



McCune Room
 John F. Kennedy Library
 Lower Level
 505 Santa Clara Street
 Vallejo, CA 94590
www.cityofvallejo.net

AGENDA
MCCUNE COLLECTION
COMMISSION
REGULAR MEETING – 5:00 P.M.
May 4, 2017

COMMISSIONERS
 Henry Beecher, Chair
 Joanne Schivley,
 Vice Chair
 Guy Brookshire
 Ken Innes
 Julie Stratton
 Thia Markson

This AGENDA contains a brief general description of each item to be considered. The posting of the recommended actions does not indicate what action may be taken. If comments come to the McCune Collection Commission without prior notice and are not listed on the AGENDA, no specific answers or response should be expected at this meeting per State law.

Pursuant to the Government Code Section 54954.3 (The Brown Act), members of the public shall be afforded the opportunity to speak on any agenda item of interest to them provided they are first recognized by the presiding officer. Members of the public wishing to be so recognized are requested to submit a completed speaker card to the Executive Secretary of the Commission prior to the consideration of the item.

Those wishing to address MCCune Collection Commission on any matter for which another opportunity to speak is not provided on the AGENDA but which is within the jurisdiction of the McCune Collection Commission to resolve may come forward to the podium during the "COMMUNITY FORUM" portion of the AGENDA.

Members of the public have the right to speak on any item on this agenda. Those wishing to address the McCune Collection Commission: 1) during the Community Forum are limited to three minutes pursuant to Vallejo Municipal Code Section 2.20.300; and 2) on a Consent Calendar item are limited to three minutes pursuant to Vallejo Municipal Code Section 2.02.310.

Notice of Availability of Public Records: All public records relating to an open session item, which are not exempt from disclosure pursuant to the Public Records Act, that are distributed to a majority of the commissioners will be available for public inspection at the City Clerk's Office, 555 Santa Clara Street, 3rd Floor, Vallejo, CA at the same time that the public records are distributed or made available to the commissioners. Such documents may also be available on the City of Vallejo website at <http://www.cityofvallejo.net> subject to staff's ability to post the documents prior to the meeting. Information may be obtained by calling (707) 648-4527,

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	<p>McCune Room is ADA compliant. Devices for the hearing impaired are available from the City Clerk. Requests for disability related modifications or accommodations, aids or services may be made by a person with a disability to the City Clerk no less than 72 hours prior to the meeting as required by Section 202 of the Americans with Disabilities Act of 1990 and the federal rules and regulations adopted in implementation thereof.</p> <p>Please call (707) 674-4082 if outside gate is closed.</p>
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1. CALL TO ORDER

2. ROLL CALL

3. COMMUNICATIONS

- A. Report from City staff to the McCune Collection Commission
 - 1. Vehicle Make/Model/LP for Parking
 - 2. Recruitment for Commission and Committee Vacancies
 - 3. Mandatory Commission Training, June 6, 2017, 12-3 pm and 6-9 pm
- B. Report from Council Liaison to the McCune Collection Commission
- C. Report from McCune Foundation to the McCune Collection Commission
- D. Others

4. COMMUNITY FORUM

Anyone wishing to address the commission on any matter for which another opportunity to speak is not provided on the agenda, and which is within the jurisdiction of the commission to resolve, is requested to submit a completed speaker card to the Executive Secretary of the Commission. When called upon, each speaker should state his /her name, and address for the record. The conduct of the community forum shall be limited to a maximum of fifteen (15) minutes, with each speaker limited to three minutes pursuant to Vallejo Municipal Code Section 2.20.300.

5. CONSENT CALENDAR AND APPROVAL OF AGENDA

Members of the public wishing to address the commission on Consent Calendar Items are requested to submit a completed speaker card to the Executive Secretary to the Commission. Each speaker is limited to three minutes pursuant to Vallejo Municipal Code Section 2.02.310. Requests for removal of Consent Items received from the public are subject to approval by a majority vote of the commission. Items removed from the commission will be heard immediately after approval of the Consent Calendar and Agenda.

A. Approval of Agenda & Minutes

Recommendation: By motion, approve the agenda for the May 4, 2017, McCune Collection Commission and approval of the minutes from the April 6, 2017 regular meeting.

6. CHAIR’S REPORT

7. OLD BUSINESS

A. Collection/Acquisition of Items Donated to the McCune Collection

8. NEW BUSINESS

A. Set Docent Schedule:

Special hours:

Tuesday, May 30, 4:30-?? pm.: _____;

Thursday, June 1, 4:30-?? pm: _____

Regular Hours:

Saturday, June 3, 12-2 pm: _____

Tuesday, June 6, 2-4 pm: _____

Saturday, June 17, 12-2 pm: _____

Tuesday, June 20, 2-4 pm.: _____

- B. **Report Back from Ad-hoc Committee to develop collection maintenance plan**
Action: Receive Report.
- C. **Provide recommendation on immediate collection preservation needs**
Action: By motion, recommend collection items requiring immediate preservation and request staff to follow up on implementation.
- D. **Appoint Ad-hoc Committee to develop a draft plan on a Printing Society Subcommittee**
Action: By motion, appoint no more than three commissioners to an Ad-hoc Committee to develop a plan on the bringing for a printing society subcommittee for use of the Albion press.
- E. **Discuss ideas for furthering academic outreach**

8. ACTIVITY REPORTS

- A. Program Series
- B. Website
- C. Art Walk
- D. Volunteer Program

9. ANNOUNCEMENTS

10. FUTURE AGENDA ITEMS

- A. Discussion of Agenda Items for Future Meetings

11. NEXT MEETING DATE: Thursday, June 8, 2017

12. ADJOURNMENT

ADDITIONAL CITY INFORMATION

Members of the public can:

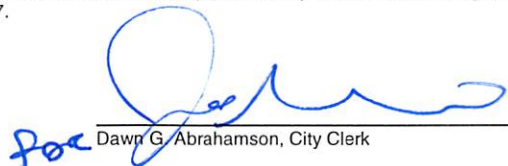
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I, Dawn G. Abrahamson, City Clerk, do hereby certify that we have caused a true copy of the above notice and agenda to be delivered to each of the members of the McCune Collection Commission, at the time and in the manner prescribed by law and that this agenda was posted at City Hall, 555 Santa Clara Street, CA at 4:00 p.m., Monday, May 1, 2017.

Dated: April 3, 2017


 Dawn G. Abrahamson, City Clerk



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Lower Level
505 Santa Clara Street
Vallejo, CA 94590
www.cityofvallejo.net

MINUTES

MCCUNE COLLECTION COMMISSION REGULAR MEETING – 5:00 P.M. APRIL 6, 2017

COMMISSIONERS

Henry Beecher, Chair
Joanne Schivley,
Vice Chair
Guy Brookshire
Ken Innes
Julie Stratton
Thia Markson

1. **CALL TO ORDER 5:05 pm**
2. **ROLL CALL**

Chair Beecher
Vice Chair Schivley
Commissioner Stratton
Commissioner Markson
Commissioner Brookshire

Excused Absence: Commissioner Innes

Absent - City Council Liaison: Council Member Verder-Aliga

Staff Secretary: Assistant to the City Manager Altman, Administrative Analyst II Morat

3. **COMMUNICATIONS**

- A. Report from City staff to the McCune Collection Commission
 1. Parking for commissioners – Follow-up and request LP info for Commissioners
- B. Report from Council Liaison to the McCune Collection Commission – N/A
- C. Report from McCune Foundation to the McCune Collection Commission – Applying to Waterfront Weekend to be a beneficiary of up to \$3k. Foundation will work with Ad-Hoc Committee to identify collection preservation priorities.
- D. Others

4. **COMMUNITY FORUM**

Anyone wishing to address the commission on any matter for which another opportunity to speak is not provided on the agenda, and which is within the jurisdiction of the commission to resolve, is requested to submit a completed speaker card to the Executive Secretary of the Commission. When called upon, each speaker should state his /her name, and address for the record. The conduct of the community forum shall be limited to a maximum of fifteen (15) minutes, with each speaker limited to three minutes pursuant to Vallejo Municipal Code Section 2.20.300.

Noah Dove has lived in Vallejo for just over 2 years. Interested in the collection and commission. Graphic artist. Put together hiking group. Wants to put together printing group and work on projects together with the City. Wants to volunteer and get involved.

5. CONSENT CALENDAR AND APPROVAL OF AGENDA

Members of the public wishing to address the commission on Consent Calendar Items are requested to submit a completed speaker card to the Executive Secretary to the Commission. Each speaker is limited to three minutes pursuant to Vallejo Municipal Code Section 2.02.310. Requests for removal of Consent Items received from the public are subject to approval by a majority vote of the commission. Items removed from the commission will be heard immediately after approval of the Consent Calendar and Agenda.

A. Approval of Agenda & Minutes

Recommendation: By motion, approve the agenda for the April 6, 2017, McCune Collection Commission and approval of the minutes from the March 2, 2017 regular meeting.

Motion to approve made by Commissioner Markson, seconded by Commissioner Stratton, all in favor. Change the March 2 minutes heading from “agenda” to “minutes”.

6. CHAIR’S REPORT

Presented 2016 annual report to the City Council. Appreciated the approval of subsidy for the long overdue needs and their Commitment to the stewardship of the collection.

Attended “The Working Library: Clifford Burke and Fine Printing” Event – There is a long standing arrangement to receive items from Book Club of California – working toward re-establishing these ties with their President, Randall Tarpey Schwed. McCune Commissioners can attend any of their events free of charge.

Five BCC items received:

*The Woods Were Never Quiet (2014) by Monique Wentzel
Poetry at the Edge (2014) edited by Carolee Campbell
Architects and Artists (2015) Nicholas Olsberg
Palatino (2016) by Robert Bringhurst
The Noblest Roman (2016) by Jerry Kelly & Misha Beletsky*

7. OLD BUSINESS

8. NEW BUSINESS

A. Set Docent Schedule:

Tue 2-4 pm. May 2: *Commissioner Innes; Vice Chair Schively*

Tue 2-4 pm. May 16: *Commissioner Stratton; **Need One***

Sat 12-2 pm. May 6: *Commissioner Markson; Commissioner Brookshire*

Sat 12-2 pm May 20: *Commissioner Markson; Commissioner Brookshire; Chair Beecher*

B. Recommend McCune Program Revised Budget for Fiscal Year 2016-17 for Submittal to the City Council

Action: By motion, recommend a Commission Program revised budget for FY 2016-17 (the period of March 1, 2017 through June 30, 2017) and request staff to submit to the City Council for consideration.

Increase COV column “In-house Printing (paper/toner) Motion to accept by Commissioner Brookshire. Second by Commissioner Markson. All in favor.

C. Recommend McCune Program Budget for Fiscal Year 2017-18 for Submittal to the City Council

Action: By motion, recommend a Commission Program budget for FY 2017-18 (the period of July 1, 2017 through June 30, 2018) and request staff to submit to the City Council for consideration.

Eliminate "in-house" and "(paper/toner)". Motion to accept by Commissioner Markson. Second by Commissioner Brookshire. All in favor.

D. Provide recommendation on immediate collection preservation needs

Action: By motion, recommend collection items requiring immediate preservation and request staff to follow up on implementation.

Continued to the next meeting.

E. Appoint Ad-hoc Committee to develop collection maintenance plan

Action: By motion, appoint no more than three commissioners to an Ad-hoc Committee to develop a collection maintenance plan for Commission consideration.

Motion to appoint Chair Beecher, Vice Chair Schively, and Commissioner Brookshire by Commissioner Stratton. Second by Commissioner Markson. All in favor.

F. Discuss Building Security

Switching the security sensors in lobby from interior double doors to exterior sliding doors.

G. Reschedule June 1, 2017 Meeting to June 8, 2017 and discuss additional potential rescheduling

Action: By motion, reschedule the June 1, 2017 meeting due to staffing conflicts. Motion to accept Commissioner Stratton. Second by Commissioner Brookshire. All in favor.

Discussion: Potential conflicts in August 3 and September 7 may require rescheduling.

H. Discuss ideas for furthering academic outreach

Continued to the next meeting.

I. Discuss ideas for putting the Albion press to use

Commissioner Brookshire presented proposal to create Subcommittee for Printing Society (see attachment). Bring action to next meeting to appoint AdHoc Committee.

8. ACTIVITY REPORTS

A. Program Series: Michael Turrini "Money from the Titanic" on April 9th; The Nelsons "Real Story of the Three Bears" on May 7th.

B. Website: no report

C. Art Walk: Adam Musto "Japanese Pottery" in April; Brian O'Reilly "Photography Exhibit" in May & June.

D. Volunteer Program: interview scheduled for 4/10 with Antonia; another prospect has also expressed interest - Rebecca Newman (local)

9. ANNOUNCEMENTS

10. FUTURE AGENDA ITEMS

A. Discussion of Agenda Items for Future Meetings

11. NEXT MEETING DATE: Thursday, May 4, 2017

12. ADJOURNMENT – 6:48 pm

Chair Beecher

Commissioner Brookshire



The Book Club of California presents

THE WORKING LIBRARY: CLIFFORD BURKE AND FINE PRINTING

March 20–July 31, 2017



The Working Library: Clifford Burke and Fine Printing showcases selected works from Cranium Press, founded by Burke in 1967, along with books that informed and inspired his distinguished career as poet, printer, and publisher. Burke considers these books technical, historical, and inspirational mileposts as he developed his skills and vision within the California book tradition. The exhibition also includes personal letters, news articles, and ephemera that reveal his significant contribution to the San Francisco printing community.

Cranium Press operated from the late 1960s through the '70s, attaining a reputation for the beauty and originality of its productions of San Francisco Beat and Haight-Ashbury poets. It was an influential meeting place for a new generation of printers; poets, artists, and novice printers met there regularly to create broadsides and chapbooks. Clifford, a poet himself, became renowned as a craftsman, teacher, and commentator on the typographic book. His *Printing Poetry* remains one of the classics in the literature of bookmaking. His most recent essay, *The Working Library*, published in *The Book Club of California Quarterly* and as a keepsake for this exhibition, is a tribute to the poets, printers, publishers, book artisans, teachers, librarians, and others who contributed to his education.

The Cranium Press Working Library is now housed at the Book Club of California Albert Sperisen Special Collections Library. It was compiled, used, and occasionally loaned out by Clifford over the four decades he was involved in bookmaking. It has been Burke's intent that the collection serve other young printers as they did him. It has been his hope that similar collections from other California book people could eventually be added, along with the stories of their educations, traditions, inspirations, and accomplishments. The vision in putting this exhibition together has been to launch a series of talks by other practitioners of the book arts about the ideas, events, people, and books that informed their work. Such a series, with presentations by bookbinders, papermakers, calligraphers, type designers, printers, writers, artists, and publishers, would build and preserve the legacy of California's extraordinary book community.

CHECKLIST

*Titles referenced in Clifford Burke's essay, *The Working Library*, are marked.



CASE I

Upper shelf

1. **The Design of Books* by Adrian Wilson (Reinhold Publishing, 1967)
2. **Printing Types, Their History, Forms, and Use: A Study in Survivals* by Daniel Berkeley Updike (Belknap Press, 1966)
3. **Papermaking: The History and Technique of an Ancient Craft* by Dard Hunter (A.A. Knopf, 1947)
4. **Books and Printing: A Treasury for Typophiles*, Paul A. Bennett (World Publishing Company, 1963)
5. **Manuale Typographicum* by Hermann Zapf (M.I.T. Press, 1970)
6. **Writing & Illuminating & Lettering* by Edward Johnston (Pitman Publishing Corporation, 1939)
7. **Printing as a Performing Art* by Ruth Teiser (Book Club of California No. 134, 1970)
8. **Janson: A Definitive Collection* by Jack Stauffacher (Greenwood Press, 1954)
9. *"The Fine Art of Printing: An Address Before the Roxburghe Club of San Francisco at its Meeting in the Allied Arts Guild, Menlo Park, California, May 15, 1933" (E. & R. Grabhorn, 1933)
10. *Ephemera - Booklet, Italian Old Style* designed by Frederic Goudy (Lanson Press, 1924)
11. *Printing with the Handpress* by Lewis M. Allen (Van Nostrand Reinhold, 1969)
12. **Creative Bookbinding* by Pauline Johnson (University of Washington Press, 1963)
13. *The Art of Written Forms: The Theory And Practice Of Calligraphy* (Donald M. Anderson, 1969)

Middle shelf

14. **Memoirs of an Interglacial Age* by Philip Whalen (Auerhahn Press, 1960)
15. *Wobbly Rock* by Lew Welch (Auerhahn Press, 1960)
16. **Poems 1947-1945* by Weldon Kees (Adrian Wilson, 1954)
17. **On Out* by Lew Welch (Oyez, 1965)
18. *For Julessa* by Bill Bathurst (Or, 1967)
19. *The Dangerous Flowers* by Clifford Burke (Magdalene Syndrome, 1967)
20. **The Galilee Hitch-hiker* by Richard Brautigan (David Sandberg, 1966)
21. **Sonnets* by Peter Wild (Cranium Press, 1967)
22. **The Book Called Holinshed's Chronicles* by Stephen Booth (Book Club of California No. 130, 1968)
23. *Ephemera - O'er #2 Anthology*

24. *Flowers and Bullets & Freedom to Kill* by Yevgeniy Yevtushenko (City Lights Books, 1970)
25. Ephemera - Cranium Broadside, 1967
26. Ephemera - Mines d'or de la Californie (Roxburghe Club of San Francisco; Zamorano Club of Los Angeles, 1974)
27. Ephemera - "Lunch" by Mary Carey (Cranium Press, 1968)
28. Wood carving - "Fine Book Binding" from collection of Gale Herrick

Lower shelf

29. *The Essential Parts of a Book* by John C. Taar (1970)
30. Ephemera - "Working with Caslon" by Clifford Burke
31. Ephemera - Letterforms Workshop
32. *Griffin Creek* by Clifford Burke (Cranium Press, 1972)
33. *Printing Poetry* by Clifford Burke (Scarab Press, 1980)
34. *Looking at Fine Printing* by Clifford Burke (Cranium Press, 1975)
35. *Printing It* by Clifford Burke (Ballantine Books, 1972)
36. Ephemera - Cranium Press July 1975 Checklist
37. Ephemera - 2nd Annual Wayzgooze from Cranium
38. Ephemera - Margaret's Press
39. Ephemera - Book Arts Workshops



CASE II

Upper shelf

40. **Hollow Orange 1-6* by Clifford Burke (Cranium Press, 1966-70)
41. *Letters from Masada* by Jeff Sheppard (Cranium Press, 1967)
42. *The Left Hand and the Glory of Her* by Richard Duerden (Cranium Press, 1967)
43. *The Bearing* by Martin MacClain (Cranium Press, 1967)
44. *Courses* by Lew Welch (Cranium Press, 1968)
45. **There's Always a Moon in America* by Max Finstein (Cranium Press, 1968)
46. *Matters of Love* by James Tipton (Cranium Press, 1970)
47. *Sentences* by James Tipton (Cranium Press, 1970)
48. *A Breviary in Time of War* by Mary Norbert Korte (Cranium Press, 1970)
49. *Transitional/625 Ashbury Haiku* by Paul Bruce Bedell (Cranium Press, 1971)
50. *Putty* by Keith Abbott (Cranium Press, 1971)
51. *Redwood Haiku and Other Poems* by Lew Welch (Cranium Press, 1972)
52. *The Mammals* by Michael McClure (Cranium Press, 1972)
53. *Chinese Quartet* by Pat Nolan (Cranium Press, 1973)
54. *The Wedding Feast* by Richard W. Edelman (Oyez, 1970)
55. *Napa Wine* by Robert Louis Stevenson (Westwinds Books, 1974)
56. *The Great Medicine Trail* by Gino Clays Sky (Cranium Press, 1973)
57. *Sweet Ass'd Angels, Pilgrims and Boogie Woogies* by Gino Clays Sky (Cranium Press, 1973)

58. *Ephemera - A Cranium Free Poem* by Gino Clays Sky (Cranium Press, 1972)

Middle shelf

59. *Maya Quarto 1-13* (Cranium Press, 1969-1971)

60. *Bashō* by Bashō Matsuo, translated by Robert Bly, and illustrated by Arthur Okamura (Mudra, 1971)

61. *Ephemera - Poem* by Robert Creeley for his son, printed by Clifford, 1971

62. **The Fudo Trilogy* by Gary Snyder (Shaman Drum, 1873)

63. *An Eastward Look* by Wendell Berry (Sand Dollar, 1974)

64. *What You Know With No Name For It* by Keith Abbott (Cranium Press, 1976)

65. **Some of These Days* by Philip Whalen (Desert Rose Press, 1999)

66. *Horses in November* by Patrick Holland (Cranium Press, 1976)

Lower shelf

67. *Tendril in the Mesh* by William Everson (Cayucos Books, 1973)

68. *Recollections of Gran Apachería* by Edward Dorn (Turtle Island Foundation, 1974)

69. *Ox Herding: A Reworking of the Zen Text* by Joel Weishaus with book prints by Arthur Okamura (Cranium Press, 1971)

70. *The Gold Digger's Song Book: Containing the Most Popular Humorous & Sentimental Songs Composed by Mart Taylor* by Mary Dominic Ray (Book Club of California No. 148, 1975)

71. *Overland Journey to Carson Valley & California* by Hozial H. Baker (Book Club of California No. 143, 1973)

72. *Flowers and Bullets & Freedom to Kill* by Yevgeniy Yevtushenko (City Lights Books, 1970)

73. *A Few Words* by Frederic Brunke (Cranium Press, 1969)

74. *The Broken Pot* by Harvey Bialy (Sand Dollar, 1975)

75. *On the Mesa: An Anthology of Bolinas Writing* by Joel Weishaus (City Lights, 1971)

76. *Ephemera* - Turtle Island Foundation pamphlet

77. *Apalache* by Paul Metclaf (Turtle Island Foundation, 1976)

78. *Coyote's Bones; Coyote Man & Old Doctor Loon; Don Bartolomeo; Indian in Overalls; The Lariat* by Jaime de Angulo (Turtle Island Foundation, 1973-4)

McCune Commission Budget Jan-June 2017

Revised: 04.11.17

Adopted:

Income

Excess expenditure for July-Dec 2016	153.00	
Projected opening balance on Jan 1, 2017	-153.00	
Projected McCune Endowment Fund allocation Jan-June 2017	3,000.00	
Projected City Of Vallejo contribution March-June 2017		2,500.00
Total income	2,847.00	2,500.00

Expenditures

2017: Endowment COV

Facility Maintenance Program

This program is a minimal requirement to house the Collection

Janitorial	50.00	
Offices Supplies	50.00	
Utilities		
Alarm		
Internet/Phone	210.00	(6 months @ \$35 each)
Security Services	152.00	532.00 (2 + 7 events @ \$76 each)

Collection Maintenance Program

Funding constraints limit this program to essential maintenance

Acquisitions		
Preservation/Archival		1,800.00
Display		
Cataloging Services		

Outreach Program

This program is essential for public access to the Collection

Hospitality & Supplies	150.00	
In-house Printing (paper/toner)	0.00	168.00
Mailing/Postage	150.00	
Honoraria	900.00	(3 speakers @ \$300 each)
Speaker Meals	120.00	(3 meals @ \$40 each)

Total Expenditures

1,782.00 2,500.00

Contingency

1,065.00 0.00 (\$1000 towards 2017-18 budget)

Expenditures + Contingency

2,847.00 2,500.00

NOTES:

The McCune Collection is entrusted to the City of Vallejo and thus belongs to all citizens of Vallejo. Therefore the McCune Commission places a high priority on making the Collection available for the public to enjoy. Public Outreach Programs focus on 6 annual lectures, participation in monthly Art Walks and regular docent hours. These events are free and the primary means by which the Commission makes the Collection available to the public.

McCune Commission Budget 2017-2018

Revised: 04.11.17

Adopted:

Income

Estimated balance from prior fiscal year 2016-2017	1,000.00	(7/1/17 balance)
Unpaid expenditures from prior fiscal year 2016-2017	<u>0.00</u>	
Projected opening balance for fiscal year 2017-2018 (July 1)	1,000.00	
Projected allocation from Endowment Fund 2017-2018 (July 1)	1,500.00	
Projected City of Vallejo contribution 2017-18 (July 1)		2,500.00
Total income	2,500.00	2,500.00

Expenditures

2017/18: Endowment

COV

2016/17 actuals

Facility Maintenance Program¹

This program is a minimal requirement to house the Collection

Janitorial Supplies	75.00		
Office Supplies	100.00		
Utilities			
Alarm			
Internet/Phone			420.00 (Access to COV fiber)
Security Services		1,368.00	1368.00 (18 events @ \$76 each)

Collection Maintenance Program²

Funding constraints limit this program to essential maintenance

Acquisitions			
Preservation/Archival		800.00	
Display			

Outreach Program³

This program is essential for public access to the Collection

Hospitality & Supplies	300.00		
Printing ⁴	225.00	300.00	
Mailing/Postage	300.00		
Honoraria	1,500.00		1200.00 (6 speakers @ \$250 each)

Total Expenditures

2,500.00 2,468.00 2988.00

Contingency

0.00 32.00

Expenditures + Contingency

2,500.00 2,500.00

NOTES:

The McCune Collection is entrusted to the City of Vallejo and thus belongs to all citizens of Vallejo. Therefore the McCune Commission places a high priority on making the Collection available for the public to enjoy. Public Outreach Programs focus on 6 annual lectures, participation in monthly Art Walks and regular docent hours. These events are free and the primary means by which the Commission makes the Collection available to the public.

¹ Janitorial covers bathroom/kitchen cleaning supplies, vacuum bags, etc.
Office supplies covers everything not janitorial or paper & toner
Security services are contracted with Black Talon at COV rates

² Preservation/Archival covers materials/supplies & outside professional services

³ Hospitality & Supplies covers food, beverages, cups, plates, napkins, etc for events
Mailing/Postage based on sending to 300-350 recipients twice yearly @ postcard rates

⁴ Outside printing contingent upon prior Commission approval
Variable expenditure in excess of \$100 contingent upon prior Commission approval

To the Attention of The McCune Collection Board of Commissioners:

Proposal: *The McCune Collection Printing Society Subcommittee*

This is a proposal establishing the need for the responsible and organized use of the collection's press and detailing a plan to bring into being.

Purpose/Aim

The McCune collection, as valuable cultural resource, has a number of opportunities to connect with the residents of Vallejo in ways that create a larger community and enrich lives, while also bringing more attention to The McCune, its collection, and mission. A clearly stated part of that mission is the use of the Albion Press to both encourage the community of printers and keep the art of printing alive from generation to generation. The Press should be operated, and the commission should form a subcommittee dedicated to seeing that this happens responsibly.

Plan

Regarding the need:

- The McCune collection has been the home to a society of printers in the past which was fondly regarded and is now missed.
- One of the clearly stated goals of the McCune Collection is to see that press be operated in order to honor Dr. McCune's memory and to preserve the art of printing, book binding and the culture of the hand-made book.

Regarding the particulars:

- Focus: The subcommittee would be composed of willing commissioners and volunteers and would meet with the goal of drafting and submitting a plan to the city for establishing an organization under the authority of the commission to use the Press.
- Goals: The short-term, immediate goal would simply be to draft a plan for presentation to the commission for consideration. This plan would address the following concerns:
 - A) Principles, procedures and protocols for use of the press, including but not limited to an authorized users list, a detailed plan for the clean and safe use of the facility and equipment, the need for training, possible costs, etc.
 - B) The creation of a community-facing organization dedicated to using the press, it's make-up, goals, and functioning.

Conclusion:

The care and use of the press is a clearly stated part of the McCune Commission's mission, and at this time, we are simply failing to fulfill this duty. Not only will the It will raise our profile in the community, and increase interest in the collection. Therefore, I move that a subcommittee be formed for the purpose of drafting a plan to use the press and to present this plan to the commission.

Sincerely,

Guy Brookshire, Secretary