



**COMMISSIONERS**  
Charles Brown III  
Robert Bryant  
Candace Holmes  
Earnestine Lawson  
Catherine Parker  
Mònica Tipton

## HOUSING AND REDEVELOPMENT COMMISSION

Thursday, November 7, 2013

### REGULAR MEETING

Council Chambers  
Vallejo City Hall  
555 Santa Clara Street

7:00 P.M.

### AGENDA

1. Call to Order
2. Pledge of Allegiance
3. Roll Call

*Requests for disability-related modifications or accommodations, aids, or services may be made by a person with a disability to the Vallejo Housing and Community Development Division office, located at 200 Georgia Street, no less than 72 hours prior to the meeting (as required by Section 202 of the Americans with Disabilities Act of 1990, and the Federal rules and regulations adopted in implementation thereof). The Vallejo Housing and Community Development Division may be contacted as follows: Tel: 707/648-4507, Fax: 707/648-5249, or e-mail: [gricca@ci.vallejo.ca.us](mailto:gricca@ci.vallejo.ca.us).*

*The hearing impaired may call the California Relay Service at (800)735-2922 without a TTY/TDD, or (800)735-2929 with a TTY/TDD.*

4. Approval of Agenda

The Commission may adopt the agenda as presented or may rearrange the order of items. Pursuant to the Brown Act, the Commission may not add items to the agenda and the Commission may only discuss items on the agenda.

5. Election of Officers

Section 1.01 of the Commission's By-Laws state that the Commission shall elect a Chair and Vice Chair at the first regular meeting of the new fiscal year, (starting July 1), who shall serve for one year. Section 1.04 further states that no Commissioner shall serve more than two one-year consecutive terms as Chair and Vice Chair.

Commissioner Brown is eligible to serve another term as Chair. Commissioner Parker is eligible to serve another term as Vice Chair. The Brown Act expressly prohibits secret ballots.

For more information, an excerpt from the By-Laws is enclosed with the agenda.

Recommendation: Nominate and elect a Chair and Vice Chair.

6. Approval of Minutes

- a. Regular Meeting of April 4, 2013
- b. Special Meeting of August 8, 2013
- c. Regular Meeting of September 5, 2013

7. Report of Presiding Officer and Members of the Commission

8. Secretary's Report

9. Council Liaison's Report

10. Communications and Presentations

11. Community Forum

This is an opportunity for residents to discuss items not on the agenda that are within the purview of the Commission. The Commission may not discuss or take action on these items, but may require they be placed on a future agenda. If an item is not within the purview of the Commission, the person may be referred to the appropriate party.

12. Consent Calendar

- a. Fiscal Year (FY) 2012/2013 Section Eight Management Assessment Program (SEMAP)

Recommendation: No action will be taken. Informational item only.

- b. FY 2012/2013 Consolidated Annual Performance and Evaluation Report (CAPER)

Recommendation: No action will be taken. Informational item only.

- c. FY 2013/2014 CDBG and HOME Program Budget Amendments

Recommendation. By motion, recommend approval by the City Council of amendments to the FY 2013/2014 CDBG and HOME Program budgets.

- d. FY 2013/2014 "Priority Markets" Program Agreement with Community Housing Development Corporation (CHDC)

Recommendation: By motion, recommend approval of an FY 2013/2014 Priority Markets Program Agreement with CHDC by the Housing Authority Board of commissioners.

13. Public Hearings

14. Administrative Items

- a. Vallejo Housing Collaborative (VHC) Permanent Supportive Housing Project

Recommendation: By motion, recommend that the Housing Authority and the City Council authorize the Executive Director/City Manager or his designee to enter into a residual receipts Loan Agreement by and between the Vallejo Housing Authority and VHC in the amount of \$900,000; and a residual receipts HOME Investment Partnerships Program Loan Agreement by and between the City of Vallejo and VHC in the amount of \$100,000; authorizing VHC to create up to twelve units of permanent supportive housing for homeless families; and require the establishment of a three-year operating deficit reserve in an amount not to exceed \$121,867 from the \$1 million allocation; and authorize the

Executive Director/City Manager to make minor amendments to the Loan Agreements with the approval of the City Attorney.

- b. Coventry Homes (Mini and Stanford Drives), and Sonoma Estates (Sonoma and McLane), Homeownership Project

A staff report will be provided under separate cover.

Recommendation: By motion, recommend that the City Council authorize the use of Neighborhood Stabilization Program (NSP) and HOME Program funds for the above-referenced project.

- c. Housing Authority Expenditure Reductions

A staff report will be provided under separate cover.

Recommendation: By motion, recommend that the Housing Authority Board of Commissioners authorize the Executive Director to proceed with expenditure reductions to ensure balanced Housing Assistance Payments (HAP) and Administrative Fund budgets.

- d. Proposed Revisions to Housing Authority Administrative Plan

Recommendation: By motion, recommend approval of proposed revisions to the Housing Authority Administrative Plan by the Housing Authority Board of Commissioners.

15. Policy Items

16. Adjournment

AFFIDAVIT OF POSTING

I, Michele Lewis-Adamou do hereby certify that I caused to be posted this Meeting Agenda in an area freely accessible to members of the public on November 1, 2013.

Michele Lewis-Adamou  
Signature