



## COMMUNITY DEVELOPMENT COMMISSION

Thursday, April 5, 2007

### SPECIAL MEETING

Council Chambers  
Vallejo City Hall  
555 Santa Clara Street

7:30 P.M.

### A G E N D A

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of Agenda

The Commission may adopt the agenda as presented or may rearrange the order of items. Pursuant to the Brown Act, the Commission may not add items to the agenda and the Commission may only discuss items on the agenda.

*Requests for disability-related modifications or accommodations, aids, or services may be made by a person with a disability to the Vallejo Housing and Community Development Division office, located at 200 Georgia Street, no less than 72 hours prior to the meeting (as required by Section 202 of the Americans with Disabilities Act of 1990, and the federal rules and regulations adopted in implementation thereof). The Vallejo Housing and Community Development Division may be contacted as follows: Tel: 707/648-4507, Fax: 707/648-5249, or e-mail: [gricca@ci.vallejo.ca.us](mailto:gricca@ci.vallejo.ca.us).*

*The hearing impaired may call the California Relay Service at (800)735-2922 without TTY/TDD or (800)735-2929 with TTY/TDD.*

#### AFFIDAVIT OF POSTING

I, \_\_\_\_\_ do hereby certify that I caused to be posted this Meeting Agenda in an area freely accessible to members of the public on \_\_\_\_\_.

\_\_\_\_\_  
Signature

#### **CHAIR**

Joedna Bohanon

#### **VICE-CHAIR**

Earnestine Lawson

#### **COMMISSION**

Kenneth Barden

Robert Bryant

Richard Eschenburg

Phyllis Harrison

Kathleen O'Sullivan

Evette Watt

5. Presentations

6. Approval of Minutes

- a. Special Meeting of November 30, 2006
- b. Special Meeting of February 1, 2007

7. Communications

- a. Letter dated February 26, 2007 to Community Development Commission from Vallejo Architectural Heritage Foundation City park Committee

8. Community Concerns

This is an opportunity for residents to discuss items not on the agenda that are within the purview of the Commission. The Commission may not discuss or take actions on these items but may require that they be placed on a future agenda. If an item is not within the purview of the Commission, the person may be referred to the appropriate party.

9. Public Hearings

a. Fiscal Year 2007/2008 Proposed Action Plan

In 2005 the City of Vallejo adopted a Consolidated Plan. This Plan is a five-year planning document required by the U. S. Department of Housing and Urban Development (HUD) which addresses affordable housing and community development needs. The City's Consolidated Plan covers the period beginning July 1, 2005 and ending June 30, 2010. One of the main components of the Consolidated Plan is a one-year Action Plan for each year of the Consolidated Plan. The annual Action Plan identifies the amounts and sources of funding that will be expended by the City and other entities on various affordable housing and community development activities in Vallejo. The Action Plan is due to HUD by May 15 of each year.

The City also annually allocates Federal Community Development Block Grant (CDBG) and HOME Investment Partnerships Program funds, received from HUD.

The City has been notified that it will receive \$1,208,550 in CDBG Program funds in FY 2007/22008, the third year of the Consolidated Plan, (beginning July 1, 2007). In addition, the City estimates it will receive approximately

\$200,000 in CDBG program income (revenue) in FY 2007/2008.

In November 2006, the Commission started a process to develop a CDBG funding recommendation for FY 2007/2008; and for FY 2008/2009, (pending available funding). To assist the Commission in its process, (1) a public hearing on needs was held by the Commission in November 2006, (2) a Notice of Funding Availability was issued to non-profit agencies, and (3) the Commission appointed an Ad Hoc Committee on CDBG Applications to formulate a recommendation for the Commission's consideration.

For more information, a staff report is enclosed with the agenda. This report includes the funding recommendations of the Ad Hoc Committee, and staff.

Recommendation: Conduct a public hearing. Adopt the enclosed resolution.

10. Committee Reports

a. Ad Hoc Committee on CDBG Applications

A report is enclosed with the agenda packet.

Recommendation: No action required. Informational item only.

11. Chair's Report

12. Staff Report

a. Information Bulletin

Enclosed in the agenda packet for your information is a copy of the most recent National Community Development Association (NCDA) Newsletter.

Recommendation: No action required. Informational item only.

13. Old Business

a. Possible Reallocation of FY 2006/2007 CDBG Funds

The Benson Avenue Public Improvement Project requires additional funding in order to be completed. In February, the City Council decided to delay consideration of this project until April, i. e., to proceed with this project if projected unspent funds were available at June 30, or if not, to cancel this project and reallocate the existing funds to other activities.

Staff does not anticipate sufficient funding will be identified at June 30 to complete the Benson Avenue Project. Therefore, staff recommends that the City not proceed with this project, and instead reallocate the funds previously allocated to Benson Avenue, and other unallocated funds, to other activities.

The total amount of funds available for possible reallocation is \$719,947. Staff's recommendation on the reallocation of these funds is enclosed with the agenda packet.

A staff report on this item will be provided at the Commission meeting.

Recommendation: Adopt the enclosed resolution.

14. New Business

a. Amendments to City of Vallejo Consolidated Plan

HUD has issued new requirements that affect the City's Consolidated Plan, which was adopted in 2005. For this reason, the City needs to update its existing Plan. These revisions include utilizing HUD's Outcome Performance Measurement System for CDBG activities, adopted in March 2006; providing an Executive Summary in the document; and other technical changes. Incorporating the new performance measurement system into the Consolidated Plan does not constitute a substantial amendment to the CDBG Program as defined in the City's Citizen Participation Plan. The updated Consolidated Plan must be submitted to HUD by May 15.

A staff report on this item will be provided at the Commission meeting.

Recommendation: Adopt the enclosed resolution.

b. Nomination of Officers

The Commission's Rules of Order and Procedure state that nominations for officers are to take place in March. The election of officers occurs in June. Because the regular meeting in March was cancelled, it is appropriate for the Commission to nominate officers at this meeting.

Individuals selected to the positions of Chair and Vice-Chair may not serve more than two one-year terms in a row in office. Commissioner Bohanon is eligible to serve another term as Chair. Commissioner Lawson is eligible to serve another term as Vice-Chair.

For more information, please refer to an excerpt from the Commission's Rules

of Order and Procedure, which is enclosed with the agenda.

Recommendation: Nominate Commissioners to serve as Chair and Vice-Chair.

15. Comments from Commissioners

16. Adjournment