



COMMUNITY DEVELOPMENT COMMISSION
Thursday, September 4, 2008

REGULAR MEETING

**Council Chambers
Vallejo City Hall
555 Santa Clara Street**

7:30 P.M.

A G E N D A

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of Agenda

The Commission may adopt the agenda as presented or may rearrange the order of items. Pursuant to the Brown Act, the Commission may not add items to the agenda and the Commission may only discuss items on the agenda.

5. Presentations

Notice of Availability of Public Records: All public records relating to an open session item, which are not exempt from disclosure pursuant to the Public Records Act, that are distributed to a majority of the Commission, will be available for public inspection in the Vallejo Housing and Community Development Division, 200 Georgia Street, Vallejo, CA 94590 at the same time that the public records are distributed or made available to the Commission. Such documents may also be available on the City of Vallejo website at <http://www.ci.vallejo.ca.us>, subject to staff's ability to post the documents prior to the meeting. Information may be obtained by calling 707/648-4507.

Requests for disability-related modifications or accommodations, aids, or services may be made by a person with a disability to the Vallejo Housing and Community Development Division office, located at 200 Georgia Street, no less than 72 hours prior to the meeting (as required by Section 202 of the Americans with Disabilities Act of 1990, and the Federal rules and regulations adopted in implementation thereof). The Vallejo Housing and Community Development Division may be contacted as follows: Tel: 707/648-4507, Fax: 707/648-5249, or by e-mail: gricca@ci.vallejo.ca.us.

The hearing impaired may call the California Relay Service at (800)735-2922 without a TTY/TDD, or (800)735-2929 with a TTY/TDD.

AFFIDAVIT OF POSTING

I, _____, do hereby certify that the I caused to be posted this Meeting Agenda in an area freely accessible to members of the public on _____.

Signature

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CHAIR

Robert Bryant

VICE-CHAIR

Peggy Cohen-

Thompson

COMMISSION

Richard Eschenburg

Phyllis Harrison

Earnestine Lawson

Kathleen O'Sullivan

Evette Watt

6. Approval of Minutes

a. Regular Meeting of June 5, 2008

7. Communications

8. Community Concerns

This is an opportunity for residents to discuss items not on the agenda that are within the purview of the Commission. The Commission may not discuss or take actions on these items but may require that they be placed on a future agenda. If an item is not within the purview of the Commission, the person may be referred to the appropriate party.

9. Public Hearings

a. Fiscal Year (FY) 2007/2008 Federal Consolidated Annual Performance and Evaluation Report (CAPER)

Staff has prepared a draft CAPER for the third year of the City's Consolidated Plan. The Consolidated Plan is a five-year planning document, required by the U. S. Department of Housing and Urban Development (HUD), which is intended to address housing and community development needs. The CAPER describes the City's progress in achieving the objectives in the Consolidated Plan for the period beginning July 1, 2007 and ending June 30, 2008. The CAPER is enclosed in the agenda packet.

For more information, a staff report is also enclosed in the agenda packet.

Recommendation: After conducting a public hearing, staff recommends the Commission forward the CAPER to the City Council for its approval.

10. Committee Reports

11. Chair's Report

12. Staff Report

a. Information Bulletin

Enclosed with the agenda is a copy of the most recent National Community Development Association (NCDA) Newsletter.

Recommendation: No action will be taken. Informational item only.

13. New Business

a. Carry Over, Close Out, and Reallocation of Fiscal Year (FY) 2007/2008 Federal Community Development Block Grant (CDBG) Program Activities

In 2007, the City of Vallejo approved CDBG Program activities for Fiscal Year (FY) 2007/2008, (for the period beginning July 1, 2007 and ending June 30, 2008). Some of these activities are completed and may be closed out. Other projects may be in progress or are not yet underway, and may be carried over. Funds for some projects may also be reallocated to other activities.

Staff recommends that the activities approved in FY 2007/2008 be either carried over or closed out. Staff also recommends that some unspent funds be reallocated to the construction of public improvements on the 100 block of Benson Avenue.

For more information, a staff report is enclosed with the agenda packet.

Recommendation: Adopt the enclosed resolution in the agenda packet recommending the City Council carry over, close out, and reallocate activities.

b. Federal Community Development Block Grant (CDBG) Program Funding Application Process for Fiscal Year (FY) 2009/2010

Staff recommends that the Commission begin the process of considering CDBG Program activities for Fiscal Year (FY) 2009/2010. Before receiving funding requests, staff also recommends the Commission recommend guidelines and priorities to the City Council.

The amount of CDBG Program funds made available to the City of Vallejo has decreased each year for the last several years. In order to leverage the City's limited CDBG Program funds to their maximum potential, staff recommends that the Commission and the City Council consider funding those activities that will address the highest priority needs addressed in the Consolidated Plan. In addition, in order to expend CDBG Program funds in a timely manner, (a key Federal requirement), it is important that projects and activities approved in prior years, but not yet completed, receive additional funding, if necessary.

CDBG Program funds may be used for such projects as affordable housing, housing and neighborhood preservation or revitalization, public improvements

in Target Area neighborhoods, curb ramps City-wide, social services, and economic development.

For more information, a staff report is enclosed in the agenda packet.

Recommendation: Adopt the resolution enclosed in the agenda packet recommending a CDBG Program funding application process to the City Council.

14. Old Business
15. Comments from Commissioners
16. Adjournment