



City Hall
555 Santa Clara Street
Vallejo, CA 94590

AGENDA

CODE ENFORCEMENT APPEALS BOARD MEETING

6:00 P.M.

City Council Chambers

October 22, 2015

George Roth, Chair
Wanda Madeiros, Vice-Chair

Board Members
Patricia Bernard
Richard Charmack
Lee Lancaster
Angela McClure
Edward Taylor

Robert McConnell – City Council
Liaison

This AGENDA contains a brief general description of each item to be considered. The posting of the recommended actions does not indicate what action may be taken. If comments come to the Code Enforcement Appeals Board (Board) without prior notice and are not listed on the AGENDA, no specific answers or response should be expected at this meeting per State law.

Pursuant to the Government Code Section 54954.3 (The Brown Act), members of the public shall be afforded the opportunity to speak on any agenda item of interest to them provided they are first recognized by the presiding officer. Members of the public wishing to be so recognized are requested to submit a completed speaker card to the Staff of the Board prior to the consideration of the item.

Those wishing to address the Board on any matter for which another opportunity to speak is not provided on the AGENDA but which is within the jurisdiction of the City Council to resolve may come forward to the podium during the "COMMUNITY FORUM" portion of the AGENDA.

Notice of Availability of Public Records: All public records relating to an open session item, which are not exempt from disclosure pursuant to the Public Records Act, that are distributed to a majority of the Board will be available for public inspection at the Code Enforcement Division or City Clerk's Office, 555 Santa Clara Street, Vallejo, CA at the same time that the public records are distributed or made available to the Board. Such documents may also be available on the City of Vallejo website at <http://www.cityofvallejo.net> subject to staff's ability to post the documents prior to the meeting. Information may be obtained by calling (707) 648-4469, TDD (707) 649-3562.



Vallejo City Council Chambers is ADA compliant. Devices for the hearing impaired are available from the City Clerk. Requests for disability related modifications or accommodations, aids or services may be made by a person with a disability to the City Clerk's office no less than 72 hours prior to the meeting as required by Section 202 of the Americans with Disabilities Act of 1990 and the federal rules and regulations adopted in implementation thereof.

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE TO THE FLAG
3. ROLL CALL
4. APPROVAL OF AGENDA
5. READING & APPROVAL OF MINUTES

A. June 25, 2015

6. CORRESPONDENCE: None

7. FIRST COMMUNITY FORUM

Anyone wishing to address the Board on any matter for which another opportunity to speak is not provided on the agenda, and which is within the jurisdiction of the Board to resolve, is requested to submit a completed speaker card to the Board Staff Person. When called upon, each speaker should step to the podium, state his/her name, and address for the record. The conduct of the community forum shall be limited to a maximum of fifteen (15) minutes, with each speaker limited to three (3) minutes, with each speaker limited to three minutes pursuant to Vallejo Municipal Code Section 2.20.300. The remainder of the speakers wishing to address the Board on non-agenda items will be heard at the Second Community Forum listed later on the agenda.

8. GUEST SPEAKER: None

9. PRESENTATIONS: None

10. NEW BUSINESS:

- A. Introduction of New Code Enforcement Manager
- B. Special Meeting for November or December

11. OLD BUSINESS: None

12. SECOND COMMUNITY FORUM

13. STAFF COMMENTS: None

14. ANNOUNCEMENTS: None

15. ADJOURNMENT

**City Hall
555 Santa Clara Street
Vallejo, CA 94590**

**CODE ENFORCEMENT
Code Enforcement Appeals Board (CEAB)
AGENDA**

**October 22, 2015
6:00 p.m.**

I, Dong Yoo, Staff, do hereby certify that I have caused a true copy of the above notice and agenda to be delivered to each of the members of the Code Enforcement Appeals Board, at the time and in the manner prescribed by law and that this agenda was posted at City Hall, 555 Santa Clara Street, CA at 5:00 p.m., Thursday, October 15, 2015.

Dated: October 15, 2015



Dong Yoo, Staff

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1. **CALL TO ORDER:** Chairperson George Roth (Chairperson Roth) 6:03 pm.

2. **PLEDGE OF ALLEGIANCE TO THE FLAG :** Chairperson Roth

3. **ROLL CALL:**

Present: Chairperson George Roth
Vice-Chairperson Wanda Madeiros
Board Members: Richard Charmack, Lee Lancaster, Angela McClure, Edward Taylor
Absent: Patricia Bernard, City Council Liaison Robert McConnell
Staff: Senior Code Enforcement Officer (SCEO) and Acting Code Enforcement Manager Dong Yoo, Code Enforcement Officer David Sidie, Code Enforcement Officer Lorena Burciaga, and Temporary Code Enforcement Officer Renee Souza

4. **APPROVAL OF AGENDA:** Board Member Lancaster motioned to approve the agenda, seconded by Board Member Taylor. The motion carried unanimously.

5. **APPROVAL OF MINUTES:** Board Member Taylor motioned to approve the agenda, seconded by Board Member Lancaster. The motion carried unanimously.

6. **CORRESPONDENCE:** None

7. **FIRST COMMUNITY FORUM:**

Anyone wishing to address the Board on any matter for which another opportunity to speak is not provided on the agenda, and which is within the jurisdiction of the Board to resolve, is requested to submit a completed speaker card to the Board Staff person. When called upon, each speaker should step to the podium, state his /her name, and address for the record. The conduct of the community forum shall be limited to a maximum of fifteen (15) minutes, with each speaker limited to three minutes. The remainder of the speakers wishing to address the Board on non-agenda items will be heard at the Second Community Forum listed later on the agenda.

8. **GUEST SPEAKER:** None

9. **PRESENTATIONS: Special Assessments**

- A. Special Assessments Hearing – Protest Hearing for Placement of Special Assessment Liens with the Solano County Auditor-Controller's Office for Unpaid Fees, Administrative Charges, Citation Fines, and Abatement Costs
 - 1. Fire Prevention – Weed Abatement
 - 2. Code Enforcement

- B. Confirmation of Report Detailing the Unpaid Fees, Administrative Charges, Citation Fines, and Abatement Costs

1. Fire Prevention – Weed Abatement
2. Code Enforcement

Action: Vice Chairperson Madeiros motioned to accept the amount on both lists with the exception of \$2500, which includes Fire Prevention's Weed Abatement case #WA13-0357 in the amount of \$1491.00 and Code Enforcement case #CE12-1937 in the amount of \$1009.00. The motion was seconded by Board Member Lancaster and carried unanimously. The new total amount that will be placed on the Solano County Special Assessments list is \$590,356.46.

Contact: Dong Yoo, Acting Code Enforcement Manager
(707) 648-4389, dong.yoo@cityofvallejo.net

10. NEW BUSINESS: None

11. OLD BUSINESS:

A. Staff Report on the Following Items:

1. Red-lined Changes to Vallejo Municipal Code Chapters 7.54 (Property Maintenance) and 1.15 (Administrative Citation)
2. Proposed CEAB Rules of Order and Procedure (modeled after the Beautification and Design Review Board Rules of Order and Procedure)

12. SECOND COMMUNITY FORUM:

Anyone wishing to address the Board on any matter for which another opportunity to speak is not provided on the agenda, and which is within the jurisdiction of the Board to resolve, is requested to submit a completed speaker card to the Board Staff person. When called upon, each speaker should step to the podium, state his /her name, and address for the record. The conduct of the community forum shall be limited to a maximum of fifteen (15) minutes, with each speaker limited to three minutes.

13. STAFF COMMENTS: None

14. ANNOUNCEMENTS: None

15. ADJOURNMENT: Vice Chairperson Madeiros motioned to adjourn the meeting. Motion seconded by Board Member Charmack. The meeting was adjourned at 8:30 pm.