

## **CITY OF VALLEJO DESIGN REVIEW BOARD**

**Marti Brown, Chairperson**  
**Kim White, Vice-Chair**  
**Adam Chavez**  
**Kevin Forman**  
**Michael Lin**  
**Dragona Monson**

**MONDAY**  
**9 November 2009**

**7:00 P.M.**

**City Council Chambers, City Hall**  
**555 Santa Clara Street**  
**Vallejo, CA 94590**

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Materials related to an item on this agenda submitted to the Design Review Board after distribution of the agenda packet are available for public inspection at the counter of the Planning Department during normal business hours. Such documents are also available on the City of Vallejo website at <http://www.ci.vallejo.ca.us> subject to staff's ability to post the documents before the meeting.

Those wishing to address the Board on a scheduled agenda item should fill out a speaker card and give it to the Secretary. Speaker time limits for scheduled agenda items are five minutes for designated spokespersons for a group and three minutes for individuals.

Those wishing to address the Board on any matter not listed on the agenda but within the jurisdiction of the Design Review Board may approach the podium during the "Community Forum" portion of the agenda. The total time allowed for Community Forum is fifteen minutes with each speaker limited to three minutes.

Government Code Section 84308 (d) sets forth disclosure requirements which apply to persons who actively support or oppose projects in which they have a "financial interest", as that term is defined by the Political Reform Act of 1974. If you fall within that category, and if you (or your agent) have made a contribution of \$250 or more to any board member within the last twelve months to be used in a federal, state or local election, you must disclose the fact of that contribution in a statement to the Board.

The applicant or any party adversely affected by the decision of the Board may, within ten days after the rendition of the decision of the Design Review Board, appeal in writing to the City Council by filing a written appeal with the City Clerk. Such written appeal shall state the reason or reasons for the appeal and why the applicant believes he or she is adversely affected by the decision of the Design Review Board. Such appeal shall not be timely filed unless it is actually received by the City Clerk or designee no later than the close of business on the tenth calendar day after the rendition of the decision of the Design Review Board. If such date falls on a weekend or City holiday, then the deadline shall be extended until the next regular business day.

Notice of the appeal, including the date and time of the City Council's consideration of the appeal, shall be sent by the City Clerk to all property owners within two hundred or five hundred feet of the project boundary, whichever was the original notification boundary.

The Council may affirm, reverse or modify any decision of the Design Review Board which is appealed. The Council may summarily reject any appeal upon determination that the appellant is not adversely affected by a decision under appeal.

If any party challenges the Design Review Board's actions on any of the following items, they may be limited to raising only those issues they or someone else raised at the public hearing described in this agenda or in written correspondence delivered to the Secretary of the Design Review Board.

**If you have any questions regarding any of the following agenda items, please call the assigned or project planner at (707) 648-4326.**

A. ORDER OF BUSINESS CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

D. APPROVAL OF THE MINUTES: None.

E. WRITTEN COMMUNICATIONS: None.

F. REPORT OF THE SECRETARY

1. DRB Terms & Replacements

G. REPORT OF THE PRESIDING OFFICER AND MEMBERS OF THE DESIGN REVIEW BOARD AND LIAISON REPORTS

1. Report of the Presiding Officer and Members of the Design Review Board
2. Council Liaison to Design Review Board
3. Design Review Board Liaison to City Council

H. COMMUNITY FORUM

*Members of the public wishing to address the Board on items not on the agenda are requested to submit a completed speaker card to the Secretary. The Board may take information but may not take action on any item not on the agenda.*

I. CONSENT CALENDAR AND APPROVAL OF THE AGENDA

*Consent Calendar items appear below, with the Secretary's or City Attorney's designation as such. Members of the public wishing to address the Board on Consent Calendar items are asked to address the Secretary and submit a completed speaker card prior to the approval of the agenda. Such requests shall be granted, and items will be addressed in the order in which they appear in the agenda. After making any changes to the agenda, the agenda shall be approved.*

*All matters are approved under one motion unless requested to be removed for discussion by a board member or any member of the public.*

J. PUBLIC HEARINGS

1. Design Review #09-0002: A proposal to implement Phase I of a way-finding sign program by Central Core Restoration Corporation (CCRC), on behalf of the City of Vallejo, to place 16 signs in the greater Downtown/Waterfront area for the purpose of directing motorists and pedestrians to key locations in Vallejo's Downtown.

Project Manager: Marcus Adams, (707) 648-5392

Environmental Determination: Exempt

Recommendation: Approve with conditions in the staff report.

K. OTHER ITEMS

None.

L. ADJOURNMENT