



AGENDA

**CIVIL SERVICE COMMISSION
CITY OF VALLEJO
January 14, 2008
5:15 P.M.**

CHAIR
Marc Fox

COMMISSIONERS
Frank Jackson
Donald Jordan
Connie Klimisch
Michael Preovolos

RULES OF CONDUCT FOR ADDRESSING THE CIVIL SERVICE COMMISSION: Complete a "Request to Address the Civil Service Commission" card for any item listed on the agenda that you wish to discuss. After receiving recognition from the Chairperson please walk to the rostrum, state your name and address, and proceed to comment upon the agenda item you wish to discuss. No member of the audience will be called upon to address the Civil Service Commission on any subject during the time the members are discussing the item. Following the discussion and prior to a vote, the Chairperson will recognize any member of the audience who wishes to speak on the subject.



Requests for disability modifications or accommodations, aids or services may be made by a person with a disability to the Department of Human Resources no less than 72 hours prior to the meeting as required by Section 202 of the Americans with Disabilities Act of 1990 and the federal rules and regulations adopted in implementation thereof. The Department of Human Resources may be contacted as follows:
Telephone: (707) 553-7211, FAX: (707) 648-5292 or e-mail: llofton@ci.vallejo.ca.us

1. **CALL TO ORDER**
2. **FLAG SALUTE**
3. **ROLL CALL**
4. **WRITTEN COMMUNICATIONS**
 - A. RECRUITMENT AND CLASSIFICATION
5. **EXECUTIVE SECRETARY'S**
6. **REPORT OF CHAIRPERSON AND COMMISSIONERS**
7. **COMMUNITY FORUM**

Those wishing to address the Commission on any matter for which another opportunity to speak is not provided on the Agenda but which is within the jurisdiction of the Commission to resolve may come forward to the podium during the "Community Form" portion of the Agenda. The Community Forum shall be limited to three minutes per individual and five minutes for individuals representing groups.

8. PUBLIC COMMENT REGARDING CONSENT CALENDAR ITEMS

9. CONSENT CALENDAR

All matters are approved under one motion unless requested to be removed for discussion by the Chairperson or Executive Secretary.

- A. APPROVAL OF AGENDA
- B. APPROVAL OF THE MINUTES OF THE REGULAR CIVIL SERVICE COMMISSION MEETING HELD DECEMBER 10, 2007
- C. APPROVAL OF THE REGISTER OF ELIGIBLES FOR COMMUNICATIONS OPERATOR I (list available at meeting)

RECOMMENDATION: Approve the Register of Eligibles for Communications Operator I.

10. NEW BUSINESS

- A. CONSIDERATION OF A RESOLUTION REVISING CIVIL SERVICE RULE 1, NOMENCLATURE - DEFINITION OF TERMS

Staff is requesting that the Commission adopt the resolution to revise Rule 1, Nomenclature – Definition of Terms by adding proposed Rule 1.49, Provisional Appointments.

RECOMMENDATION : Adopt the Resolution revising Civil Service Rule 1, Nomenclature – Definition of Terms

- B. CONSIDERATION OF A RESOLUTION REVISING CIVIL SERVICE RULE 17.7, TEMPORARY APPOINTMENTS AND ADD RULE 17.9, PROVISIONAL APPOINTMENTS

Staff is requesting that the Commission adopt the resolution to revise Rule 17.7, Temporary Appointments and to add Rule 17.9, Provisional Appointments. The changes Rule 17 will clarify the difference between Temporary Appointment and Provisional Appointment.

RECOMMENDATION: Adopt the Resolution revising Civil Service Rule 17.7 Temporary Appointments, and add Rule 17.9, Provisional Appointments

11. OLD BUSINESS

- B. DISCUSSION - CIVIL SERVICE RULE 12.1, INSPECTION OF QUESTIONS

12. COMMUNITY FORUM

13. ADJOURNMENT