

# AGENDA



## HOUSING AND COMMUNITY DEVELOPMENT COMMISSION SPECIAL MEETING – 7:00 P.M

Robert Bryant, Chair  
Christina Rodriguez, Vice Chair  
Tara Beasley-Stansberry  
Charles Brown III  
Ylonda Calloway  
S. Bre Jackson  
Al Roberson

City Hall  
Council Chambers  
555 Santa Clara Street  
Vallejo, CA 94590

**THURSDAY, NOVEMBER 14, 2019**

This AGENDA contains a brief general description of each item to be considered. The posting of the recommended actions does not indicate what action may be taken. If comments come to the Housing and Community Development Commission without prior notice and are not listed on the AGENDA, no specific answers or response should be expected at this meeting per State law.

Pursuant to the Government Code Section 54954.3 (The Brown Act), members of the public shall be afforded the opportunity to speak on any agenda item of interest to them provided they are first recognized by the presiding officer. Members of the public wishing to be so recognized are requested to submit a completed speaker card to the Secretary prior to the consideration of the item.

Those wishing to address the Housing and Community Development Commission on any matter for which another opportunity to speak is not provided on the AGENDA but which is within the jurisdiction of the Commission to resolve may come forward to the podium during the "COMMUNITY FORUM" portion of the AGENDA.

Members of the public have the right to speak on any item on this agenda. Those wishing to address the Housing and Community Development Commission: 1) during the Community Forum are limited to three minutes pursuant to Vallejo Municipal Code Section 2.20.300; and 2) on a Consent Calendar item are limited to three minutes pursuant to Vallejo Municipal Code Section 2.02.310.

**Notice of Availability of Public Records:** All public records relating to an open session item, which are not exempt from disclosure pursuant to the Public Records Act, that are distributed to a majority of the Housing and Community Development Commission will be available for public inspection at the Vallejo Housing Authority, 200 Georgia Street, at the same time that the public records are distributed or made available to the Housing and Community Development Commission. Such documents may also be available on the City of Vallejo website at [www.cityofvallejo.net](http://www.cityofvallejo.net) subject to staff's ability to post the documents prior to the meeting. Information may be obtained by calling (707) 648-4507, TDD (707) 649-3562.

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The Vallejo City Council Chambers is ADA compliant. Devices for the hearing impaired are available from the City Clerk. Requests for disability related modifications or accommodations, aids or services may be made by a person with a disability to the City Clerk's office no less than 72 hours prior to the meeting as required by Section 202 of the Americans with Disabilities Act of 1990 and the federal rules and regulations adopted in implementation thereof. The Vallejo Housing and Community Development Division may be contacted as follows: Tel: (707) 648-4507, Fax: (707) 648-5249, or e-mail: [chari.barrera@cityofvallejo.net](mailto:chari.barrera@cityofvallejo.net). The hearing impaired may call the California Relay Service at (800) 735-2922 without a TTY/TDD, or (800) 735-2929 with a TTY/TDD.

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **APPROVAL OF AGENDA**
5. **APPROVAL OF MINUTES**

A. Regular Meeting of October 3, 2019

**6. REPORT OF PRESIDING OFFICER AND MEMBERS OF THE COMMISSION**

**7. SECRETARY’S REPORT**

**8. COUNCIL LIAISON’S REPORT**

**9. COMMUNICATIONS AND PRESENTATIONS**

Presentation by City Attorney and Assistant City Manager on Newly Adopted Code of Ethics and Conduct, Decorum and Council Liaison’s Ordinances, and Rosenberg’s Rules of Order

**10. COMMUNITY FORUM**

This is an opportunity for residents to discuss items not on the agenda that are within the purview of the Commission. The Commission may not discuss or take action on these items, but may require they be placed on a future agenda. If an item is not within the purview of the Commission, the person may be referred to the appropriate party.

**11. CONSENT CALENDAR**

**12. PUBLIC HEARINGS**

**13. ADMINISTRATIVE ITEMS**

- A. Recommendation to Approve Amended and Restated Neighborhood Stabilization Program (NSP) Loan Agreement By and Between the City of Vallejo and Community Housing Development Corporation (CHDC) for the Sonoma Estates Housing Project

In May 2018, the City approved an NSP Loan Agreement with CHDC for the development of Sonoma Estates, a for-ownership affordable housing project. Due to changes to the project since 2018, staff and CHDC believe it is necessary at this time to amend the Agreement.

For more information, a staff report is enclosed with the agenda.

Recommendation: By motion, recommend approval by the City Council of an Amended and Restated NSP Loan Agreement with CHDC for the Sonoma Estates Housing Project.

- B. Recommendation to Approve a Fiscal Year (FY) 2020-21 CDBG Program and HOME Program Funding Process

This agenda item is the beginning of the process to determine the allocation of FY 2020-21 CDBG Program and HOME Program funds to projects and activities as part of implementing the City’s Five-Year Consolidated Plan (“Consolidated Plan”). FY 2020-21 begins July 1, 2020. Staff proposes that the Commission recommend approval by the City Council of the recommended funding process and criteria as discussed in the staff report.

CDBG Program funds may be used for projects such as affordable housing, housing and

neighborhood preservation or revitalization, curb ramps, social services, and economic development. HOME Program funds may be used only to support permanent affordable housing.

For more information, a staff report is enclosed with the agenda.

Recommendation: By motion, recommend approval of a funding process by the City Council.

C. Recommendation to Approve Amendments to Fiscal Year (FY) 2019-20 Community Development Block Grant (CDBG) Program Budget

On May 14, 2019 the City Council approved CDBG Program activities for FY 2019-20 for the period beginning July 1, 2019 and ending June 30, 2020. Some of the activities completed in the prior fiscal year (2018-19) are completed and may be closed out. Other activities may be in progress or are not yet underway, and may be carried over. Funds for some activities may be reallocated if the activity does not proceed for any reason. The revised and proposed FY 2019-20 Budget is shown as an attachment to the staff report.

For more information, a staff report is enclosed with the agenda.

Recommendation: By motion, recommend approval by the City Council of amendments to the FY 2019-20 CDBG Program Budget.

D. Recommendation to Approve Amendments to Fiscal Year (FY) 2019-20 HOME Investment Partnerships Program Budget

On May 14, 2019 the City Council approved HOME Program activities for FY 2019-20 for the period beginning July 1, 2019 and ending June 30, 2020. Some of the activities completed in the prior fiscal year (2018-19) are completed and may be closed out. Other activities may be in progress or are not yet underway, and may be carried over. Funds for some activities may be reallocated if the activity does not proceed for any reason. Staff is not recommending the reallocation of any funding at this time. The revised and proposed FY 2019-20 Budget is shown as an attachment to the staff report.

For more information, a staff report is enclosed with the agenda.

Recommendation: By motion, recommend approval by the City Council of amendments to the FY 2019-20 HOME Program Budget.

E. Recommendation to Authorize the Use of City-Owned Property Located at 5 Midway Street for the Construction of the Vallejo/South Solano County Navigation Center for Homeless Residents

The City Council has allocated Fiscal Year (FY) 2019-20 Community Development Block Grant (CDBG) Program funds toward efforts to prevent and respond to homelessness, which

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includes the acquisition and construction costs of a Navigation Center.

For more information, a staff report is enclosed with the agenda.

Recommendation: By motion, recommend the authorization of the use of City-owned property located at 5 Midway Street, Vallejo, California for the construction of the Vallejo/South Solano County Navigation Center for homeless residents of the community.

**14. POLICY ITEMS**

**15. ADJOURNMENT**

**AFFIDAVIT OF POSTING**

I, Chari Barrera, Housing and Community Development Commission Secretary, do hereby certify that I have caused a true copy of the above notice and agenda to be delivered to each of the members of the Housing and Community Development Commission, at the time and in the manner prescribed by law and that this agenda was posted at City Hall, 555 Santa Clara Street, CA at 5:00 p. m. on November 13, 2019.

Dated: \_\_\_\_\_

11/13/2019

Chari F. Barrera

Chari Barrera, Secretary