on non-agenda items will be heard at the second Community Forum listed later on the agenda.*

**5. APPROVAL OF AGENDA:**

**6. READING & APPROVAL OF MINUTES:**

**7. CORRESPONDENCE:**

- a. Letter from Sarina Levin 8th Grade Educator

**8. GUEST SPEAKER: None**

**9. TREASURER'S REPORT:**

- a. Establish annual budget based on projected projects and goals

**10. PRESENTATIONS: None**

**11. NEW BUSINESS:**

- a. Establish Commission annual goals
- b. Appointment of Committee Chairperson and Vice Chairperson

## **12. OLD BUSINESS:**

- a. Business cards updates
- b. Rules and Procedures: Commission's draft needs to be submitted to staff for editing and formatting.
- c. Del Mar tree removal request

## **13. COMMITTEE REPORTS:**

- a. Blight:
- b. Outreach:
  - Garden Tour
  - Tree Lighting
  - Discuss and gather information regarding prior Commissions Projects and fundraising activities. Continuation from 10-24-11 meeting
- c. Landscape:
  - Tree Removal Requests
  - Arbor Day- Commissioner Sarah Nichols presentation
  - Designate a new location for the reconstructed Peace Pole, which was previously dedicated to the City of Vallejo and installed near the Ferry Terminal.
  - Presentation of Tree Permits
- d. Code Appeals Board:

## **14. SECOND COMMUNITY FORUM:**

**15. STAFF COMMENTS:** Dong Yoo, Code Enforcement Officer  
Nimat Shakoor-Grantham, Code Enforcement Manager  
James Nichols, AMS Grounds & LMD

## **16. ANNOUNCEMENTS:**

## **17. ADJOURNMENT:**