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**AGENDA  
VALLEJO BEAUTIFICATION COMMISSION  
REGULAR MEETING  
6:00 P.M.  
PUBLIC WORKS CONFERENCE ROOM  
555 SANTA CLARA ST.  
VALLEJO CA  
October 2, 2019**

Chair Erica Chappell  
Vice Chair Brian Duquette  
Commissioner JoEllen Myslik  
Commissioner Suzanne Poynter  
Commissioner Mary Olsen  
Commissioner Isabell Angel

This AGENDA contains a brief general description of each item to be considered. The posting of the recommended actions does not indicate what action may be taken. If comments come to the Beautification Commission without prior notice and are not listed on the AGENDA, no specific answers or response should be expected at this meeting per State law.

**Agenda Items:** Those wishing to address the Beautification Commission on any matter for which another opportunity to speak is not provided on the AGENDA but which is within the jurisdiction of the Beautification Commission to resolve is requested to submit a completed speakers card to the Secretary of the Beautification Commission and will be allowed to speak during the "COMMUNITY FORUM" portion of the AGENDA. Those wishing to address the Beautification Commission on a scheduled agenda item should fill out a speaker card and give it to the Secretary of the Beautification Commission. Speaker time limits for scheduled agenda items are five minutes for designated spokespersons for a group and three minutes for individuals.

**Notice of Availability of Public Records:** All public records relating to an open session item, which are not exempt from disclosure pursuant to the Public Records Act, that are distributed to a majority of the Beautification Commission will be available for public inspection at City Hall, 555 Santa Clara St., 2<sup>nd</sup> Floor, or the Vallejo Public Library, 505 Santa Clara St. at the same time that the public records are distributed or made available to the Beautification Commission. Such documents may also be available on the City of Vallejo website at [www.ci.vallejo.ca.us](http://www.ci.vallejo.ca.us) subject to staff's ability to post the documents prior to the meeting.



The City Council Chambers is ADA compliant. Devices for the hearing impaired are available from the City Clerk. Requests for disability related modifications or accommodations, aids or services may be made by a person with a disability to the City Clerk's office no less than 72 hours prior to the meeting as required by Section 202 of the Americans with Disabilities Act of 1990 and the federal rules and regulations adopted in implementation thereof.

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **COMMUNICATIONS & CORRESPONDENCE**
5. **PRESENTATIONS**
6. **COMMUNITY FORUM**

Anyone wishing to address the Beautification Commission (Commission) on any matter for which another opportunity to speak is not provided on the agenda and which is within the jurisdiction of the commission to resolve is requested to submit a completed speakers card to the Secretary of the Commission. When called upon, each speaker should state his/her name and address for the record. The conduct of the community forum shall be limited to a maximum of fifteen minutes (15) with each speaker limited to three minutes pursuant to Vallejo Municipal Code Section 2.20.300

7. **CITY COUNCIL LIASION REPORT**
8. **AGENDA APPROVAL**
  - A. **Recommendation:** By motion, approve the Agenda.
9. **APPROVAL OF MINUTES**
  - A. **Recommendation:** By motion, approve the Special Meeting Minutes from September 4, 2019
10. **ACTION CALENDAR**
  - A. **Recommendation:** By motion, form an Ad Hoc Committee for next Beautify Vallejo Day Cleanup.
11. **COMMITTEE / ACTIVITY REPORTS**
  - A. Recognition Program for Neighborhoods, Homes, and Commercial Building – Chair Chappell
  - B. Comprehensive Calendar Events

- C. Coastal Cleanup "Found Art Project" – Commissioner Myslik
- D. Coastal Cleanup Overview - Secretary Crutchfield
- E. Holiday Decoration Status – Commissioner Poynter
- F. CalTrans Letter Writing Campaign – Commissioner Olsen
- G. Planters on Waterfront Promenade – Commissioner Olsen
- H. Update on Vallejo Litter Coalition – Commissioner Olsen
- I. Boards and Commission's Absence Policy – Secretary Crutchfield
- J. Adopt a Block and Cleanup Trailer – Shelee Loughmiller
- K. Update on status of Tree Audit and Ordinance – Robert Newman

**12. FUTURE AGENDA ITEMS**

- A. Propose agenda items for next meeting.

**13. NEXT MEETING DATE:** November 6, 2019

**14. ADJOURNMENT**

I, Derek Crutchfield, Secretary, do hereby certify that I have caused a true copy of the above notice and agenda to be delivered to each of the members of the Vallejo Beautification Commission, at the time and in the manner prescribed by law and that this agenda was posted at City Hall, 555 Santa Clara Street, CA at 6:00 p.m. Friday, September 27, 2019.

Dated: Friday, September 27, 2019

  
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Derek Crutchfield, Secretary