



NOTICE OF SPECIAL MEETING PARTICIPATORY BUDGETING STEERING COMMITTEE MEETING

This AGENDA contains a brief general description of each item to be considered. The posting of the recommended actions does not indicate what action may be taken. If comments come to the PB Steering Committee without prior notice and are not listed on the AGENDA, no specific answers or response should be expected at this meeting per State law.

Notice of Availability of Public Records: All public records relating to an open session item, which are not exempt from disclosure pursuant to the Public Records Act, that are distributed to a majority of the Committee will be available for public inspection at the City Clerk's Office, 555 Santa Clara Street, Vallejo, CA at the same time that the public records are distributed or made available to the Committee. Such documents may also be available on the City of Vallejo website at <http://www.ci.vallejo.ca.us> subject to staff's ability to post the documents prior to the meeting. Information may be obtained by calling (707) 648-4527, TDD (707) 649-3562.

Requests for disability related modifications or accommodations, aids or services may be made by a person with a disability to the City Clerk's office no less than 72 hours prior to the meeting as required by Section 202 of the Americans with Disabilities Act of 1990) and the federal rules and regulations adopted in implementation thereof.

**SPECIAL MEETING
AT
6:30 P.M. – 9:00 P.M.
OF THE
PARTICIPATORY BUDGETING STEERING COMMITTEE
THURSDAY, FEBRUARY 19, 2015
SISTER CITY ROOM, JFK LIBRARY
505 SANTA CLARA STREET
VALLEJO, CALIFORNIA 94590**

TO THE MEMBERS OF THE PARTICIPATORY BUDGET STEERING COMMITTEE:

You are hereby notified that I do hereby call the Participatory Budget Steering Committee in special session to consider only the matters stated on the agenda listed below.

NOTICE: Members of the public shall have the opportunity to address the Participatory Budget Steering Committee concerning any item listed on the agenda before or during consideration of that item. No other items may be discussed at this special meeting.

1. CALL TO ORDER

2. ROLL CALL

3. WELCOME AND INTRODUCTIONS

4. APPROVAL OF THE MINUTES

Minutes from the 01/20/15 Regular Meeting will be presented for approval.

5. PUBLIC COMMENT

Any member of the public wishing to directly address the Committee on any item not on this agenda has the opportunity to comment at this time.

6. BROWN ACT TRAINING

The City Attorney's Office will brief the Steering Committee on some of the key points of adhering to the Brown Act.

Contact: Will Morat, Administrative Analyst I, will.morat@cityofvallejo.net, 707-648-4109

7. PUBLIC DISCLOSURE OF JANUARY 20, 2015 VOTE FOR STEERING COMMITTEE LEADERSHIP

Steering Committee members who were present at the January 20, 2015 Regular Meeting shall publicly disclose who they voted for when appointing leadership for Cycle 3.

Contact: Will Morat, Administrative Analyst I, will.morat@cityofvallejo.net, 707-648-4109

8. APPOINTMENT OF TWO ADDITIONAL VICE CHAIRS

The Steering Committee shall appoint two additional Vice Chairs to fill existing vacancies on the Executive Committee. One Vice Chair shall be appointed from the Outreach Subcommittee and one from the Event Planning Subcommittee.

Action: By motion, appoint two additional vice chairs for Cycle 3.

9. PBSC WORKLOAD DISCUSSION

The Steering Committee will discuss the upcoming workload for Cycle 3, particularly focusing on how to increase public participation at Budget Assemblies, generating a larger volunteer core, and possible creation of informal groups to address longer-term policy issues.

10. PLANNING PBSC SPECIAL MEETING TO BE HELD ON MARCH 14, 2015, FOR IDEA CATEGORIZATION

The Steering Committee will discuss how to conduct the March 14, 2015 Special Meeting for idea screening, categorization, and Budget Delegate Committee designations.

11. PLANNING BUDGET DELEGATE ORIENTATION

The Steering Committee will discuss ideas for improving the Cycle 3 Budget Delegate Orientation and Project Proposal Workshop (to be held March 21, 2015). Ideas and feedback will be forwarded to the Event Planning Subcommittee for final planning and logistics.

12. ANNOUNCEMENTS AND NEXT STEPS

City staff or Steering Committee members may address the Committee on relevant business.

13. ADJOURNMENT

Dated: February 12, 2015


Shelee Loughmiller, Chairperson

I, Dawn Abrahamson, City Clerk, do hereby certify that I have caused a true copy of the above notice and agenda to be delivered to each of the members of the Participatory Budgeting Steering Committee, at the time and in the manner prescribed by law and that this agenda was posted at City Hall, 555 Santa Clara Street, CA at 5:00 p.m., February 12, 2015.

Dated: February 12, 2015


Dawn G. Abrahamson, City Clerk