



## COMMUNITY DEVELOPMENT COMMISSION

Thursday, December 6, 2007

### REGULAR MEETING

Council Chambers  
Vallejo City Hall  
555 Santa Clara Street

7:30 P.M.

### A G E N D A

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of Agenda

The Commission may adopt the agenda as presented or may rearrange the order of items. Pursuant to the Brown Act, the Commission may not add items to the agenda and the Commission may only discuss items on the agenda.

***Requests for disability-related modifications or accommodations, aids, or services may be made by a person with a disability to the Vallejo Housing and Community Development Division office, located at 200 Georgia Street, no less than 72 hours prior to the meeting (as required by Section 202 of the Americans with Disabilities Act of 1990, and the Federal rules and regulations adopted in implementation thereof). The Vallejo Housing and Community Development Division may be contacted as follows: Tel: 707/648-4507, Fax: 707/648-5249, or e-mail: [gricca@ci.vallejo.ca.us](mailto:gricca@ci.vallejo.ca.us).***

***The hearing impaired may call the California Relay Service at (800)735-2922 without TTY/TDD or (800)735-2929 with TTY/TDD.***

#### AFFIDAVIT OF POSTING

I, \_\_\_\_\_ do hereby certify that I caused to be posted this Meeting Agenda in an area freely accessible to members of the public on \_\_\_\_\_.

\_\_\_\_\_  
Signature

#### CHAIR

Joedna Bohanon

#### VICE-CHAIR

Robert Bryant

#### COMMISSION

Kenneth Barden

Peggy Cohen-

Thompson

Richard Eschenburg

Phyllis Harrison

Earnestine Lawson

Kathleen O'Sullivan

Naomi Smith

Evette Watt

5. Presentations

6. Approval of Minutes

- a. Regular Meeting of September 6, 2007

7. Communications

8. Community Concerns

This is an opportunity for residents to discuss items not on the agenda that are within the purview of the Commission. The Commission may not discuss or take actions on these items but may require that they be placed on a future agenda. If an item is not within the purview of the Commission, the person may be referred to the appropriate party.

9. Public Hearings

a. Housing and Community Development Needs

The City of Vallejo has adopted a five-year Consolidated Plan. The Plan includes the period beginning July 1, 2005 and ending June 30, 2010.

The Consolidated Plan is a document which includes a number of elements. It contains a profile of the affordable housing needs in Vallejo. The Consolidated Plan also includes characteristics of the housing stock; a strategy for housing investment; and Annual Plans for applying available resources to the needs identified.

The Plan also includes an analysis and identification of priority community development needs for which Federal Community Development Block Grant (CDBG) Program funds may be used, including such things as housing, public improvements, code enforcement, public facilities, social services, and economic development.

At least once a year, the City is required to hold a public hearing to receive comments on housing and community development needs in Vallejo, and on proposed activities. The purpose of this public hearing is to determine how those needs may have significantly changed from those identified in the Consolidated Plan and what, if any, changes in proposed activities may be appropriate.

For more information, a staff report is also enclosed in the agenda packet.

Recommendation: Conduct a public hearing to receive input. No action required.

10. Committee Reports

11. Chair's Report

12. Staff Report

a. Community Development Block Grant (CDBG) Program Quarterly Report, July through September, 2007

In the current Fiscal Year (FY), (2007/2008), the City of Vallejo has allocated funding to 25 different CDBG projects and activities, for a total operating budget of \$2,933,140. The status of these activities is described in the staff report that is enclosed in the agenda packet.

Recommendation: No action required. Informational item only.

b. Information Bulletin

Enclosed for your information in the agenda packet is a copy of the most recent National Community Development Association (NCDA) Newsletter.

Recommendation: No action required. Informational item only.

13. New Business

a. Proposed Amendment to Fiscal Year (FY) 2007/2008 Agreement By and Between the City of Vallejo and Greater Vallejo Recreation District (GVRD)

The City of Vallejo has executed a CDBG Agreement with Greater Vallejo Recreation District (GVRD) for FY 2007/2008 to provide summer camp activities for low- and moderate-income children in City Park, and at the North Vallejo Community Center. Pursuant to the Agreement, funds are provided based on performance, e. g., the number of clients served or units of service provided.

During the summer of 2007, GVRD provided camp activities that were well-received and successful. However, primarily because this is a new program, GVRD did not serve as many clients as projected, or as specified in the Agreement. GVRD has requested an amendment to the Agreement, lowering the number of clients required to be served. If approved by the City, this will

enable GVRD to be fully reimbursed for its expenses during the summer of 2007.

For more information, a staff report is enclosed with the agenda packet.

Recommendation: Adopt the resolution enclosed in the agenda packet recommending the City Council approve an amendment to the FY 2007/2008 CDBG Agreement by and between the City of Vallejo and GVRD.

b. Rules of Order and Procedure

On an annual basis, the Commission typically reviews its Rules of Order and Procedure. These Rules are developed and adopted by the Commission, and are not subject to approval by the City Council. The Commission may wish to discuss and review its Rules at this time, and make revisions.

A copy of the Rules of Order and Procedure is enclosed with the agenda packet.

Recommendation: Review and discuss the Commission's Rules of Order and Procedure, and make revisions if necessary.

14. Old Business

15. Comments from Commissioners

16. Adjournment