



City Hall  
555 Santa Clara Street  
Vallejo, CA 94590

# AGENDA

## BEAUTIFICATION ADVISORY AND CODE ENFORCEMENT COMMISSION MEETING – 6:00 P.M.

**August 26, 2013**

Herman Blackwell, Chair  
Rudy Batts, Vice Chair  
Patricia Bernard  
Doug Darling  
Cathleen Harrington  
Lee Lancaster  
Sarah Nichols  
Kathy O'Hare

Stephanie Gomes, City Council  
Liaison

This AGENDA contains a brief general description of each item to be considered. The posting of the recommended actions does not indicate what action may be taken. If comments come to the Beautification Advisory and Code Enforcement Commission without prior notice and are not listed on the AGENDA, no specific answers or response should be expected at this meeting per State law.

Pursuant to the Government Code Section 54954.3 (The Brown Act), members of the public shall be afforded the opportunity to speak on any agenda item of interest to them provided they are first recognized by the presiding officer. Members of the public wishing to be so recognized are requested to submit a completed speaker card to the Secretary of the Commission prior to the consideration of the item.

Those wishing to address the Commission on any matter for which another opportunity to speak is not provided on the AGENDA but which is within the jurisdiction of the City Council to resolve may come forward to the podium during the "COMMUNITY FORUM" portion of the AGENDA.

Notice of Availability of Public Records: All public records relating to an open session item, which are not exempt from disclosure pursuant to the Public Records Act, that are distributed to a majority of the Commission will be available for public inspection at the Code Enforcement Division, 555 Santa Clara Street, Vallejo, CA at the same time that the public records are distributed or made available to the Commission. Such documents may also be available on the City of Vallejo website at <http://www.ci.vallejo,ca.us> subject to staff's ability to post the documents prior to the meeting. Information may be obtained by calling (707) 648-4469, TDD (707) 649-3562.



Vallejo City Council Chambers is ADA compliant. Devices for the hearing impaired are available from the City Clerk. Requests for disability related modifications or accommodations, aids or services may be made by a person with a disability to the City Clerk's office no less than 72 hours prior to the meeting as required by Section 202 of the Americans with Disabilities Act of 1990 and the federal rules and regulations adopted in implementation thereof.

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. PLEDGE OF ALLEGIANCE TO THE FLAG**

**4. FIRST COMMUNITY FORUM**

*Anyone wishing to address the Commission on any matter for which another opportunity to speak is not provided on the agenda, and which is within the jurisdiction of the Commission to resolve, is requested to submit a completed speaker card to the Commission Staff person. When called upon, each speaker should step to the podium, state his /her name, and address for the record. The conduct of the community forum shall be limited to a maximum of fifteen (15) minutes, with each speaker limited to three minutes. The remainder of the speakers wishing to address the Commission on non-agenda items will be heard at the second Community Forum listed later on the agenda.*

**5. APPROVAL OF AGENDA**

**6. READING & APPROVAL OF MINUTES**

**7. CORRESPONDENCE:** None

**8. PUBLIC WORKS LANDSCAPING REPORT**

A. Landscape:

- I. Tree Removal Requests
- II. Presentation of Tree Permits

**9. GUEST SPEAKER:**

Safeguard Properties representative to make presentation to Commission

**10. TREASURER'S REPORT:** None

**11. PRESENTATIONS:**

BACE Bifurcation proposal - Andrea Ouse, Planning Manager

**12. NEW BUSINESS:**

- A. BACE Finance Update – Liaison Shakoor-Grantham
- B. Drafted letter from BACE to Planning Commission - Nichols

**13. OLD BUSINESS:**

- A. General Plan Working Group nomination and appointment – Planning Manager Ouse
- B. Landscaping Ordinance Reading and Vote - Present Ordinance to City Council for approval – Liaison Shakoor-Grantham to address
- C. Tree Ordinance Reading – Liaison Shakoor-Grantham to address
- D. Staff to present Commissioners with copies of Notices and Citations at Special Assessment Hearings – Lancaster
- E. Consequences of removing trees without permits (Rocky Shore) – Darling
- F. Safeguard representative to make presentation to Commission on August 26<sup>th</sup> – Blackwell/Staff
- G. Filling the Treasurer's position – Allocation of commission funds
- H. Organizational make-up of subcommittees
- I. Inserting flyers into water bills regarding the topping of trees
- J. Process for commission to become included at the beginning of BACE-related projects such as project landscaping, ensuring tree planting compliance with master tree list and development of Property Registration Ordinance with guidance from Council Liaison Gomes

**14. COMMITTEE REPORTS:**

- A. Landscape: No items submitted
- B. Outreach: No items submitted
- C. Blight: No items submitted

**15. SECOND COMMUNITY FORUM:**

**16. STAFF COMMENTS:** None

**17. ANNOUNCEMENTS:** None

**18. ADJOURNMENT**