



Vallejo City Hall
 City Council Chambers
 Second Floor
 555 Santa Clara Street
 Vallejo, CA 94590
www.cityofvallejo.net

AGENDA

MCCUNE COLLECTION COMMISSION REGULAR MEETING – 5:00 P.M. January 4, 2018

COMMISSIONERS
 Henry Beecher, Chair
 Guy Brookshire,
 Vice Chair
 Joanne Schivley,
 Treasurer
 Ken Innes
 Noah Dove
 Julie Stratton
 Thia Markson

This AGENDA contains a brief general description of each item to be considered. The posting of the recommended actions does not indicate what action may be taken. If comments come to the McCune Collection Commission without prior notice and are not listed on the AGENDA, no specific answers or response should be expected at this meeting per State law.

Pursuant to the Government Code Section 54954.3 (The Brown Act), members of the public shall be afforded the opportunity to speak on any agenda item of interest to them provided they are first recognized by the presiding officer. Members of the public wishing to be so recognized are requested to submit a completed speaker card to the Executive Secretary of the Commission prior to the consideration of the item.

Those wishing to address McCune Collection Commission on any matter for which another opportunity to speak is not provided on the AGENDA but which is within the jurisdiction of the McCune Collection Commission to resolve may come forward to the podium during the "COMMUNITY FORUM" portion of the AGENDA.

Members of the public have the right to speak on any item on this agenda. Those wishing to address the McCune Collection Commission: 1) during the Community Forum are limited to three minutes pursuant to Vallejo Municipal Code Section 2.20.300; and 2) on a Consent Calendar item are limited to three minutes pursuant to Vallejo Municipal Code Section 2.02.310.

Notice of Availability of Public Records: All public records relating to an open session item, which are not exempt from disclosure pursuant to the Public Records Act, that are distributed to a majority of the commissioners will be available for public inspection at the City Clerk's Office, 555 Santa Clara Street, 3rd Floor, Vallejo, CA at the same time that the public records are distributed or made available to the commissioners. Such documents may also be available on the City of Vallejo website at <http://www.cityofvallejo.net> subject to staff's ability to post the documents prior to the meeting. Information may be obtained by calling (707) 648-4527,

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	<p>McCune Room is ADA compliant. Devices for the hearing impaired are available from the City Clerk. Requests for disability related modifications or accommodations, aids or services may be made by a person with a disability to the City Clerk no less than 72 hours prior to the meeting as required by Section 202 of the Americans with Disabilities Act of 1990 and the federal rules and regulations adopted in implementation thereof.</p> <p>Please call (707) 674-4082 if outside gate is closed.</p>
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1. CALL TO ORDER

2. ROLL CALL

3. COMMUNICATIONS

- A. Report from City staff to the McCune Collection Commission
- B. Report from Council Liaison to the McCune Collection Commission
- C. Report from McCune Foundation to the McCune Collection Commission
- D. Others

4. COMMUNITY FORUM

Anyone wishing to address the commission on any matter for which another opportunity to speak is not provided on the agenda, and which is within the jurisdiction of the commission to resolve, is requested to submit a completed speaker card to the Executive Secretary of the Commission. When called upon, each speaker should state his /her name, and address for the record. The conduct of the community forum shall be limited to a maximum of fifteen (15) minutes, with each speaker limited to three minutes pursuant to Vallejo Municipal Code Section 2.20.300.

5. CONSENT CALENDAR AND APPROVAL OF AGENDA

Members of the public wishing to address the commission on Consent Calendar Items are requested to submit a completed speaker card to the Executive Secretary to the Commission. Each speaker is limited to three minutes pursuant to Vallejo Municipal Code Section 2.02.310. Requests for removal of Consent Items received from the public are subject to approval by a majority vote of the commission. Items removed from the commission will be heard immediately after approval of the Consent Calendar and Agenda.

A. Approval of Agenda & Minutes

Recommendation: By motion, approve the agenda for the regular meeting, January 4, 2018, McCune Collection Commission and approval of the minutes from the December 7, 2017 regular meeting.

6. CHAIR'S REPORT

7. OLD BUSINESS

A. Acquisition of Items Donated to the McCune Collection

Action: By motion approve/deny acquisition of donated item(s).

B. Submission of Monthly Receipts for Reimbursement

C. McCune Room use requests

Action: By motion approve/deny room use request(s).

D. Update on Furthering Academic Outreach

Action: Report back, if any.

E. Mini-Exhibit

Action: By motion, approve mini exhibit theme and period of time for exhibit. Discuss and authorize procedure.

8. NEW BUSINESS

A. Set McCune Collection Schedule:

Docent Hours

Saturday, February 3, 12-2 pm:
Tuesday, February 6, 2-4 pm:
Saturday, February 10, 12-2pm:
Saturday, February 17, 12-2pm:
Tuesday, February 20, 2-4 pm:
Saturday, February 24, 12-2 pm:

Writers Workshop

Friday, February 2, 7-9 pm:
Friday, February 16, 7-9 pm:

2nd Friday Artwalk

Friday, February 9, 5-9 pm:

Other Room Uses

B. Discuss Implementation Strategy for Call Numbering System, Item Placement, and Disposition

Action: By motion, approve implementation plan and expenditure, collection review and report back on items for disposition.

C. Discuss the Implementation of an Acquisitions Sub-Committee

Action: By motion, approve sub-committee and appoint members thereto.

D. Discuss Addition of a Graphic Arts Group

Action: By motion, authorize group and appoint Commissioner to oversee.

E. Annual Report

Action: By motion, approve sub-committee and appoint members thereto.

F. 2018 Goals

Action: Discuss process for February meeting.

G. Reschedule or Cancel February 1, 2018 Meeting

Action: By motion, reschedule and/or cancel the February 1, 2018 regular meeting due to staffing conflicts.

9. ACTIVITY REPORTS

- A. Program Series
- B. Website
- C. Art Walk
- D. Volunteer Program
- E. Writers Workshop

10. ANNOUNCEMENTS

11. FUTURE AGENDA ITEMS

- A. Discussion of Agenda Items for Future Meetings
 - i. Municipal Code Amendments
 - ii. Use of the Albion Press

12. NEXT MEETING DATE: TBD

13. ADJOURNMENT

ADDITIONAL CITY INFORMATION

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I, Dawn G. Abrahamson, City Clerk, do hereby certify that we have caused a true copy of the above notice and agenda to be delivered to each of the members of the McCune Collection Commission, at the time and in the manner prescribed by law and that this agenda was posted at City Hall, 555 Santa Clara Street, CA at 5:00 p.m., Tuesday, December 26, 2017.

Dated: December 26, 2017



Dawn G. Abrahamson, City Clerk